2003-2004
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Lasell College Catalog 2003–2004

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Dr. Thomas E. J. de Witt
President

Accreditation

Lasell College is accredited by:

The New England Association of Schools and Colleges
Commission on Accreditation of Physical Therapy Education
Massachusetts Department of Education
National Association for the Education of Young Children
Commission on Accreditation of Allied Health Education Programs (Joint Review Committee on Athletic Training)

Memberships

Institutional memberships are held in the following professional associations:

American Academy of Criminal Justice Sciences
American Association of Collegiate Registrars and Admission Officers
American Association of Higher Education
American College Personnel Association
American Council on Education
American Library Association
American Physical Therapy Association
Associated Grantmakers of Massachusetts
Association of Collegiate Business Schools and Programs
Association of Governing Boards of Universities and Colleges
Association of Independent Colleges and Universities in Massachusetts
College and University Professional Association for Human Resources
College Entrance Examination Board
Council for the Advancement and Support of Education
Eastern Association of College and University Business Officers
Educause
Massachusetts Association of Colleges of Teacher Education
Massachusetts Campus Compact
National Association of Campus Activities
National Association of College Admissions Counseling
National Association of College and University Business Officers
National Association for Foreign Student Affairs
National Association of Independent Colleges and Universities
National Association of Student Financial Aid Administrators
National Coalition for Campus Children
National Collegiate Athletic Association (NCAA)
National Collegiate Honors Council
National Commission of Accrediting Associations
National Committee on Planned Giving
New England Association of College Registrars and Admission Officers
New England Association of Schools and Colleges
New England Board of Higher Education
Planning Giving Group of New England

This catalog is published as a source of information for prospective students and for the general public. The College reserves the right at any time to revise course and program offerings, requirements, and other information described herein.

Lasell College admits students of any age, gender, race, color, national and ethnic origin, sexual orientation, and handicap to all the rights, privileges, programs, and activities generally accorded or made available to students at the College. It does not discriminate on the basis of age, gender, race, color, national or ethnic origin, sexual orientation, or handicap in the administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

Furthermore, the College subscribes fully to all federal and state legislation prohibiting discrimination against applicants, faculty and all other employees for reasons of age, gender, race, color, national and ethnic origin, sexual orientation, or handicap.

Lasell College is accredited by the New England Association of Schools and Colleges, Inc., through its Commission on Institutions of Higher Education.

Accreditation of an institution by the New England Association indicates that it meets or exceeds criteria for the assessment of institutional quality periodically applied through a peer group review process. An accredited school or college is one which has available the necessary resources to achieve its stated purposes through appropriate educational programs, is substantially doing so, and gives reasonable evidence that it will continue to do so in the foreseeable future. Institutional integrity is also addressed through accreditation.

Accreditation by the New England Association is not partial but applies to the institution as a whole. As such, it is not a guarantee of every course or program offered, or the competence of individual graduates. Rather, it provides reasonable assurance about the quality of opportunities available to students who attend the institution.

Inquiries regarding the accreditation status by the New England Association should be directed to the administrative staff of the institution. Individuals may also contact:

Commission on Institutions of Higher Education
New England Association of Schools and Colleges
209 Burlington Road
Bedford, Massachusetts 01730-1433
(781) 271-0022
(781) 271-0950 Fax

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Visitors to the College are always welcome. The Admission Office at 1844 Commonwealth Avenue in Newton is open Monday through Friday from 8:30 a.m. to 4:30 p.m. and by appointment on Saturday during the College year. It is requested that personal interviews be arranged in advance by letter or by telephoning (617) 243-2225.

LASELL COLLEGE 2003–2004 CALENDAR

2003			
SEPT	1	MON	Labor Day
	4	THURS	Residence Halls Open to New Students — Undergraduate
			New Student Orientation — Undergraduate
	5	FRI	New Student Advising & Registration — Undergraduate
	6	SAT	New Student Orientation — Undergraduate
	7	SUN	New Student Orientation — Undergraduate
	8	MON	Residence Halls Open to Returning Students — Undergraduate
			Enrollment Confirmation for Returning Students — Undergraduate
	9	TUES	FIRST DAY OF CLASSES — UNDERGRADUATE STUDENTS
			Orientation — Graduate Students
	10	WED	FIRST DAY OF CLASSES — GRADUATE STUDENTS
	15	MON	Add/Drop Deadline — Undergraduate Students
	17	WED	Add Deadline — Graduate Students
	24	WED	Drop Deadline — Graduate Students
OCT	3-4	FRI-SUN	Family and Friends weekend
	13	MON	No Classes — Columbus Day
	17	FRI	Make-up Day for Columbus Day (Monday only classes)
	17	FRI	Pass/Fail Deadline — Undergraduate Students
	24	FRI	Progress Report Grades Due at 12 noon. — Undergraduate Students
NOV	2	SUN	Admissions Open House — Undergraduate
	11	TUES	No Classes — Veterans' Day (Undergraduate Students Only)
	13	THURS	Course Withdrawal Deadline — All Students
			Founder's Day
	14	FRI	Make-up Day for Veterans Day (Tuesday only classes)
	18	TUES	Spring Pre-registration Begins — Undergraduate Students
			Spring Pre-registration Deadline — Graduate Students
	25	TUES	Thanksgiving Recess Begins After Last Class
DEC	1	MON	Classes Resume
	15	MON	Last Day of Classes — All Students
			Graduation Application Deadline for May Completion
	16	TUES	Reading Day
	17-22	WED-MON	Final Exam Period (includes Saturday) — All Students
			Winter Recess Begins After Last Exam
	23	TUES	Final Grades Due at 4:00 p.m. — All Students
2004			
JAN	5-9	MON-FRI	Intensive I Session — Graduate Students
	12-16	MON-FRI	Intensive II Session — Graduate Students
	19	MON	No Classes — Martin Luther King Jr. Holiday
			Residence Halls Open to All Undergraduate Students
			New Student Orientation — Undergraduate Students

LASELL COLLEGE 2003–2004 CALENDAR

	20	TUES	Enrollment Confirmation for All Students
			New Student Orientation — Undergraduate Students
			Orientation — Graduate Students
	21	WED	FIRST DAY OF CLASSES — ALL STUDENTS
	27	TUES	Add/Drop Deadline — Undergraduate Students
	28	WED	Add Deadline — Graduate Students
FEB	4	WED	Drop Deadline — Graduate Students
	16	MON	No Classes — Presidents' Day
	20	FRI	Make-up Day for Presidents' Day (Monday only classes)
	27	FRI	Pass/Fail Deadline — Undergraduate Students
MAR	5	FRI	Progress Report Grades Due at 12 noon. — Undergraduate Students
	12	FRI	Spring Recess Begins After Last Class — All Students
	22	MON	Classes Resume — All Students
	25	THURS	Course Withdrawal Deadline — All Students
APRIL	3	SAT	Lasell Day — Undergraduate Students
	12	MON	Fall Pre-registration Begins — Undergraduate Students
	16	FRI	Summer Pre-registration Deadline — Graduate Students
	19	MON	No Classes — Patriot's Day
	23	FRI	Make-up Day for Patriot's Day (Monday only classes)
	27	TUES	Last Day of Classes — Graduate Students
MAY	4	TUES	Last Day of Classes — Undergraduate Students
			Graduation Application Deadline for December & August Completion
	3-7	MON-THUR	Final Exam Period — Graduate Students
	5	WED	Reading Day — Undergraduate Students
	6-11	THUR-TUES	Final Exam Period (Includes Saturday) — Undergraduate Students
	8	FRI	Final Grades Due at 4 p.m. for Graduate Students
	11	TUES	Graduate Student Orientation
	12	WED	Final Grades Due at 12 Noon for Graduating Seniors
			Summer Session I Begins — Graduate Students
	13	THURS	Final Grades Due at 4 p.m. for all Non–graduating Seniors
	14	FRI	Add Deadline — Graduate Students
	16	SUN	Commencement
	19	WED	Drop Deadline — Graduate Students
	25	TUES	Fall Pre-registration — Graduate Students
JUNE	23	WED	Summer Session I Ends — Graduate Students
	24-28	THUR-MON	Summer Session I Final Exam Period — Graduate Students
	30	WED	Final Grades Due at 4 p.m. for Graduate Students
JULY	12	MON	Summer Session II Begins — Graduate Students
AUG	24	TUES	Summer Session II Ends — Graduate Students
	25-26	WED-THUR	Summer Session II Final Exam Period — Graduate Students
	27	FRI	Final Grades Due at 4 p.m. for Graduate Students

General Information

History

Lasell College, a four-year and graduate degree granting institution of higher education for men and women, has a long and rich history. Founded in 1851, it is one of the oldest colleges in greater Boston. The College's founder was Edward Lasell, a graduate of Williams College who became a professor of chemistry at his alma mater. While on leave teaching at Mount Holyoke Seminary, Professor Lasell was impressed with the quality of scholarship exhibited by women. By emphasizing both the practical and the scholarly, Lasell departed radically from the "finishing school" attitude toward education so prevalent in the nineteenth century and stressed the practical aspects of higher education. Within a year he established the Auburndale Female Seminary. Edward Lasell died of typhoid fever in the school's very first semester, and it was renamed Lasell Female Seminary in his memory. After the Lasell family ended its control in 1865, it was led for over seven decades by two principals/Presidents: Dr. Charles Bragdon and Dr. Guy Winslow. Adoption of the name Lasell Junior College came in 1932, and the College began issuing associate degrees instead of diplomas in 1943. In 1989, the College amended its name to Lasell College and its charter to include both associate and baccalaureate degrees. The first baccalaureate students at Lasell College graduated in May 1992. In October 1997, the Board of Trustees amended Lasell's mission statement to admit men. The following September, 89 men enrolled along with 193 women, making it the largest entering class since the early '80s.

What Edward Lasell started, his focus on innovation responsive to changes in society, has continued into the 21st century with the concept of "Connected Learning," which brings about the integration of liberal arts and professional courses, offering students both on- and off-campus hands-on learning experiences. Connected learning facilities on-campus include two nationally-accredited child study centers; exercise physiology, and athletic training labs; and a fashion design/production center as well as display areas for visual merchandising. Lasell's future emanates from this vision of innovation and experimentation. In Spring 2000, the College opened Lasell Village, the nation's first educational continuing care retirement community. The following Fall, a state-of-the art academic center, Winslow Hall, was added to the campus. Since Fall 2000, the College has built three new suite-style residence halls, with a fourth opening in Fall 2003. Lasell College launched its first graduate degree program in Fall 2002, the Master of Science in Management with concentrations in Marketing and Elder Care.

Mission Statement

Lasell College, founded in 1851, is an independent, coeducational, non-sectarian institution of higher education. With an emphasis on teaching and lifelong learning, Lasell's mission is to provide a stimulating environment for the intellectual and personal growth of students in its degree and non-degree programs. Our educational philosophy encompasses three significant opportunities for all students:

- Outstanding professional and liberal arts programs with an emphasis on the integration of the two
- Activities that translate classroom theory to professional practice and form the essence of Lasell's connected learning experience
- A small, diverse community which fosters strong interpersonal relationships and a supportive living and learning environment for students of all ages

In fulfilling our mission, the College is guided by three core values: student focus, innovative education and social responsibility.

Student Focus

Lasell's academic and student life programs foster self-knowledge and an appreciation of others. The College maintains an educational environment that is attentive to how students learn most effectively. Recognizing the uniqueness of each student's learning profile, Lasell provides initial assessment and placement, ongoing advising and other student services that enhance success in the college experience.

Innovative Education

Lasell maintains a creative learning environment that is both entrepreneurial and responsive to social, technological and workforce influences. Significant emphasis is placed on instructional strategies that address the varied learning styles of students and on the strong academic and professional practitioner backgrounds of its faculty.

Social Responsibility

Lasell challenges students to integrate knowledge with personal values. The College encourages a sense of individual responsibility by providing students opportunities for active participation, collaboration, campus involvement, leadership and public service.

The Campus

Lasell College is located in Auburndale, Massachusetts, a village of Newton, a residential suburb bordering Boston. The campus covers fifty acres, mostly along Woodland Road and adjacent streets. Spacious lawns and varied foliage provide an attractive setting for the 46 college buildings, which range in style from Victorian to modern. Tree-lined streets, two athletic fields, the Charles River, and four tennis courts provide abundant opportunity for outdoor activity.

The 23 residence halls at Lasell are homelike, well-arranged, and comfortable. Dining facilities are located in Valentine Hall in the Edwards Student Center. The Winslow Academic Center houses seven high technology classrooms, 13 faculty offices and a beautiful atrium-style student lounge. Other buildings include Wolfe and Wass Halls, locations for classrooms, laboratories for anatomy, biology, chemistry, and physical science; Plummer House, home to the Center for Community-based Learning and the Donahue Institute for Values and Public Life; The Ella Ellis Holway Child Study Centers; an Athletic Center with a gymnasium, weight-training and fitness facilities, and dance studio; a health and counseling center staffed by a physician, two nurse-practitioners, and counselors; a student center containing a snack bar, lounges, bookstore, post office, and student government offices; and audio-visual facilities.

The Jessie S. Brennan Library provides access to "state of the art" information resources in an atmosphere conducive to research and study. Many electronic resources, including the Internet, are available through the Library's participation in the Minuteman Library Network, (MLN). Minuteman is a consortium of 41 libraries, 35 public and 6 academic, which gives our students access to approximately 5.5 million items. Library staff assist students in using the many resources available in the library and online by providing both class instruction and individualized help. The library has a computer training area to facilitate its structured education program. The library is open over 80 hours per week.

The library building also houses the Lasell College Archives, the Stoller Room, the Rafferty Shoemaker Learning Center, the Brightman Rosen Auditorium, and the Academic Computer (PC) Labs.

The College's Yamawaki Art and Cultural Center includes an auditorium for both film and live performances such as student plays and dance groups. A museum/display area is available to exhibit the works of developing as well as established artists, both domestic and international. The Center also houses laboratories for photography, ceramics and other media, along with additional classrooms that serve as home to the Lasell Institute of Fashion Technology

The international focus of the Center complements Lasell's commitment to providing students with a global perspective and a sensitivity to cultural diversity. Located in the heart of the campus, the athletic center serves as a gathering spot for members of the Lasell community. In addition to supporting both intercollegiate and intramural sports, the center contains a suspended indoor track, aerobics and dance studio, and weight and cardiovascular equipment. The facility serves as a connected learning site for students in the Exercise Physiology and Athletic Training programs.

Transportation

Convenient access to the educational, cultural, and entertainment resources of Boston is provided by bus, rapid transit (MBTA), train, local taxi, and private car. Trains and buses for New York and other points stop at nearby terminals. Boston's Logan Airport is easily accessible by a variety of forms of transportation. The Lasell shuttle transports students to and from an MBTA stop at regularly scheduled and posted times.

Lasell Village

Lasell Village is a unique Continuing Care Retirement Community located on the campus of Lasell College. Open since May 2000, the Village combines the elements of lifelong learning, retirement housing, support services, short-term rehabilitation and long-term care on its thirteen-acre site. Lasell Village is home to approximately 210 residents in its independent living apartments and includes Lasell House, a skilled nursing care facility. The Village is managed by Lasell College.

A Living and Learning Community

A focus on living and learning is the defining characteristic of Lasell Village and one that makes it unique among retirement communities. Although it is one of a growing number of college-affiliated retirement communities in the country, it is the first to feature a formal, individualized, required continuing education program for its residents. The philosophy behind the education program at Lasell Village is that learning is not a chore or task, or even a specified activity. Rather it is a way of being — an approach to life in which we eagerly pursue interests and new experiences that have meaning to us.

Just as the students at Lasell College pursue learning as a priority in their lives, Village residents are required to plan and satisfy a specified learning plan. The diverse opportunities for satisfying the learning requirement reflect Lasell's connected learning approach to education, which acknowledges that learning takes place both within and outside the classroom. These opportunities include:

- Participation in courses and educational events at Lasell Village
- Enrollment in courses at Lasell College
- Enrollment in courses at other educational institutions
- Mentoring Lasell College students or advising student groups
- Engagement in community service or volunteer activities
- Teaching or tutoring
- Travel study experiences through Elderhostel or other groups
- Activities in the arts and presentations of one's own artistic work
- Physical fitness activities
- Independent study or research
- Continued employment

Awards

Lasell Village is a recipient of the 2002 American Society on Aging and MetLife Foundation MindAlert Award in the category of Outstanding Older Adult Learning Programs. Designed by Steffian Bradley Associates of Boston, Lasell Village was selected for a Project in Progress Design award in 2000 by Nursing Homes/Long Term Care Management and the Society for the Advancement of Gerontological Environments (SAGE).

Lasell College Center for Research on Aging and Intergenerational Studies

Established in 2001, the Lasell College Center for Research on Aging and Intergenerational Studies is dedicated to enhancing the quality of life for older adults through research, community partnerships, and teaching focused on aging, lifelong learning and intergenerational programs.

Located at Lasell Village, the Center seeks to convene conferences, workshops and lectures, to facilitate research studies initiated by members of the Lasell College community, and to support scholars and research groups from outside the College community who wish to conduct studies on aging and intergenerational learning.

Admission

Each year the Lasell Office of Admission selects from its applicants those students who seem best qualified to benefit from a course of study at Lasell. Many factors are considered when evaluating applicants for admission: the applicant's scholastic record; personal evaluations of the applicant submitted by faculty or counselors at either the high school or college level; the applicant's scores on standardized tests; and the applicant's choice of academic program at Lasell.

It is strongly suggested that applicants arrange an interview, and parents or guardians are invited to accompany the applicant. Interviews may be arranged by writing to the Admission Office, by telephoning that office at (617) 243-2225, or on-line at www.lasell.edu.

Applications for admission will be reviewed as they become complete. Students are encouraged to complete their applications as soon as possible. Applicants to the Athletic Training Program are advised that admission is competitive and that there is a priority application deadline of January 15. Applications received after January 15 will be considered for the Athletic Training Program on a space available basis.

Requirements

Freshmen Class — Candidates for admission to the freshmen class are normally expected to complete the college preparatory program of an approved secondary school. However, Lasell will also consider applicants who have successfully fulfilled the requirements for a secondary school diploma.

Transfer — All transfer candidates are expected to have completed the requirements of a secondary school or to have received an equivalent certificate. Transfer candidates who are applying for admission are expected to have an overall college/university grade point average of 2.3 or higher.

Applicants for admission to Athletic Training or Exercise Physiology programs should refer to the appropriate program-of-study page in this catalog for additional requirements for admission.

Entrance Examinations

All candidates for admission should arrange to have their scholastic aptitude test (SAT 1) or American College Test (ACT) scores sent to the Office of Admission, preferably before January of the senior year of secondary school. The Lasell College CEEB code is 3481. Also, candidates who have taken the Test of English as a Foreign Language (TOEFL) should submit those scores with the application for admission.

Information concerning the SAT may be obtained from the College Board at www.collegeboard.com. Information concerning the ACT may be obtained from the American College Testing Program at www.act.org. Applications for each exam should be sent at least one month before the date the test is to be taken, or students may register on-line.

Procedure

Application forms for admission to Lasell may be obtained from the Admission Office or on-line at www.lasell.edu. The completed application, together with a non-refundable fee of $40, should be returned to the Director of Admission. Applicants to the freshman class should ask their secondary school guidance counselor to forward their completed secondary school transcript and a letter of recommendation.

Applicants for transfer who have earned fewer than 45 college credits should submit an application with their secondary school transcript, college transcript, and an academic letter of recommendation. Foreign applicants must submit official results of the TOEFL (Test of English as a Foreign Language.)

Applicants for transfer who have earned 45 or more credits or an associate degree must submit an application with completed college transcripts, and an academic letter of recommendation. Accepted transfer students will receive a credit evaluation of their previous course work, and their resulting class standing. Only grades of C or better are acceptable for transfer credit. Transfer applicants should submit official transcripts of all prior college level work.

The applicant is responsible for making sure that all required information is sent to the Admission Office. Applications are considered when all credentials have been received.

Students accepted for admission to Lasell are asked to submit a non-refundable deposit of $400 ($200 tuition, $200 housing deposit). Admitted students not seeking housing are asked to submit only the $200 tuition deposit. The College observes a May 1 deposit deadline. Deposits received after May 1 will be accepted on a space available basis. This deposit is applied toward tuition charges.

Assignment of students to particular residence halls will be made depending on availability and on a first-come, first-served basis.

Transfer Credits

A number of students are admitted to Lasell each year with transfer credit from other colleges. These students must meet the requirements for graduation and must meet the requirements of their respective programs. Students pursuing a bachelor degree must complete 50% of their credits at Lasell, the final semester of which must be at Lasell College. Only grades of C or better are acceptable for transfer credit.

Advanced Placement Program

As a participant in the Advanced Placement Program of the College Board, Lasell will grant credit to students who present entrance scores of at least three on Advanced Placement tests offered by the Educational Testing Service (ETS) in Princeton, New Jersey. Students should have their scores sent directly from ETS to the Director of Admission at Lasell College. The Office of Admission will establish the number of Lasell College credits awarded under the Advanced Placement Program.

Academic Information

The Lasell Plan of Education: Connected Learning

The Lasell curriculum is built on the concept of "connected learning," which combines breadth in the arts and sciences, professional arts courses, and educational projects that tackle real issues. By "connected learning," we refer to those activities through which students appreciate the value and relevance of what they experience in school beyond school. In this way, Lasell College intends for students to be so engaged with academic subject matter that learning matters as more than meeting course requirements and earning grades. The key is that students are "connected" to actual situations, problems, issues, events through exploration and reflection — or in other words, they are productive versus consumptive learners. Through course-based projects, internships, practica, clinical affiliations, and on-site training, all of Lasell's degree-granting programs center upon students' understanding of the value of their academic work as they prepare to become imaginative and ethical practitioners of their chosen professions.

The Lasell Plan of Education is designed as a supportive and empowering environment that encourages students to achieve their highest potential. To begin with, individualized learning is assured at Lasell College through low student to faculty ratio. Academic advisers, through the results of an initial assessment of students' general education skills and ongoing consultation with the Learning Center and program faculty, are able to connect students with courses and services providing them with additional opportunities for instructional support. The Learning Center, Technology Center, and Library include both professional staff and faculty who provide students with individualized assistance.

In support of its commitment to connected learning, Lasell has also created several on-campus opportunities for linking classroom learning with professional experience. For instance, students concentrating in Early Childhood Education work with experienced teachers and children ranging in age from three months to five years at our on-site Ella Ellis Holway Child Study Centers. For our elementary education students, we have established a similar relationship with adjacent public schools. The Athletic Training students work with Lasell athletes in a brand new training facility. The Fashion Design/Production Center and Merchandising Laboratory/Display Window bring experts from more than a dozen major corporations to the campus to work with our Fashion/Retail Merchandising and Design/Production students. Students also organize and run fashion shows displaying their own designs. Our Exercise Physiology Lab allows students to practice and master assessment and rehabilitative techniques as they learn them in class.

The College experience should aid students in forming a view of life, and this includes understanding not only the requirements of a successful professional career but also the positive contribution one can make as an active community

member and global citizen. Lasell's Center for Community-Based Learning provides opportunities for volunteer work as well as course-based community service-learning projects. Lasell's Donahue Institute fosters awareness of the importance of civility and active participation in the creation of a civil society. The Institute sponsors various events and programs in support of its mission.

Lasell College is known nationally for its living-learning retirement community, Lasell Village. Although Lasell Village is among a growing number of College-affiliated retirement communities in the country, it is the first to feature a formal, individualized, required continuing education program for its residents. The Village provides a host of intergenerational learning opportunities. Lasell College students can work and learn at Lasell Village in a variety of program related internships, as well as interact with Lasell Village residents on campus in classes, at College events, and by working collaboratively on a variety of on or off-campus projects.

Lasell's Core Curriculum seeks to develop creative and critical thinking skills, proficiency in written and oral communication, competence in the information technology fields of library research and computer applications, effective problem solving and analytical skills in quantitative and research areas, and sensitivity to cultural diversity and the ethics of decision-making.

The Lasell Plan also extends beyond the academic program to student life, encouraging students to develop self-confidence through their social and emotional development. In addition, the size and composition of the College provide a wealth of opportunities for leadership development and active participation in organizations and College activities.

The goal of the Lasell Plan is to provide educationally sound, individually tailored opportunities for each student to realize his or her fullest potential. Lasell College students graduate with an enriched sense of the contribution they can make in their profession and their community, enhanced confidence in their ability to learn and grow, and a sense of the challenges they must face in order to live fulfilling lives.

Lasell College First Year Seminar Program

First Year Seminar Course Description

The First Year Seminar (FYS 101) is a one-credit, pass/fail course. It is designed to help students to make a smooth transition into the Lasell College community. This is accomplished through reading, discussion, working on team projects, field trips, in-class activities, and explorations of the campus. Through the seminar, students develop close ties with faculty and student facilitators, who serve not only as teachers but also as mentors and advocates for the students' academic success.

Who should take First Year Seminar?

FYS is open to all incoming students and is offered only in the Fall term. FYS offers engaging and challenging ways to make the connections on campus that encourage and foster success as a Lasell College student. With classmates and faculty, students learn about the various resources on campus, gain study and time management skills, and build a solid foundation for the remainder of their college careers.

Who teaches First Year Seminar?

FYS is co-taught by a faculty member and a student. The faculty are Lasell professors or staff who have acquired a thorough understanding of the issues students may face during the first year. The student facilitators are very involved in campus life and are motivated to work closely with students to share their experiences and strategies for success.

Honors Program

Mission/Philosophy

The Honors Program emphasizes the Lasell hallmarks of student-centered teaching, connected learning, and social responsibility in creating an environment that meets the needs of highly motivated, enthusiastic students. The Program encourages students to explore broadly across disciplines and probe deeply in their chosen field of study. Students gain facility with synthesis of complex ideas, application of knowledge to problems in the professional world, and collaboration with peers and faculty. Students participate in community service to build leadership skills and responsibility. Through a mix of discussions, field explorations, independent and collaborative projects, and personal attention, the program strives to foster a life-long love of learning and independent thinking. Designation as a Lasell Honors Student represents a high level of academic achievement and unique accomplishments that demonstrate initiative and responsibility.

Objectives

The objectives of the Honors Program are consistent with the educational objectives of the college, but designed for highly motivated students to work more intensively and creatively to achieve the following:

- To improve writing skills
- To improve oral communication and presentation skills
- To work collaboratively with peers
- To approach issues from an interdisciplinary perspective
- To connect theory to practice by completing a community-based project
- To demonstrate leadership skills through community service

Program Requirements

Students are required to complete eight courses in the Honors Program to be

awarded the honors program designation on their transcript. The eight courses include four required courses and four honors electives or directed studies.

Required Honors Courses

HON 101: Honors Colloquium (1c)

HON 205: Honors Seminar I: Leadership (3c)

HON 305: Honors Seminar II: Interdisciplinary special topic (3c) 300 level (also may count towards Liberal Arts requirement)

HON 401: Honors Capstone (1c) (linked to capstone experience in major; also counts towards major requirement)

Elective Honors Courses

Honors Components: In addition to the above required courses, students must choose four honors elective courses, two of which must be at the 200 level or higher. Each semester, specified courses across the college curriculum are identified with an Honors component. Honors students are notified of options through the College Registrar and the Honors Program Director. Students do not receive additional credit for an Honors component, but the Honors component is designated as such on their transcripts.

Honors Writing: Students who qualify for Honors Writing (ENG 101/102) may count these courses as electives for the Honors Program (students must place into Honors Writing classes independently of admission into the Honors Program.)

Other elective Honors courses may be offered. Honors students are notified of options through the College Registrar and the Honors Program Director.

Continuing eligibility requirements

Students must maintain a 3.3 overall cumulative average to stay in the Honors Program, or demonstrate their continuing eligibility through faculty recommendations and in consultation with the Honors Program Director. If they are unable to do this, they may be asked to take a leave of absence from the program and may request re-admission to the Honors Program after one semester. They will be required to demonstrate eligibility at that time in consultation with the Honors Program Director.

International Education/Study Abroad

Lasell provides opportunities for students to gain experience abroad. For instance, in 1988, the College established a sister college relationship with a college in Japan — Yamawaki Gakuen Junior College in Tokyo. Limited scholarships are available from the College for study abroad.

Students who pursue a semester abroad need to notify their Advisor, the Registrar, and the Office of Student Financial Planning in order to remain on the College's active enrollment list. Any student wishing to pursue international study must first contact Brewer Doran, the Director of International Programs, for applications. There is a resource center for study abroad in Bancroft, Room 2.

Core Curriculum

Lasell College Core Curriculum

The Core Curriculum for Baccalaureate students of Lasell College provides our graduates with the academic experiences that are the hallmarks of an educated person. Communication skills, computer and information literacy skills, analytical skills, an appreciation of the ways in which knowledge is acquired and creativity is expressed, an understanding of the world and its people, and the capacity for life-long learning are all vital to a successful professional career and a rich, educated life.

Core Competencies

The Lasell Curriculum is designed to enable each graduate to meet the following core competencies:

Communication

General Writing

- Apply the writing process (prewriting, drafting, revising editing) to any writing situation
- Analyze a writing assignment or problem in order to produce an appropriate response
- Write a clear statement of purpose or thesis
- Organize information so that a reader can understand it easily
- Incorporate information from a variety of sources into writing and cite sources correctly
- Edit and proofread in order to create finished drafts

Writing for Professions

- Apply the writing process (prewriting, drafting, revising, editing) to professional writing situations
- Write the types of documents required by his or her profession
- Use the style and format required by his or her profession
- Edit and proofread to create finished documents
- Use appropriate computer technology

Oral Communication

- Present ideas and information in formal and informal situations
- Express ideas and information clearly
- Use effective language that is appropriate for the task

Computer Literacy

Computer Software Skills

- Create, format, edit, save and print word processing, database, and spreadsheet documents
- Create and enhance charts
- Query and maintain a database
- Design a slide show using presentation software
- Integrate software applications
- Use problem solving and critical thinking skills to trouble-shoot software issues

Computer Hardware Skills

- Use problem solving and critical thinking skills to trouble-shoot hardware issues
- Select computer components necessary to build a personal computer system

Communication Skills

- Send and receive e-mail and attachments
- Navigate, search, and evaluate Internet sites
- Use collaborative skills to create innovative solutions regarding software applications
- Exhibit an understanding of presentation skills through the process of evaluating classroom presentations

Lifelong Learning Skill

- Adapt learned computer literacy skills to future software applications

Information Literacy

Construct strategies for locating information.

- Identify the information, question, or problem
- Consider and prioritize all possible sources of information
- Determine most appropriate information sources
- Develop search strategies for both print and electronic information sources
- Apply Boolean operators to electronic searches
- Understand the differences between keyword and subject searches
- Evaluate information sources

Locate and access information.

- Use online sources (Internet and databases)
- Use non-electronic resources (interviews, printed matter: books, articles, brochures, reports, etc.)

Evaluate and extract information.

- Critically evaluate the usefulness of the information retrieved
- Quote and/or cite the extracted information from the source
- Incorporate the information into a presentation and/or written work

Humanities

- Identify the ways in which people have expressed creative ideas in literature, visual arts, music, and drama
- Recognize the value of understanding the history, philosophy, and ethics of current civilizations and the influence of the past in shaping the present
- Recognize the value of the diversity of languages, cultures, and beliefs

Mathematics

- Perform operations involving whole numbers, fractions, decimals and real numbers
- Use mathematical language to define logical relationships
- Translate realistic situations into their symbolic representations
- Use abstract concepts and symbols to solve problems
- Solve linear and quadratic equations
- Graph and analyze first and second degree functions
- Assess the validity of numerical arguments in order to make sound judgments as citizens and consumers

Science

- Understand and interpret the natural and physical laws that define the world in which we live
- Apply the scientific method as a model for critical thinking and objective analysis
- Critically evaluate arguments relative to contemporary scientific issues and challenges
- Connect relevant scientific issues to her/his personal and professional life
- Apply the methods of scientific investigation and include scientific information as part of the process in making informed, rational decisions

Social Science

- Recognize the different types of questions asked and types of research most commonly conducted in the social sciences
- Recognize the difference between using anecdotal as compared to findings from planned systematic empirical study to answer questions concerning psychological and social issues
- Know the meaning of basic statistical concepts such as the mean, median, mode, standard deviation, percentiles, and correlation coefficient as well as understand the relationship between samples and populations
- Critically evaluate popular media claims about controversial social or psychological issues
- Recognize the interrelationship between individuals and cultures in shaping lives and social groups
- Recognize the impact of socio-economic status on people's lives
- Identify major concepts and writers in the Social Sciences
- Identify the institutions in a social system that affect individuals' lives
- Understand the history and contemporary status of different American racial and ethnic populations

Diversity

- Articulate personal values and beliefs related to issues of age, gender, race, ethnicity, culture, sexual orientation, and disability
- Engage in reflective discussion related to prejudice and discrimination
- Examine policies and procedures that either enhance or limit understanding of diversity
- Encourage social relationships to include individuals from diverse backgrounds
- Challenge simplistic or stereotypical thinking
- Develop an understanding of what shapes attitudes and beliefs
- Comprehend the importance of social justice

Health & Well-Being

- Identify strategies for personal health promotion and protection
- Utilize a variety of approaches in coping with difficult situations
- Describe the influences that physical fitness, nutrition, and lifestyle management have on total well-being
- Understand the influence of thoughts, attitudes, and emotions on health and well-being
- Implement strategies to achieve a healthy diet

- Incorporate physical exercise into daily life
- Recognize the importance of early intervention for addictive behaviors
- Develop skills for conflict resolution

These core competencies are integrated through the General Education requirements listed below, and throughout the Lasell curriculum, spiraling in complexity.

General Education Requirements

Lasell College has established the following General Education foundation in all of its programs. Students must consult individual program requirements, as there are variations regarding course choice under each of these categories.

In order to satisfy the core curriculum requirements, each student must successfully complete the following courses:

Writing I and Writing II (C or better)	6
COMP 101	3
Two Mathematics courses	6
One course in Literature, Art History, Music, or Drama	3
One course in History, Philosophy, or Language	3
One Psychology or Sociology course	3
One Science course	3
Total credits	27

Major Requiring a Foreign Language

In majors that have a foreign language requirement, students must complete Foreign Language 201, although in languages other than Spanish or French a slightly lower level of proficiency is often granted as meeting the requirement, as determined by the director of modern languages. Students are required to complete between zero and nine credits of foreign language coursework at Lasell to meet the proficiency requirement, depending on their placement level prior to 201. Credits are not earned through a waiver from all or some of the nine credits; they are replaced by unrestricted electives. Students may, however, receive transfer credit for foreign language coursework by taking the appropriate CLEP examination.

Academic Support Services

Center for First Year Programs and Academic Advising

The Center provides support and resources in the area of first-year programs and advising for students and faculty. The Center also provides meeting space for students to meet with staff and advisors, as well as a workspace for the student advising peer mentors. Workshops and other activities related to advising and first year experience are held in the Center.

Academic Advising

Upon arrival, all students at Lasell College are assigned an academic advisor. First year students' advisors are either faculty or staff members that not only advise students about academic issues but also support and guide students in their transition to college life at Lasell. If students are admitted to the College in a particular major, they will be assigned a faculty advisor from that major prior to their second year. If they are enrolled in the Undeclared Option, they will be assigned a new faculty advisor once they have decided on a major (by the second semester of the sophomore year). First year student advisors will help students with these choices, including choosing a major or changing a major.

All academic advisors work with students in selecting classes, arranging course schedules, and identifying resources to solve problems or meet specific needs. Students meet with their advisors regularly during scheduled advising times and open times throughout the semester. Advisors will refer students to the many support services offered at the College to help ensure academic success. These include the Learning Center, Registrar's Office, Financial Planning, Career Services, Residential Life, and the Health and Counseling Center.

The advantage of attending a small institution is the personalized approach provided. There is a network of faculty and staff ready to work with students both in and out of the classroom so they may meet their full potential.

It is the student's responsibility to be familiar with the information and policies stated in this catalog and to consult with their academic advisor about any information that needs clarification.

Progress Reports

As part of the academic advising process, course instructors issue progress reports prior to the midpoint of each course, informing students of their current standing. Students receive an "S" or "Satisfactory" if their overall performance is C or higher. Students with a grade of C- or less in any semester course will receive a warning notice (WA) prior to mid-semester. A copy of the warning notice is kept in the student's file, but it does not become part of the student's permanent record. Students receiving warnings should immediately meet with the course instructor(s) and their academic advisor to determine what must be done to improve the grade.

Center for Community-Based Learning

The Lasell College Center Community-Based Learning provides support and opportunities for students, faculty, and staff to engage in community service in order to deepen academic learning; promote values of citizenship; provide practical, project-focused experience; and develop initiatives that make a direct and lasting contribution to local communities and society. In particular, the Center works with students and faculty to design and implement community service-learning projects as an integral component of the connected learning concept at Lasell College.

Students and faculty participate in a wide range of service programs including: tutoring programs in public schools, fundraising for shelters serving victims of domestic violence, volunteering for tax return assistance, working with organizations providing internet service for urban communities, and repairing low income homes in Appalachia.

In addition to service-learning course projects and service-learning internships, students may also elect the Linked Credit Service-Learning Option (SVL 115, 215, 315, or 415) that is offered in selected courses. Students register early in the semester after the instructor presents this option. To earn a linked credit, which receives a separate grade, students conduct community service projects combined with an academic assignment, which could take the form of essays, reports, journals, oral presentations, portfolios, or other creative products as determined by the instructor. A linked credit service-learning selection is an attractive feature on a student's academic transcript. A student who completes three linked credit options receives credit for a three-credit arts and sciences or unrestricted elective. See the course description section of the catalog for further information and restrictions.

Donahue Institute for Values and Public Life

Lasell College's Donahue Institute for Values and Public Life mission is to foster awareness of the importance of a civil society and to create sensitivity to the moral dimensions of choices individuals make. To this end, the Donahue Institute sponsors forums and workshops that not only augment but also extend beyond classroom experience. This is accomplished through hosting speakers, conducting conferences, and showing films intended to extend and deepen students' knowledge of social issues.

The Learning Center

Lasell College recognizes the individuality of each student's learning style. Consequently, the Lasell Learning Center offers academic support services to assist students in building stronger foundation skills and in further developing their potential, strengths and confidence. The standard Learning Center offerings include: help in developing solid study skills, techniques for writing, methods to improve reading comprehension and rate, assistance in mathematics, science, psychology and other academic subjects. Instruction is given on an individual basis that is applied directly to the student's specific course work. Students who are aware that they have a different learning style or other academic needs are strongly encouraged to seek the support and guidance of the specialists in the Center. The Center also conducts workshops and study groups throughout the academic year. The available hours for specific instructional support services are sent to all students in the fall and spring and also appear on the student intranet. The Learning Center is located on the ground floor of the Brennan Library.

Differently Abled Students

Lasell College accepts the definition of learning disabilities defined in Public

Law 94-142, "as a disorder in one or more of the basic processes involved in understanding and using language, spoken or written, which may manifest itself in an imperfect ability to listen, think, speak, read, write, spell or do mathematical calculations."

Students with learning and/or physical disabilities seeking accommodations must submit documentation which describes the nature of their disability as well as appropriate modifications. The College makes every effort to provide reasonable accommodations, but may not be able to meet every request. Students must submit the relevant documents to the Director of the Learning Center.

The Family Educational Rights and Privacy Act (FERPA) prohibits the College from sharing any information about a student unless the student has granted permission. Therefore, students who want their instructors to make classroom and/or assessment modifications will need to sign a waiver authorizing the Director of the Learning Center to make such arrangements. It is to the student's advantage to make these arrangements as soon as possible and in a timely manner. Faculty are not required to make adaptations unless they have been notified in advance by the Learning Center.

Frequently students assume that their high school counselors have notified the College regarding students' learning styles. The College has found that high schools do not always forward such records. Therefore, students should not assume the College is aware of their specific learning needs. Students should meet with the Director of the Learning Center within the first week of classes to review what documentation is available and what modifications can be arranged.

Library

The Brennan Library provides access to the Internet as well as many electronic databases, print and non-print material. In order to train students how to use this wealth of information, there is a state-of-the-art library lab with computers for hands-on library instruction. Students receive assistance and training in classes as well as one-on-one time with librarians to use the many resources.

Technology Center

The Technology Center supports Lasell College students from all majors by providing centrally located computers with tool software such as word processing, database, spreadsheet, desktop publishing, and multimedia applications. The Center also provides research and communication capabilities such as Internet, email and Library database access, and supports faculty-sponsored software. All Lasell College students and faculty are provided with network usernames and email accounts that can be accessed off campus over the Internet. Help Desk assistants provide support services for students who use the three computer labs located on the ground floor of the Brennan Library. The computer labs are generally open seven days a week. Specific daily and holiday hours are listed on the Lasell College web page as well as the student Intranet.

Academic Policies

Graduation Requirements

Bachelor Degree

A graduate of Lasell receives the degree of bachelor of arts or bachelor of science. Specific requirements of the various curricula are described under each major.

In order to graduate, each student must earn a minimum of 124 credits of academic work; out of this 124 credits, students must complete a minimum of 48 credits in the liberal arts. Most degree programs at the College require between 124 and 130 credits to graduate.

In order to graduate, students are required to complete 50% of their credits at Lasell College, the final semester of which must be at Lasell College, attain a cumulative GPA (grade point average) of 2.0 or higher, and meet Lasell's Core Curriculum competencies. All degree programs have additional requirements described in the catalog.

Second Degree

A student can qualify for a second bachelor's degree provided a minimum of forty-five (45) additional credits are earned at Lasell College and all requirements are completed in good standing. Students seeking a second bachelor's degree are advised that financial aid is severely restricted.

Dual Degree

A student may earn two undergraduate degrees provided (a) all requirements for each degree are completed in good standing, and concurrently (b) all pertinent requirements of Lasell and the individual departments and schools involved are completed successfully, and (c) both degrees are conferred concurrently.

Full-time Status

Full-time students normally carry a courseload of 15 credits per semester; a course load of 12 credits is considered full-time.

Change of Major

1. The student must initiate this change by speaking with his/her advisor;
2. If the decision is made to change a major, the student fills out the "Change of Major" form. The form must include the signature of then current academic advisor;
3. The student submits the change of major form to the Administrative Assistant in the School he/she wishes to transfer into. The form can be submitted any time during the semester, ideally no later than 3 weeks before pre-registration.

4. Each department has a review committee formed by the Chair in consultation with the School Dean. The committee will make the transfer decision and notify the student prior to pre-registration. For some changes of major, the student will not be notified until the end of the semester following a review of final grades;
5. All students are assigned a new academic advisor for the following semester after acceptance into the major. The exception to this is a student changing major anytime during the Freshman year; no Freshman is assigned a new advisor until the following academic year.

Minor Program of Study

A Minor provides students the opportunity to deepen their understanding and expertise in an additional area of study. A Minor consists of a minimum of five courses, at least 50% of which must exist outside of the courses required for the student's Major (i.e., course "required for the Major" or "additional Major requirements). Additionally, at least 50% of courses in a Minor must be taken at Lasell College. Students may declare a Minor at anytime by completing a "Declaration of Minor" form in the Registrar's Office.

Progress Toward the Degree

Students are expected to maintain satisfactory academic progress. Satisfactory academic progress is defined both by the number of credits successfully completed and the grade point average. In general, a full-time student is expected to complete all requirements within six years for a bachelor's degree. A student with extenuating circumstances will be evaluated individually.

International Certificate of Eligibility

International students must carry a minimum of 12 credits per semester to maintain their certificate of eligibility.

Application for Graduation

A student eligible for a degree must apply for graduation through the Office of the Registrar at least one full semester before they expect to complete all requirements for graduation. Failure to comply may result in a delay of receiving the degree by a semester.

Degrees are awarded three times a year in December, May, and August. Commencement exercises are held once a year in May.

Expected Degree Completion:	Completed Application Filed:
December	Prior September 1
May	Prior December 15
August	Prior May 1

Conditional Graduation

Students classified as conditional graduates may participate in the May commencement exercises. To be considered a candidate for conditional graduation a

student must have:

a) attained a minimum cumulative GPA of 2.0; and

b) be within one (1) course of completing their graduation requirements.

Students may petition to be a conditional graduate if the above requirements have been met. Approval must be granted by the Department Chair, the Registrar and the Vice President for Academic Affairs.

The student must complete the Conditional Graduation Contract (available in the Office of the Registrar) agreeing to the following:

1. course must be approved in advance by the Registrar
2. approved course must be taken at an accredited institution
3. course must be completed by the end of August following commencement with a grade of "C" or better
4. an official transcript must be submitted to the Office of the Registrar following course completion

Students enrolled in a major whose final semester includes a summer session may also be eligible to petition for conditional graduate status provided institutional requirements (a) and (b) above have been met and they have only the required summer courses pending, as stated in this catalog.

The Conditional Graduation Contract must be signed and returned to the Office of the Registrar by May 4, 2004. Conditional graduates are not eligible for Latin honors recognition at commencement; if they are eligible after completing all required credits for graduation, this is so noted on their record.

Academic Commencement Awards

Baccalaureate Level

Full-time students at Lasell College with a cumulative GPA of 3.5 or higher are eligible for special recognition at commencement.

Specific designations include:

cum laude: 3.5-3.69

magna cum laude: 3.7-3.89

summa cum laude: 3.90

Lasell Chair — Lasell Chairs are awarded by the College to outstanding graduates. Traditionally, this award is based on outstanding academic achievement, exemplary service to the College, and notable qualities of character consistent with the Mission of the College.

Academic Dishonesty

Students have a responsibility to maintain the highest level of academic integrity. They are expected to perform educational tasks with the highest moral

and ethical conduct. Academic dishonesty, intentional or unintentional, is grounds for failure on any assignment or failure in the course, at the instructor's discretion. Academic dishonesty is also grounds for dismissal from the college at the discretion of the Academic Vice President and may be subject to appropriate legal investigation and prosecution.

Helping another student in an act of academic dishonesty constitutes an act of academic dishonesty.

Academic dishonesty may take the following forms:

Plagiarism: The act of taking or passing off another's ideas, or writing, as one's own; copying or paraphrasing another's words without credit; buying or accepting work and presenting it as one's own. Students bear the responsibility for demonstrating the evolution of original work.

Copyright violations: The Copyright Law (Title 17 U.S. Code) protects electronic, print and other copyrighted materials. Any infringement of copyright is a violation of academic integrity.

Electronic copyright infringement involves video, audio and computer materials and any other materials made electronically. Copying videos, cassettes or software, selling or disseminating programs without the owner's permission, putting pirated software on the College computers or your computer is not permitted. As long as appropriate credit is given, making a copy of a small portion of a book or a portion of an article for use in your assignments is acceptable.

The correct citation method for sources of ideas and information obtained electronically or in print is available in the library.

The library has a copy of the complete Copyright Law for further reference.

Cheating: Dishonesty or deception in order to obtain some advantage or gain; e.g., stealing or receiving stolen examinations. Using work produced for one course to fulfill the requirements in another is cheating.

Theft/Vandalism: Taking or defacing library materials or educational equipment such as a VCR, computer or software. Cutting pages out of a book or magazine or taking material out of the library and not checking it out is stealing.

Forgery: Signing another's name to exams or forms.

Disciplinary Action

Students who violate the Academic Dishonesty policy will be subject to one or more of the following disciplinary actions:

- Warning
- Temporary or permanent suspension of computer, network and/or library privileges
- Investigation and action taken in accordance with the appropriate student, faculty, or staff handbook
- Investigation and/or prosecution by state or federal law enforcement agencies

In cases where a student does not contest a charge of academic dishonesty, the student signs a statement to this effect. The written statement will remain in

the Vice President for Academic Affairs Office and will be destroyed when the student leaves the college. A student who wishes to appeal a charge must follow the process for ACADEMIC GRIEVANCE as described in the Lasell Student Handbook as posted on the Intranet.

A student who violates standards of College policy by taking or vandalizing library materials or educational equipment may be referred to the College judicial system as described in the Lasell Student Handbook as posted on the Intranet.

Class Attendance Policy

The College expects students to attend classes. The College does not, however, set specific guidelines regarding procedures and penalties for absences. Instead, each faculty sets his/her own guidelines as deemed appropriate for each learning experience.

Faculty will distribute their specific course attendance policies as a part of the course syllabus during the first week of classes. Students have the responsibility of knowing these attendance policies.

The serious student assumes the responsibility of attending every class. When a class is missed the student cannot benefit from hearing the lecture, nor participate in laboratory-style work with the guidance of the instructor.

In most all cases, it is the responsibility of the student to make prior arrangements with their professors to make up any missed work or assignments in the event of an excused absence as defined below. The instructor should not penalize a student for class absence as long as there is a legitimate reason for the absence. The term "absence" refers to failure to attend all or part of a class session, as defined by the instructor's class attendance policy. Students who are granted an excused absence should be provided, within reason, an opportunity to make up missed work. Legitimate reasons for absence include, but are not necessarily limited to, illness, family emergency, or participation in official college events or trips. The instructor may require that a student submit appropriate documentation for any excused absence. Appeals can be directed to the Vice President for Academic Affairs.

Students will be excused from class(es) to observe major religious holidays with the understanding that they notify the instructor in advance and make arrangements to complete missing work.

Late Class Start Policy

Students and instructors are expected to arrive at their class by the official start-time of the class. In the event the instructor is delayed, students are required to wait a minimum of fifteen (15) minutes beyond the official start-time of the class before leaving.

Class Cancellation

In the event a class meeting must be cancelled, the instructor calls the

Registrar's Office, and staff in the Registrar's Office will post an official class cancellation notice bearing the College seal on the classroom door.

Leave of Absence

A leave of absence may be arranged for one semester through the Office of the Registrar, subject to departmental approval, by completing a Leave of Absence form. Students must be in good standing throughout the College. Students receiving financial aid should consult with the Office of Student Financial Planning to determine if a leave would have any effect on financial aid. Before returning to the College, students should notify the Registrar's Office in writing.

Withdrawal

Students wishing to withdraw from the College should first meet with their academic advisor to explore the alternatives open to them. If withdrawal is a student's final decision, the student should complete a College Withdrawal Form that is available in the Office of the Registrar.

The student will be asked to meet with various professional staff as part of the withdrawal process.

Readmission

Students not on an official leave of absence who separate from Lasell through suspension, withdrawal, graduation, or any other method are required to reapply for admission to the College by completing an Application for Readmission. These applications are available through the Office of the Registrar. While admission is not guaranteed, application is encouraged.

College Calendar

The College calendar is the official schedule for all courses, vacations, holidays, breaks, and final examinations. All students are expected to be in attendance and to take their final examinations as indicated on the College calendar. Students who leave the campus before the official end of each semester, who return to the campus late after breaks, or who take additional "time off" during the semester do so at their own risk.

Final Examinations

The College expects all students to take their final examinations on the dates and times scheduled. Students who need to take a final examination at a time other than the scheduled time must discuss this with their instructor before the date of the final examination. The College reserves the right to deny a student's request for an alternate final examination scheduling.

Credit by Examination Policy

Students have the opportunity to earn transfer credit by examination in certain academic subjects through the College Level Examination Program (CLEP), the Advanced Placement Program (AP) and the ACT PEP: Regents College Examination. Refer to Department specific requirements and contact the Registrar's Office/Department Chair for more information.

Student Confidentiality

Lasell College regulates access to and release of a student's records in accordance with the provisions of the Family Educational Rights and Privacy Act (FERPA) of 1974 as amended (PL 93-380, Section 438, The General Education Provisions Act). The purpose of the act is to protect the privacy of students regarding:

- the release of records
- access to records maintained by the institution

In compliance with the Family Educational Rights and Privacy Act of 1974 (the Buckley Amendment), Lasell College has committed itself to protecting the privacy rights of its students and to maintaining the confidentiality of its records. A copy of the law is available in the Registrar's Office.

The following is a summary of the rights of students under the Family Educational Rights and Privacy Act (FERPA).

Students' Rights

1. **Review and Inspection of Records**
   Students have the right to review and inspect their educational records as defined in Section VII of the Policy within a reasonable time of a request to the Registrar's Office. All requests to inspect records will be fulfilled within 45 days. The College has an obligation to respond to reasonable requests from students for explanation of their education records. If a student is unable to inspect personally his/her education record, the College is obligated to provide a copy of the record requested upon the payment of a copying fee.

2. **Right to request an Amendment of Records**
   A student has the right to request that the College amend education records which the student believes are inaccurate, misleading, or in violation of the privacy or other rights of the student. The College will decide whether or not to amend such records and so inform the student.

3. **Right to a Hearing to Challenge the Contents of Records**
   A student has the right to challenge the contents of education records the student believes are inaccurate, misleading or in violation of the privacy or rights of the student. The hearing is conducted by the Vice President for Academic Affairs. If the student prevails at the hearing, the student has the right to request an amendment to the record. Should the student not prevail, the

student may enter an explanation in the records setting forth the reason(s) for disagreeing with the hearing decision.

4. **Right to Refuse Designation of Directory Information**
Lasell College considers the following as public information (described in the Policy as "directory information"): name, term, home and electronic address, campus address and mailbox number, telephone and voice mailbox number, date and place of birth, photograph, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, program of enrollment, expected date of graduation, degrees and awards received, and most recent previous institutions attended by the student. Some or all of this information may be published in directories such as a student directory; an electronic student directory; a sports program; or other campus publications.

A student has the right to refuse to permit the designation of any or all of the categories of personally identifiable information as directory information. A student must notify the Registrar, in writing, within three days of his/her registration, of a desire not to permit the designation of one or all of the categories of directory information.

With regard to external inquiries, the Registrar's Office will verify directory information, unless advised to the contrary by the student as indicated above. "Verify" means to affirm or deny the correctness of the information. The College will not provide corrections for inaccurate information. All non-directory information, which is considered confidential, will not be released to outside inquiries without the express consent of the student except under the provisions of the Family Educational Rights and Privacy Act (FERPA). However, the College will verify financial awards and release data for government agencies.

5. **Right to File a Complaint**
Complaints regarding violations of the rights accorded students under this policy should be directed to the Registrar. (Complaints failing resolution internally may be filed directly with the Department of Education, 330 Independence Avenue, Washington, D.C. 20202.)

Transcripts

Official copies of a student's permanent academic record are issued by the Registrar's Office. The transcript request must be made in writing by the student, and include $5.00 for each copy requested. These transcripts are mailed directly to the college or employer requested within two to four days. Transcripts cannot be processed for students who have unpaid bills.

Unofficial transcripts may be issued directly to the student provided the request is in writing. The fee is $5.00 for each copy and the processing time is two to four days.

Title II Report

Title II Section 207 of the Higher Education Act (HEA) of 1998 requires states, as recipients of HEA funds, and all institutions with teacher preparation programs that enroll students receiving federal financial assistance, to prepare annual reports on teacher preparation and licensing. In Fall 2001, 115 students were enrolled in Lasell College's Massachusetts Department of Education approved teacher preparation program. Sixteen students participated in supervised student teaching, supervised by two full-time and one part-time faculty. The student/faculty ratio for student teachers was 16/3. The average number of hours per week required of student participation in supervised student teaching in these programs was twenty-five hours. The total number of weeks of supervised student teaching required is fourteen. The total number of hours required is 350 hours.

Mission Statement: With hands-on field experience, small class sizes that support one-on-one, student-teacher interaction, and experienced professors, Lasell College's teacher preparation program offers a unique blend of theory and practice in the educational environment. An aggressive, insightful program of study insures students understand the challenges of today's school systems, and the demands for those of tomorrow. Each student's personal philosophy of education is formed by grounding theory with practices observed in schools located in diverse communities.

Title II report: In 2001/2002, eight of fourteen students (fifty-seven percent) passed reading; nine of fourteen students (sixty-four percent) passed writing; five of fourteen (thirty-six percent) took both the writing and reading components of the test and passed. Four out of eleven (thirty-six percent) of students taking either the Elementary or Early Childhood components passed. State pass rates are ninety-six percent for reading; ninety-four percent for writing; ninety-three percent aggregate. The rate is ninety-one percent for early childhood and ninety percent for elementary. We have taken a multi-faceted approach to student success: test taking strategy seminars and test specific seminars have been implemented; test scores have been analyzed to strengthen the advising procedures; curricular offerings have been revised to address test content.

Graduation Rates

Public Law 101-524, the Student Right-to-Know and Campus Security Act, requires all institutions of higher education receiving Title 4 Funds to disclose the graduation rate of full-time students who are attending college for the first time. In accordance with this law, Lasell College's graduation rates are available in the Registrar's Office.

Grading and Academic Credit Policies

Grading System

Grades submitted by the instructors are issued at the end of each semester and are represented by letters. Class promotion, graduation, honors, Good Academic Standing, Academic Probation and Suspension are based on a student's grade point average (GPA). The GPA is computed by multiplying the number of semester hours of credit by the appropriate quality point value, and then dividing the sum of these products by the total number of semester hours of credit attempted. Students may take a specific course on a pass/fail basis with permission of the Instructor, the Department Chair, and the Registrar. (See also Pass/Fail Policy.)

Grade	Numerical Value	Quality Points
A	100-93	4.0
A-	92-90	3.7
B+	89-87	3.3
B	86-83	3.0
B-	82-80	2.7
C+	79-77	2.3
C	76-73	2.0
C-	72-70	1.7
D+	69-67	1.3
D	66-63	1.0
D-	62-60	0.7
F	59-0	0.0

INC means Incomplete

IP means In Progress (used for courses that extend beyond the academic semester)

W means Withdraw

X means non-credit item completed (i.e., lab)

LVP means Lasell Village participation

AU means Audit

NG means no grade was submitted by the faculty member

In Pass/Fail courses, **P** means Pass, and **F** means Fail

Students need to consult academic standards for individual departments regarding withdrawal policies.

Status reports are issued prior to the midpoint of the course and include the following ratings:

S means Satisfactory

WA means Warning; standing in course is not satisfactory

Registration

After scheduling courses with their academic advisors, students register with the Registrar's Office each semester. Students who are already enrolled preregister in April for the following Fall semester and in November for the following Spring semester. A student is officially registered for classes only after all financial obligations to the College have been met.

English Writing Completion Requirement

All incoming students must be enrolled in an English Writing course in each of their first two semesters at Lasell College (allowing for exceptions based upon transfer credit).

Any students who have not completed the English Writing requirement at the conclusion of their third semester at the College are required to enroll in a course to complete that requirement in their fourth semester. The registrar will place an enrollment hold on those students who do not do so.

Any students who have not completed the English Writing requirement at the conclusion of their fourth semester at the College will be placed on academic probation.

Computer Literacy Requirement

All incoming students must be enrolled in COMP 101 in their first semester at Lasell College (allowing for exceptions based upon transfer credit).

The Registrar will place an enrollment hold on any incoming student who is not enrolled in COMP 101 in their first semester, as specified above.

Add/Drop

Students wishing to change a course must secure the necessary form from the Registrar's Office and obtain all required signatures. This must be done prior to the end of the add/drop period, which ends after the first week of classes. Students may not enter a class after the add/drop period.

Course Withdrawal

After the add/drop period a student may be allowed to withdraw from any course until the end of the withdrawal deadline date published on the College calendar. A grade designation of "W" (withdrawn) will appear on the transcript. After that time, a student not attending a class receives an "F."

Course Repeat Policy

Students are permitted to repeat any course, on a one time only basis. The higher of the two grades will be computed into the GPA, and the lower of the two grades will be removed from the average. No additional credits will be counted toward graduation; however, the lower grade will remain on the permanent academic record. Students need to consult academic standards for individual departments prior to considering whether or not to repeat a course.

Incomplete Grades

On rare occasions a grade of Incomplete (INC) may be granted. Ultimately, the decision to grant a grade of Incomplete is at the discretion of the instructor; however, both the student and the instructor must sign the contract for completion before a grade of INC can be issued. A copy of the contract must be submitted to the Office of the Registrar with the final grade roster. It is the responsibility of the student to initiate the request and to make all arrangements with the instructor for turning in late work. First semester Incomplete grades must be made up by the second week of the spring semester. Failure to do so will result in the "INC" reverting to "F". Second semester Incomplete grades must be made up within five weeks following the end of examination week. Failure to do so will result in the "INC" being changed to "F".

Under extenuating circumstances, extensions may be granted by the instructor with the approval of the Dean of the appropriate school. It is the student's responsibility to initiate a written request for an extension by completing the appropriate paperwork in the Registrar's Office.

Grade Changes

Changes in any assigned grade will not be made beyond one semester after the initial awarding of the grade. The instructor may obtain a Grade Change Form in the Registrar's Office. The time may be extended if the Vice President for Academic Affairs approves a written petition from the student and the instructor.

Pass/Fail Option

A student at sophomore status or above may take up to two courses total while at Lasell in a degree program on a Pass/Fail basis. In addition, for freshmen, First Year Seminar is taken pass/fail, and there are other specialized courses that may be offered pass/fail. A student may apply no more than six credits taken pass/fail toward the fulfillment of degree requirements. The following courses may not be taken Pass/Fail:

1. Any courses within the student's major or minor field of concentration (as indicated by the course designator)
2. Any courses within either the student's major, minor, or general education that have a specific letter grade requirement or otherwise excluded by the academic Department

A pass grade does not receive quality points and is not counted in determining the grade point average. A failing grade is equivalent to zero quality points and does count in the grade point average. Pass/Fails may not be changed to letter grades after the course is completed.

A student wishing to take a course on a Pass/Fail basis must have the approval of the instructor and the Department Chair overseeing the student's Major. Forms are available in the Registrar's office and must be completed and returned to the Registrar by the posted deadline.

Auditing

With the approval of the instructor, students may register to audit a course by completing a Course Audit Form by the end of the Add/Drop period. The form is available in the Registrar's Office. Audited courses are recorded on the transcript but no grade or credit is given.

Independent Study

Students are normally allowed to pursue one course of independent study per year. Students interested in this option should pick up the required form in the Registrar's Office. The completed form must be submitted within the first three weeks of the semester. Approval is normally restricted to pursuits that are not offered in existing courses and requires the approval of the Department Chair. Credits earned in this endeavor are counted towards the excess credit allowance.

Course Overload and Excess Credit

Any Student wishing to enroll in more than 18 credits must have the written permission of the appropriate School Dean.

The standard credit load for a full-time student is 15 credits, although this may reach 18 credits in a given term depending on specific Major requirements. Students exceeding 18 credits will be charged for additional credit hours. Excess credit fees are not reduced or refunded for schedule changes made after the add/drop period. Students enrolled in the Service-Learning linked credit option, Honors Program, or First Year Seminar one credit courses are not charged in the event this brings them over 18 credits. The registrar monitors student credit-hours, and charges do not apply in the event a four-credit course, such as a lab, brings the student over 18 credits. If you have questions about scheduling, contact the Registrar's Office at (617) 243-2133.

Transfer Credits Policy

Lasell students who wish to receive academic credit for coursework taken at another institution must request approval from the College before registering for the course. Students who are considering this must complete the Transfer Credit Approval form at Lasell's Office of the Registrar and obtain all necessary approvals before enrolling in the course.

If approved by Lasell, academic credit can be granted for coursework taken at another institution; however, grades for courses taken at other institutions are not calculated into a student's grade point average. Only grades of C or better are acceptable for transfer credit.

Students wishing to transfer credits in science courses that span two semesters must submit grades for both semesters.

Students are required to complete 50% of their credits at Lasell College, the final semester of which must be at Lasell.

Classification of Students

Designation of class year for a student entering the College in their freshman

year is determined at the end of the Spring semester. Upperclass standing is determined by the total number of successfully completed credits. The following credits in semester hours are required for ranking in the upper three classes of the College:

Sophomore Class:	30 Credits
Junior Class:	60 Credits
Senior Class:	90 Credits

Designation of class year for students transferring into the College, or for students transferring into a new major, is based upon the above classifications as well as the numbers of credits/years remaining to graduation at the time of transfer in the major in which the student enters.

Students who take an overload of credits must consult the College's extra credit policy to determine if there will be additional costs. (See section on Course Overload and Excess Credit.) They must also have written permission from their academic advisor and the School Dean.

Dean's List

Each semester students who achieve a specific GPA will be placed on the Dean's List.

Dean's List Requirements:

- The student must be full-time carrying 12 or more graded credits for the semester
- The student must have a semester GPA of 3.3 or higher
- The student is not allowed a course below 2.0 in the semester
- The student is not allowed any incompletes for the semester. If incompletes are made up in accordance with College policy, students who then qualify for the Dean's list will have the notation entered into their permanent academic record

Academic Standing

The Academic Review Committee monitors all students' academic progress toward satisfactory degree completion at the conclusion of each semester.

For Full-Time Students

- First year students are in Good Academic Standing after each of their first two semesters if a semester grade point average (GPA) of 2.0 is earned and a minimum of 12 credits is completed
- All other students are in Good Academic Standing if a cumulative and semester grade point average (GPA) of 2.0 is earned and a minimum of 12 credits completed. All students must complete the six-credit English

Writing sequence with a grade of 2.0 or better in each course by the end of their fourth semester in order to remain in Good Academic Standing

Students who are not in Good Academic Standing will receive notification from the Office for Academic Affairs. Students who do not meet the criteria for return to Good Academic Standing the following semester may be suspended from the College. Students (full- and part-time) who are not in Good Academic Standing will be required to curtail their participation in the co-curricular life of the campus in the following ways:

- Students who are serving in an executive board position in a recognized student organization (i.e., whose names appear on the "Officer Roster" as submitted to the Office of Student Affairs) will be considered to be in a probationary status for that semester
- No student organization officer may remain on probationary status for two consecutive semesters
- Students who are not in Good Academic Standing will not be permitted to stand as candidates for an executive board position in a student organization
- Students who are not in Good Academic Standing may not participate as members of an intercollegiate athletic team (in keeping with NCAA regulations)

PLEASE NOTE: These are the minimum requirements of the College. For example, normal progress toward a degree requires at least 15 credits per semester. Please check with your particular department and/or the financial aid office to see if there are additional requirements or more stringent standards.

For Part-Time Students

Matriculated part-time students are in Good Academic Standing if their GPA meets the same standards specified above for full time students. The designation of class year for part time students is based on the number of credits earned, comparable to those used to designate class year for full-time students.

Academic Probation

Academic Probation at Lasell College is designed to be educative and constructive; its purpose is to engage students more deliberately in the process of progressing academically.

For Full-Time Students

- Students in either the first or second semester of their first year who have a semester GPA of less than 2.0 will be placed on Academic Probation. In addition, students are required to earn 12 credits per semester to maintain Good Academic Standing
- All other students who have a semester or a cumulative GPA of less than 2.0 will be place on Academic Probation. Any students who have not

completed the English Writing requirement at the conclusion of their fourth semester at the College will be placed on academic probation. In addition, students are required to earn 12 credits per semester to maintain Good Academic Standing

For Part-Time Students

- Matriculated part-time students are placed on probation if their GPA does not meet the same standards specified above for full-time students. The designation of class year for part-time students is based on the number of credits earned, comparable to those used to designate class year for full-time students

Academic Supports

Students with low grade point averages or with insufficient credits for a semester will be reviewed by the Academic Review Committee at the end of each semester. This Committee may require or recommend that a student take advantage of one or more of the following options until they have improved their academic standing:

- Take a reduced course load
- Select scheduled hours in the Learning Center
- Meet with their advisor on a weekly basis

Academic Suspension

See below for the conditions of returning to the College following suspension.

For Full-Time Students

- At the end of each semester, students with a semester GPA of less than 1.3 may be placed on Academic Suspension for one semester
- At the end of each semester, students who have earned fewer than twelve credits for each of two consecutive semesters may be placed on Academic Suspension for one semester
- At the end of each semester, students who have been placed on Academic Probation more than once in their academic career at the College may be placed on Academic Suspension for one semester

For Part-Time Students

- At the end of each semester, matriculated students with a semester GPA of less than 1.3 may be suspended from the college for one semester
- At the end of each semester, students who have been placed on Academic Probation more than once in their academic career at the College may be placed on Academic Suspension for one semester

Appealing Academic Review Committee Decision

Students may petition the Vice President for Academic Affairs in writing within 10 days of receipt of the decision of the Academic Review Committee. The decision of the Vice President for Academic Affairs will be final.

Conditions for Returning to the College Following Suspension

Students wishing to be re-admitted can apply to the Office of the Registrar after a period of at least one semester has elapsed. Students must provide evidence of their ability to succeed (for example, proof of progress at another institution) to be considered for re-admission.

In the event of a second suspension, students may reapply to the Office of the Registrar after a period of at least one academic year has elapsed. Students must provide evidence of their ability to succeed at the College to be considered for re-admission.

Major, Minor, and Internship Requirements

Good Academic Standing in the Major

The student is in Good Academic Standing in the Major when a cumulative 2.0 [C] GPA or better is maintained within the Major [courses identified with major-field designator]. Additional requirements for Good Academic Standing may exist by individual academic program — including, but not limited to, minimum grades required in specific courses. Exceptions to the requirements for Good Academic Standing in the Major require the written approval of the appropriate School Dean, who consults with the Department Chair in making a determination.

Good Academic Standing in the Minor

The student is in Good Academic Standing in a Minor when a cumulative 2.0 [C] GPA or better is earned within the Minor. Additional requirements for Good Academic Standing may exist by individual academic program — including, but not limited to, minimum grades required in specific courses. Exceptions to the requirements for Good Academic Standing in the Minor require the written approval of the appropriate School Dean, who consults with the Department Chair in making a determination.

Internship Entrance Requirements

In keeping with the College's core principle of connected learning, all academic programs require students to do an internship (other terms for the internship exist in some programs, e.g., "field experience," "practicum," etc.). In order to register for an internship, the student must:

- Be in Good Academic Standing
- Maintain a cumulative 2.0 [C] GPA or better within the Major [courses identified with major-field designator] taken prior to the internship
- Meet any additional requirements as set by individual academic programs

• Have the written permission of the academic department chair

Students should understand that this is a list of the college's minimum entrance requirements — individual programs may have additional requirements including, but not limited to, minimum grades required in specific courses. Exceptions to any entrance requirements for the internship require the written approval of the appropriate School Dean, who consults with the Department Chair in making a determination.

Academic Grievance Process

The Academic Grievance Process provides students with a mechanism to appeal faculty actions related to the process of instruction and evaluation of academic performance or other academic matters pertinent to the teacher-student relationship. In filing a grievance, it is understood that the student believes his/her interests as a student have been adversely affected by someone's departure from or misinterpretation of existing academic policy. (The College reserves the right to establish academic standards and the necessary policies to support them. Consequently, there may be no academic grievance of the contents of published Academic Policies established by the College, including those of individual Academic Programs and individual instructors.)

Informal Conciliation: A student wishing to alter or reverse any academic action must first attempt to resolve the matter informally and expeditiously. The student shall contact the faculty member within seven (7) calendar days of the action in question to schedule an appointment (in cases where the dispute is over a grade for an assignment or test, or a final course grade, "action in question" shall refer to the date of receipt of the grade). The student is expected to present his/her concerns and to weigh the faculty member's response. If not resolved, the student may discuss the matter with the faculty member's Department Chair. If the student's complaint is with the Department Chair, then he/she may discuss the matter with the School Dean. If the student's complaint is with a School Dean, then he/she may discuss the matter with another School Dean as determined by the Vice President for Academic Affairs.

If no resolution is reached, the student may begin the Formal Grievance Process. In any event, if the matter is not resolved, any formal grievance must be filed within twenty-one (21) calendar days of the action in question.

If the issue under dispute impacts the student's ability to register for a course or courses in a subsequent semester, a determination of an exception to existing policy will be made by a School Dean in consultation with the Vice President for Academic Affairs.

Formal Grievance Process: If no resolution is reached, the student may begin the Formal Grievance Process — which must be filed within twenty-one (21) calendar days of the action in question (hence, the informal conciliation process has occurred within this overall time period). Procedures for filing a Grievance may be obtained in the Office of the School Dean or the Office for Academic Affairs.

Student Life

Student Affairs Mission

The Student Affairs Department at Lasell College takes its direction from the institution's mission of providing its students with opportunities to grow intellectually and personally. In the support of that mission, the work of the Student Affairs professionals has a dual focus: to provide services to the campus community that ensure a rich student life program; and to create a climate that enhances students' learning, personal growth and development.

The Office of Student Affairs is responsible for the production of the Lasell College Student Handbook, which provides information on services, organizations, policies, and regulations affecting student life.

New Student Orientation

All new students are invited to participate in a number of programs especially designed to facilitate their transition into the Lasell College community. The Office of Student Affairs implements three orientation programs during the academic year: a Summer orientation for students beginning their College career in the Fall; an early September orientation program which expands on the Summer program and runs just prior to the start of classes; and a January orientation program for students entering the College mid-year. Undergraduate Orientation Leaders (OLs) assist in the design and implementation of all orientation programs. First-Year Seminar is a credit-bearing, on-going orientation course which is offered to new students as a way of continuing the transition process into the College, and addresses a variety of issues specific to the collegiate experience. Each section of First-Year Seminar is co-facilitated by a member of the faculty/staff and an upperclass student leader.

Student Activities

Lasell offers many opportunities for active learning outside of the classroom. These opportunities provide students a chance to further their education, to learn about themselves and others, to develop new interests, and to have fun! Membership in student organizations can help students to meet new people, learn about programming and governance, and explore their leadership potential. Of particular note:

- The Student Government Association (SGA) seeks to represent and promote the interests and concerns of all students. SGA meetings are held weekly and are open to all students
- The Campus Activities Board (CAB) plans and sponsors the major social activities at the College, including comedy nights, dances, the annual SpringFest, and karaoke. Membership is open to all students

- The LAMP is the College yearbook, and records a photographic history of a year at Lasell. The student editor and his/her staff plan and organize the layout, art work and content of the publication.

Each spring semester, the Office of Student Activities sponsors an Emerging Leaders course. Designed to introduce participants to some basic concepts in leadership, students are nominated and apply to take part in this most popular, non-credit program.

Residential Life

One of the more valuable educational experiences in which a student can participate is the on-campus residential living option. With this knowledge, the Residential Life Staff is committed to fostering an atmosphere in the residential buildings that will assist with the emotional and social growth of students. Designed to be "living and learning environments," the residence halls and houses are places where the staff assist students with the transition to college life and provide educational and social programming on a variety of topics as students learn to live as a member of a community.

All residential buildings are staffed by live-in professional Resident Directors (RDs) and/or paraprofessional, student Resident Assistants (RAs) whose charge it is to promote an atmosphere of cooperative living. The Director of Residential Life oversees all aspects of the on-campus residential program including the administration of the residence buildings, the provision of educational and social programming for the residents, and the supervision of the Residential Life Staff.

In the 2003-2004 academic year, it is anticipated that approximately 80% of the full-time undergraduate population will live in campus-owned housing. These students will have the following types of environments in which to live: coeducational, all-female, quiet study, alcohol-free, and community service. All residential buildings are smoke-free environments.

The Registrar's Office has affidavits of voter registration available for students who wish to register to vote.

Athletics

Lasell College holds membership in the NCAA Division III and competes in a total of 12 varsity sports (seven female varsity sports including: field hockey, soccer, cross country, volleyball, basketball, lacrosse, and softball; and five male varsity sports including: soccer, cross country, basketball, lacrosse, and volleyball). Intramural and non-credit activities are also offered throughout the academic year and include aerobics, basketball, soccer, and volleyball.

It is the philosophy of the Lasell College Athletic Program to place the highest priority on the overall quality of the educational experience and on the successful completion of academic goals. Athletics are conducted as a part of the student/athlete's educational experience, and the Athletic Program is meant to

complement the educational program. The Athletic Department strives to encourage participation by maximizing the number and variety of opportunities offered in varsity and intramural programs. Participants in the Athletic Program receive the same treatment as all other students, in that student/athletes receive no privileges in admission, financial aid, advising, grading or living accommodations.

The emphasis of the Athletic Program is placed on the welfare of the participants, and not on the spectators or the entertainment value of the sport. It is the goal of the Athletic Department to foster the development of sportsmanship, community, fair play, positive societal values, and physical well-being in all participants.

Health and Counseling Services

The services of the Health and Counseling Center are available for all students, both commuters and residents, Monday through Friday from 8:30 am to 4:30 pm. The Director of Health Services is a nurse practitioner (and RN) who is on duty 28 hours per week; a physician and additional nurse practitioner are available at designated hours. The Director of the Counseling Center is a licensed social worker who is available on a full-time basis. Emergency services are available at nearby Newton-Wellesley Hospital.

The following services are available free of charge: consultation by the professional medical staff during their regular hours on campus; ordinary medications dispensed by the Health Center; and consultation and short-term treatment with the Counseling Center. Lab fees, special prescriptions for medication, costs of visits to other specialists, and ambulance costs are billed through the students' health insurance.

A complete medical history and physical examination are required of all students by the time of registration for courses. The State Immunization Law requires that all full-time college students born after 1956, and all full-time and part-time students in the health sciences, present evidence that they are immunized against measles, mumps, rubella, diphtheria and tetanus, and Hepatitis B vaccine series in order to register for classes; medical and religious exemptions are allowed. Students in the health sciences will be required to have additional immunizations which are explained on the physical examination form.

The staff members in the Counseling Center are available for any students wishing to discuss concerns in their lives. The staff members also conduct workshops on various developmental topics and on alcohol education. Students are encouraged to seek individual counseling when they are in need, and to participate in group sessions dealing with social development issues.

Career Services

To promote the process of achieving career objectives, the Office of Career Services offers assistance through individual counseling and group workshops. Interest testing is available to aid students in exploring potential major and career

directions. Workshops address such issues as job search strategies, resume preparation, interview skills, and graduate school planning. The Office maintains a collection of career development references, professional employment opportunities, and part-time job listings. All students are encouraged to begin the process of career development early in their undergraduate years.

Automobiles

Students with permission may operate cars while they are at Lasell. Students must register their vehicles with the College's Department of Public Safety. Students are expected to abide by those rules governing student and guest vehicles on campus.

Drugs

Lasell College expects all of its constituents to comply with local, state and federal laws relating to the possession, use and/or distribution of drugs, including alcohol, when they are on College property or taking part in College activities. Students should consult their Handbook for specific policies.

Undergraduate Fees and Expenses

Enrollment Policy and Payment Schedule

A student is billed for tuition and fees on a semester-by-semester basis. Payment for the Fall 2003 semester is due August 5, 2003. Payment for the Spring 2004 semester is due January 2, 2004. A 10-month payment plan (payments begin May 15, 2003) is available for those who wish to pay the full year's cost in monthly installments. Information regarding payment plan enrollment is mailed to all deposited students and is also available in the Bursar's Office. Information regarding parent loans and private student loans is available in the Student Financial Planning Office and the Bursar's Office. Payment plan and loan applications must be processed and approved before the payment due date. In registering for classes, and thereby enrolling in Lasell College, the student agrees to pay all applicable fees and to adhere to the Fee Schedule and Enrollment Policies.

Late Payments and Returned Checks

A late charge of 18% per annum is assessed to accounts not paid by the due date. Any check returned unpaid will result in a $25 charge. A student whose account is delinquent will be denied the privileges of registration, attending classes, obtaining academic transcripts, use of College housing and facilities and admittance to graduation. If the services of an outside collection agency are utilized, collection fees will be charged to the student's account.

2003-2004 Fees:

Full Time Fees

Fee Description	Yearly Cost	Cost per Semester
Tuition	$16,600	$8,300
Comprehensive Fee	$900	$450
Room and Board		
Woodland Triple	$8,100	$4,050
Standard Double/Triple	$8,500	$4,250
Suite Rooms	$9,200	$4,600
Single Room Supplement	$1,200	$600
Dorm Damage Deposit	$500	billed first semester only
Accident and Health Insurance	$740	billed first semester only

Part Time Fees

Fee Description	Cost per Enrollment
Tuition	$550 per credit hour
Comprehensive Fee	$250 per semester
Accident and Health Insurance	$740 per year

Miscellaneous Fees

Fee Description	Cost
Summer Clinical	$550 per credit hour
Allied Health Fee	$200 per semester
Fashion Design/ Production Fee	$150 per semester
Excess Credit Hour Fee	$550 per credit hour
Lab Fees	$50–$100
Late Registration	$35
Break Housing	$150 per week
Parking Permit*	
Resident	$400
Commuter	$100
Replacement Keys*	$50 per key
Replacement Identication Card*	$35

*Must be paid to appropriate department at time of purchase

Please note that students should bring sufficient funds to purchase books at the beginning of each semester. Bookstore vouchers will only be issued if credits exceed the total charges on the student's account. No exceptions will be made to this policy.

Explanation of Fees

Full Time Tuition: Covers the instruction costs for a minimum of 12 credit hours. The maximum number of credit hours per semester is determined by the academic program.

Comprehensive Fee: Pays for services available to all students, such as: new student orientation, transfer credit evaluation, student activities, original identification cards, graduation fee and use of the College Health Center.

Room and Board: Includes the cost of room and 19 meals per week. All students residing on campus must be enrolled in the meal plan. Please refer to the chart of fees for specific room rates. Students who change their status from resident to commuter, with permission of the Student Affairs Office, after the add/drop period of a semester are responsible for the full room and board fee for that semester. Students wishing to change their status from resident to commuter must petition for release from their Housing Agreement. Such a request must be submitted in writing to Student Affairs. Students who do not adhere to the policies in the Housing Agreement may be assessed penalty charges as outlined in the Housing Agreement. If you have questions about housing, please contact Student Affairs at (617) 243-2124.

Residence Hall Damage Deposit: Charged the first semester, and credited back to the account at the end of the second semester of each academic year. Intended to defray any damage costs above normal wear and tear, as assessed by the Residence Life staff. Loss or damage caused by guests will be charged to the student host of the guest. The cost of keys not returned at the end of the year will also be deducted from this deposit.

Accident and Sickness Insurance: The Commonwealth of Massachusetts mandates accident and sickness insurance coverage for all students enrolled in at least 9 credits per semester. Lasell College will initially bill all students for the insurance plan. Students who do not wish to purchase the plan may waive the fee by providing proof of enrollment in a plan with comparable coverage.

Waiver forms will be enclosed with the Fall 2003 bill. The deadline to return the waiver forms to the Bursar's Office is August 5, 2003. The charge for health insurance will be credited to the student's account upon receipt of the waiver form, provided the waiver form is returned by the deadline.

Students who do not submit a valid waiver form will be enrolled in the plan and are responsible for payment of the associated fee. Information sent to the Health Office and/or Registrar's Office regarding health coverage does not absolve the student of submitting proof of coverage to the Bursar's Office. Once purchased, the plan cannot be cancelled or refunded except if the student enrolls in the armed forces.

Summer Clinical: Fee for credits earned by Allied Health Majors during required clinical component. (Please note that financial aid is not available for the summer term.)

Allied Health Fee: Covers liability insurance, clinical placement and lab usage required for students enrolled in the following majors: Physical Therapist Assistant, Exercise Physiology, and Athletic Training. The Allied Health Fee is not reduced or refunded for changes of major made after the add/drop period.

Fashion Design/Production Fee: Charged to all students enrolled in the Fashion Design and Production major to cover the basic costs of clothing construction. This fee does not cover the cost of the clothing construction kit to be purchased separately. Lab fees may also apply to courses within this department. The Fashion Design and Production Fee is not reduced or refunded for changes of major made after the add/drop period.

Excess Credit Fee: Students are charged $550 per credit hour for excess credit, as determined by the Registrar's Office. Students should refer to the Course Overload and Excess Credit section in Academic Policies. Excess credit fees are not reduced or refunded for schedule changes made after the add/drop period. If you have questions about scheduling, contact the Registrar's Office at (617) 243-2133.

Lab Fees: Fees ranging from $50-$100 are charged for materials, services and other extraordinary costs for courses such as Fashion Illustration, Pattern Generation, Visual Merchandising, Fashion Promotion and Photography. Lab fees are not reduced or refunded for schedule changes made after the add/drop period.

Parking Permit: The College requires all vehicle parked on campus be registered with Buildings and Grounds. Parking is permitted in assigned lots only. Unauthorized vehicles may be ticketed or towed.

Refund Policies

Student Account with a Credit Balance: Credit balances for enrolled students will remain on the account unless requested by the student or parent. Refunds will be issued within three weeks of the request and will be made payable to the student. Refunds occurring as a result of excess loans or financial aid will not be issued until all of the loan and/or aid funds have been received by Lasell College.

Change of Enrollment Status: Students who change their status from resident to commuter, with permission of the Student Affairs Office, after the Add/Drop period will be responsible for 100% of room and board charges for the semester.

Students who change their status from full time to part time, OR part time students who reduce their number of credits, after the Add/Drop Period will be responsible for 100% of tuition and associated fees for the semester.

Withdrawal from the College: For purposes of recalculating charges and fees, no differentiation is made between voluntary withdrawal, administrative withdrawal, or academic suspension. Unpaid charges may remain after adjustments and will be owed to the College.

For all withdrawals after the published Add/Drop period, no adjustment is made to the following fees: Accident and Health Insurance, Allied Health Fee, Fashion Design/Production Fee, Excess Credit Fee, and Lab Fees.

Non-attendance does not relieve the student of financial obligation or imply

entitlement to a refund. Please contact the Registrar's Office for proper withdrawal procedures.

The following Refund Schedules apply to students who have completed the appropriate steps to cancel their enrollment at Lasell College:

Withdrawal Adjustment Schedule for Tuition, Room and Board, and Comprehensive Fee

Fall 2003/Spring 2004	
Prior to the Academic Calendars' First Day of Classes	100% refund, less enrollment deposit
Through first week* of classes	90%
Through second week* of classes	80%
Through third week* of classes	70%
Through fourth week* of classes	60%
Through fifth week* of classes	50%
Through sixth week* of classes	40%
Through seventh week* of classes	30%
Through eighth week* of classes	20%
Through ninth week* of classes	10%
After ninth week* of classes	No refund of any charges

*For purposes of determining account adjustments due to withdrawal, a week of enrollment ends on a Friday, regardless of the number of courses scheduled or attended during that period.

Adjustments to Federal Financial Aid are made in accordance with the regulations set forth by the Federal Department of Education. For a copy of the Federal Financial Aid Refund Policy, please contact our Office of Student Financial Planning

Student Financial Planning

General Policy

The Office of Student Financial Planning administers financial aid programs and provides financial counseling and planning to all students and parents. This office believes in providing families with information and guidance that will improve a family's ability to plan for the expenses of college. For students seeking financial aid in the form of grants, loans and work study, Lasell participates in all major federal and state programs as well as providing institutional sources for assistance.

Financial aid awards are based on need and are determined by the Office of Student Financial Planning. Decisions are made using the Free Application for Federal Student Aid (FAFSA), the Lasell College Financial Aid Application, federal income tax returns and other pertinent sources. The financial aid forms are available from the Student Financial Planning Office in Potter Hall or most high schools. Entering and returning students must complete the appropriate forms shortly after January 1st of the award year to maximize possibilities of receiving aid in September. Applications are required for each academic year.

Financial Aid Process

A student applying for financial aid should take the following steps:

1. Obtain and complete a Free Application For Federal Student Aid form (FAFSA). Be sure to indicate that the information should be forwarded to Lasell College. Lasell's FAFSA code number is 002158. Students may complete the FAFSA online at http://www.fafsa.ed.gov
2. Obtain a copy of the Lasell College Financial Aid Application. Complete this form and send it to the Office of Student Financial Planning. Students may download a .pdf version of this document by following the directions on the Lasell College web page: http://www.lasell.edu/html/financial_aid.html
3. Complete both forms as soon after January 1st as possible. Mail the FAFSA application to the address provided on that form (or submit it electronically, but be sure to print, sign and mail the signature page). Mail the Lasell application to:

   Lasell College
   Office of Student Financial Planning
   1844 Commonwealth Avenue
   Newton, MA 02466
4. You will receive a Student Aid Report (SAR) from the Department of Education. Check it for accuracy and submit any corrections to the Department of Education

5. In the spring, you will receive a Financial Aid Award Letter outlining the financial aid you will receive for the upcoming academic year as well as indicating any other documents that are required, such as copies of federal tax returns, W-2 statements and other forms
6. Returning students should be aware that they must submit signed copies of their federal tax returns and all W-2 statements before any financial aid award will be made

Any personal financial changes arising during the year should be reported to and discussed with the Office of Student Financial Planning.

The College reserves the right to review, amend, modify or withdraw financial assistance at any time on the basis of information affecting eligibility including, but not limited to, availability of funds, awards of funds from other sources, changes in financial, marital, residence or academic status. Receipt of all assistance is contingent upon the student maintaining satisfactory academic progress as outlined in this catalog.

Satisfactory academic progress is defined both by the number of credits successfully completed and the grade point average earned per semester. If a student's grade point average falls below a 2.0, or if the student does not successfully complete a minimum of 12 credits in a semester, the student is no longer meeting the standards of satisfactory academic progress. In general, a student is expected to complete all associate degree requirements within three years and all bachelor degree requirements within six years.

A student with extenuating circumstances will be evaluated individually.

Sources of Financial Aid

Federal, State, and College Aid

It is the responsibility of the student to apply for financial assistance from Lasell and state and federal programs. The Office of Student Financial Planning stands ready to help the student with this process. A student applying for financial aid at Lasell is considered for the following programs:

Lasell College Grants. These grants from the College are available to students on the basis of need, and are administered by the Student Financial Planning Office.

Federal Pell Grant Program. The federal government administers these grants directly to students on the basis of need. The Free Application for Federal Student Aid form (FAFSA) is used as the Pell Grant Application. All financial aid recipients must apply for the Pell Grant.

Federal Supplemental Educational Opportunity Grants (SEOG). These grants from the federal government are available to students who demonstrate exceptional need. These awards are administered by Lasell's Financial Planning Office.

Federal Perkins Student Loan Program. These federal government loans are avail-

able to students on the basis of need, and are administered by the Student Financial Planning Office.

Federal Work Study. Students who receive work study are eligible to apply for a part-time job on campus for the academic year. The Student Financial Planning Office is available to assist students in this process.

State Scholarships. These scholarships are given out by a state to students in need of funds. The type and amount of these scholarships varies from state to state. Contact your home state's higher education office for information. Students must file financial aid forms before eligibility can be determined.

Federal Stafford Loan Program. These loans are available through local banks and lending institutions. Lasell College has arranged a preferred application process with Citizen's Bank. Interested students should contact the Student Financial Planning Office regarding eligibility and application procedures. Loan limit for first year students is $2625, $3500 for second year students, and $5500 for third and fourth year students (although third year students usually borrow $4500). Additional funds are available to independent students and to dependent students whose parents are declined a Federal Plus loan.

Alumni Association Scholarships. Awarded annually to returning students who have financial need and who have demonstrated their ability as scholars, as determined by the Alumni Association's Scholarship Committee.

Lasell Scholarships

The scholarships listed below were created by alumni and friends of Lasell. The combined income from these funds supports existing financial aid awards, which are given on the basis of need. Students will automatically be considered for these awards when they apply for financial aid; therefore, there is no application process required for these particular scholarships. These scholarships are given at the discretion of the Office of Student Financial Planning and the Office of Institutional Advancement.

Endowed Funds

Florence Adams Scholarship. Established by former trustee Lydia A. Godsoe '18 in honor of her mother. Preference given to "deserving students from the State of Maine."

The Joan Weiler Arnow '49 and Robert H. Arnow Scholarship. Established in 1995 to provide scholarship assistance to students who demonstrate academic achievement and civic responsibility. Demonstrated financial need is also a component. The income from this endowment gift provides for three scholarships annually; one per each returning class. Funds from this scholarship may be reassigned to the same student for up to three years if the student continues to exemplify the outstanding qualities upon which the original assignment was made.

Virginia Thomas Baxter '39 Endowed Scholarship. Established in 1997 to provide scholarship support for a worthy student with financial need.

Max M. and Marian M. Farash Scholarship. Established in 1973 by Mr. and Mrs. Farash of Rochester, New York.

Elizabeth Groth Johnsen '45 Endowed Scholarship Fund. Established in 1997 by members of the Johnsen family to be awarded to a student in the School of Allied Health and Sports Studies.

The Eleanor C. Kiefer Endowed Scholarship. Established in 2000 in her memory by her husband John A. Kiefer, both parents of Trustee P. Lynn Kiefer Holt '61. The income from this fund will be used to provide scholarship support to needy and deserving students at Lasell College.

The Dr. and Mrs. Bernard Lederman Endowed Scholarship. Established in 1987 by Nonie Lederman Carroll, Class of 1945. Awarded annually, this scholarship is named in honor of Dr. Bernard Lederman, graduate of Harvard Medical School and well-respected obstetrician and gynecologist in the Boston area, and his wife, the former Maude Saks, well known as a primitive artist. Preference is given to students majoring in the humanities.

Jean '49 and Cynthia '78 Sargent Lee Endowed Scholarship. Established by a mother and daughter alumnae team to provide funds to a deserving student with financial need.

Jo-Ann Vojir Massey '51 and Anna A. Vojir Endowed Scholarship. Established in 2001 by Jo-Ann and Dwight Massey. The income from this fund will provide a deserving student with scholarship support.

The Mary McNamara '56 and Antoinette Ruinen '56 Fund for International Students or Studies. Established in 1996 to help foreign students to attend Lasell or for Lasell students to engage in foreign studies outside of the United States. The donor's primary intention is to encourage enduring friendships among students from different parts of our global village, as exemplified by the rich relationship enjoyed by these two Lasell roommates who became life-long friends.

Williams Morgan Scholarship. Established in 1973 by Mr. and Mrs. Douglas R.G. Williams (Sylvia T. Morgan, Class of 1930.) Given annually on the basis of character and citizenship.

John O. and Celia Kinsley Percival '34 Endowed Scholarship. Established in 1999 by Celia Kinsley Percival '34 in memory of her husband, John O. Percival, and in honor of Celia's 65th Reunion. The income from this fund provides scholarship support for one or more worthy students with financial need.

Rosalie Brightman Rosen Scholarship. Endowed in honor of Rosalie Brightman Rosen, Class of 1927, a loyal alumna and valued Trustee. Candidates should combine academic achievement with a demonstrated commitment to the community.

Elisse Allinson Share '65 and Jennifer A. Share '98 Endowed Scholarship. Established in 2002 by Elisse and Neil Share, the income from this fund will be used to provide scholarship support for needy and deserving students, with preference given to students with learning disabilities.

Lucy Johnston Sypher Scholarship. This award was established in 1991 in memory of Lucy Johnston Sypher, professor emerita of English and an author of children's books. Funded by her family, the scholarship is awarded to a candidate who has demonstrated academic ability and financial need.

Betty Culver Thomson '48 Endowed Scholarship. Established in 2002, by Betty Culver Thomson '48. The income from this fund will provide a deserving student with scholarship support.

Molly E. Upham '35 Scholarship. Established in 1994 by Molly Upham, Class of 1935, to provide scholarship assistance to students who demonstrate academic achievement and leadership in the Lasell community. Demonstrated financial need is also a component. The income from this endowment gift provides for three scholarships annually; one per each returning class. Funds from this scholarship may be reassigned to the same student for up to three years if the student continues to exemplify the outstanding qualities upon which the original assignment was made. Recipients of aid from this Fund will be known as Upham Scholars.

The Ward-de Witt Presidential Endowed Scholarship. Established in 2000 by President Thomas E.J. de Witt and his wife, Dr. Margaret E. Ward, in support of Lasell 150: the campaign to celebrate the college's Sesquicentennial, 1996-2001. The income from this fund will be used to provide scholarship aid, available and awarded to students who have demonstrated financial need, displaying high academic potential and leadership qualities, with preference given to international students.

Joan Howe Weber '51 Endowed Scholarship. Established in 1996 in honor of her 45th Reunion. The income from this fund provides scholarship support for a worthy student with financial need.

Harriet Markham Wedeman '48 Endowed Scholarship. Established in 1998 to aid a deserving student with financial need.

Other Scholarships

Charles E. Barry Scholarship. Former chairman of the Retailing Department.

Angeline C. Blaisdell Scholarship. Class of 1867, founder of the Lasell Alumnae Association.

Emma Gilbert Carver Scholarship. Given by the family of Emma Gilbert Carver, Class of 1945.

Dorothy Ballou Collier Scholarship. Created in 1991 in honor of Dorothy Ballou Collier, Class of 1924; this fund is awarded on the basis of financial need.

Henry Morton Dunham Scholarship. Given by the will of Henry M. Dunham, organist, conductor, and composer, who, as an instructor and later chairman, was associated with the Department of Music from 1897 to 1928.

Mabel Tower Eager Memorial Scholarship. Given by the family of Mabel Tower Eager, Class of 1888, who was a trustee of the College from 1933 to 1958.

Eleanor T. and Alfred C. Edwards Scholarship. Established in memory of the parents of alumna Gail Edwards Pocock, Class of 1967, honoring the long service of Mr. Edwards as trustee of the College.

Nellie J. Feagles Scholarship. Established in 1970 by Walter R. Kattelle in memory of his wife, Nellie J. Kattelle (Nellie J. Feagles, Class of 1897).

Celia Foss Scholarship. Established in 1984 by Celia Foss in honor of her classmates in the Class of 1934.

Sylvia Goodman Scholarship. Established by the College in 1989 in recognition of over 20 years of teaching service in the sciences. Awarded to a student who has demonstrated outstanding academic achievement in a helping profession.

Heeb Scholarship. An annual scholarship established in 1980 by the bequest of Lillian Douglass Heeb, Class of 1907.

Helen Carter Johnson Scholarship. Initiated in 1967 by Mrs. Ralph G. Johnson (Helen Carter, Class of 1907).

Claire Kay Memorial Scholarship. This award was created in 1997 in memory of Claire Kay, Director of Information Technology, to be awarded to a returning student who demonstrates strong character, love of learning, concern for the Lasell community, and pursuit of new endeavors.

Cornelia Hemingway Killam Scholarship Fund. Established by Caroline Killam Moller '57 in honor of her mother, a trustee of the College for 20 years and member of the Class of 1922. Designated for a student in the School of Allied Health and Sports Studies.

Lasell Institute of Fashion Technology Scholarship. Established in 2001 on behalf of The TJX Companies, Inc. and the TJX Foundation Inc. The scholarship will be awarded annually to student(s) in the fashion program.

Marjorie MacClymon Scholarship. In recognition of over 40 years of service to Lasell. Former Alumnae Secretary; member of the Class of 1932.

Norma MacLeod Scholarship. Established by the College in 1989 in recognition of her 24 years of service as a faculty member in the Nursing Program. Awarded to an outstanding student preparing for a career in the helping professions.

Sebastian F. Mignosa Scholarship. Established in 1988 by the colleagues and friends of Professor Mignosa who served Lasell from 1956 to 1987. Given to a deserving student in business.

Constance W. Milner Scholarship. Established in 1984 by the colleagues, friends, and former students of Constance W. Milner, upon her retirement as director of the Lasell Nursing Program.

Eileen Ruth Moses Scholarship. Established by the Student Nurses Association. Eileen R. Moses was a member of the Class of 1978.

Mary Goodwin Olmsted Scholarship. Established in 1968 by Mrs. Henry C. Olmsted (Mary E. Goodwin, Class of 1903.)

Lillie Rose Potter Memorial. Given in memory of Lillie Rose Potter, Class of 1880, by alumnae and friends. Miss Potter served as preceptress and dean at Lasell from 1902 to 1935 and was dean emeritus from 1935 to 1952.

William E. Schrafft and Bertha E. Schrafft Memorial Scholarship. This scholarship will be given to benefit bright and ambitious students from Boston's neighborhoods with preference to students in training for one of the health professions.

Richard A. Winslow Scholarship. In memory of Richard A. Winslow, a devoted and long-time trustee of Lasell (1948-1978.) The recipient should demonstrate the qualities of love of learning, great personal strength of character, and devotion to duty as exemplified by Richard A. Winslow.

Priscilla Alden Wolfe Scholarship. Given by alumnae and friends in memory of Priscilla Alden Wolfe, Class of 1919. Mrs. Wolfe, elected to the board of trustees in 1948, was chairman at the time of her death in 1961.

Lasell College Programs of Study

MASTER DEGREES

Management
- Marketing
- Elder Care

BACCALAUREATE DEGREES

Athletic Training

Business Administration
- Accounting
- Finance
- Health Care Administration
- International Business
- Management
- Marketing

Child Development with Early Childhood Education Concentration

Communication

Computer Science

Criminal Justice

English

English with Elementary Education Concentration

English with Secondary Education Concentration

Exercise Physiology
- Exercise Science
- Human Performance and Physical Education
- Sports Science

Fashion Design and Production

Fashion and Retail Merchandising

Graphic Design

History

History with Secondary Education Concentration

Hospitality Management

Human Services

Humanities

Humanities with Elementary Education Concentration

Interdisciplinary Studies: Individualized

Interdisciplinary Studies with Elementary Education Concentration

Interdisciplinary Studies: Math/Science with Elementary Education Concentration

Legal Studies

Management Information Systems

Psychology

Sociology

Sport Management

Undeclared Option (declare major within two years)

MINORS

American Studies

Business (For Non-Business Majors)

Communication

Criminal Justice

English

Event Management

Graphic Design

History

Information Technology

Legal Studies

Mathematics

Political Science

Psychology

Undeclared Option

The Undeclared Option is available to students who choose not to declare a major when they first arrive at College. At Lasell College, advisors work closely with students exploring options, interests and possible career paths. Students in the Undeclared Option are advised to enroll in arts and sciences courses, courses that fulfill the core curriculum, as well as courses of interest to them offered through various majors. Students are encouraged to meet with faculty in the different disciplines to learn about a major and its career possibilities before making a final decision. Some of the majors have specific admissions criteria, such as math or science competencies. Advisors will discuss these requirements with students as they help them to prepare for a major of choice.

Although technically students have two academic years to declare a major they are strongly encouraged to do so in their second or third semester so that they have time to fulfill all major specific degree requirements.

While students are enrolled in the Undeclared Option, they can choose courses from the College's General Education requirements, as well as open and major program electives.

Courses

ENG 101 Writing I

ENG 102 Writing II

Computer Literacy Course

Humanities Electives

One course selected from Literature, Art History, Music or Drama

One course selected from History, Philosophy or Language

Mathematics Electives

One Psychology or Sociology Course

Science Elective

Department Electives

School of Arts and Sciences

MAJORS OF STUDY

Education, Humanities & Interdisciplinary Studies

- Child Development with Early Childhood Education Concentration
- Communication
- English
- English with Elementary Education Concentration
- English with Secondary Education Concentration
- History
- History with Secondary Education Concentration
- Humanities
- Humanities with Elementary Education Concentration
- Interdisciplinary Studies: Individualized
- Interdisciplinary Studies with Elementary Education Concentration
- Interdisciplinary Studies: Math/Science with Elementary Education Concentration

Justice Studies

- Criminal Justice
- Legal Studies

Social Sciences

- Human Services
- Psychology
- Sociology

MINORS

American Studies
Communication
Criminal Justice
English
History
Legal Studies
Mathematics
Political Science
Psychology

EDUCATION

The Education Department at Lasell College offers three programs: Early Childhood Education, Elementary Education, and Secondary Education. Students in elementary education select one of four majors in Arts and Sciences with an elementary education concentration. Students in Secondary Education select a major of History or English. Students in early childhood education major in Child Development with an Early Childhood Education Concentration. Lasell College's teacher preparation programs are accredited by the Massachusetts Department of Education.

Each major promotes Lasell's "connected learning" approach to education through its supportive learning environment, its strong student-faculty relationships, and with professional internships. The course work is based on an Arts and Sciences program integrated into a professional teacher preparation program.

Students in the Early Childhood Education, Elementary Education, and Secondary Education Programs will need to progress through the following two-stage process. Each stage must be satisfactorily completed before progressing to the next stage.

Stage I

Students must demonstrate the potential for teaching children. They must maintain at least a 2.75 or higher GPA and must receive passing scores on the Communication & Literacy section of the Massachusetts Tests for Educator Licensure by the end of the sophomore year.

Stage II

In order to enter their senior practicum, students must pass the Communication and Literacy section and the appropriate subject matter tests of MTEL and have a cumulative GPA of 2.75. Exceptions to any of the above requirements may be considered by the Chair of the Education Department and the Dean of the School of Arts and Sciences.

Early Childhood

Students in early childhood education major in and work toward a Bachelor of Arts degree in Child Development, an Interdisciplinary Liberal Arts major with an emphasis on the psychology and sociology of human development. This concentration prepares students for Massachusetts Department of Education requirements for Initial Licensure for children in pre-school through grade 2.

Elementary

Students in elementary education select one of four majors in Arts and Sciences with an elementary education concentration: English, Humanities, Interdisciplinary, or Mathematics/Science. These majors prepare students for Massachusetts Department of Education requirements for Initial Licensure for children in grades 1-6. Graduates receive a Bachelor of Arts degree in an Arts and

Sciences major with a concentration in Elementary Education.

Secondary

Students completing a secondary education concentration major in either History or English. These majors prepare students for Massachusetts Department of Education requirements for Initial Licensure to teach English or History in grades 8-12. Graduates receive a Bachelor of Arts degree in either History or English with a concentration in Secondary Education.

The requirements for the Early Childhood, Elementary Education, and Secondary Education concentrations in each of these majors can be found in the Humanities/Interdisciplinary Studies section below:

HUMANITIES AND INTERDISCIPLINARY STUDIES

The Humanities Department offers courses in Art History, Communication, Drama, English, Foreign Language, History, Music, and Philosophy. Students may major in Communication, English, History, Humanities, or Interdisciplinary Studies. In the Communication, English, and History majors, students focus on a particular area of interest. The Humanities major is broad-based. It allows students to investigate more than one area and provides an opportunity for interdisciplinary study in the Humanities fields. For example, students interested in English and History may take related courses in both fields, and may pursue advanced courses in the two disciplines. Interdisciplinary Studies offers an Individualized option that enables students to create their own plans of study. There are four majors for students with a concentration in elementary education: English, Humanities, Interdisciplinary, and Math/Science. Students interested in secondary education may major in English or History, and students pursuing a career in early childhood education major in Child Development.

All majors provide students with opportunities for "connected learning." Students will have ongoing opportunities through their coursework to connect theoretical concepts discussed in the classroom with practical application in the real world, culminating in an internship during the senior year. Students also have opportunities through electives to investigate courses in other areas of the college. Graduates receive a Bachelor of Arts degree.

The Humanities Department also offers minors in American Studies, Communication, English, and History. Interdisciplinary Studies offers a minor in Mathematics.

CHILD DEVELOPMENT WITH EARLY CHILDHOOD EDUCATION CONCENTRATION

This major is designed for Early Childhood Education students and is intended to provide knowledge in human growth and development with an emphasis on young children.

Major and Concentration Requirements		(67credits)
COMP 305	Technology in Education	3
ED 105	Child Development: Birth to Adolescence	3
ED 106	Orientation to Early Childhood Education	3
ED 205	Curriculum for Young Children	4
ED 211	Teaching Individuals with Learning Differences	3
ED 215	Language Arts in Early Childhood Education	4
ED 312	Science for Young Children	3
ED 316	Prepracticum in Early Childhood	3
ED 319	Literacy in the Early Childhood	4
ED 326	Teaching in the Inclusive Classroom	3
ED 335	Mathematical Concepts for Young Children	4
ED 405	Practicum for ECE (PreK-2) and Seminar	12
ED 414	Reading Diagnosis and Remediation	3
ED 420	Social Studies Multiculturalism, and Art for ECE	3
ENG 208	Development of the English Language	3
PSYC 225	Psychology of Adjustment	3
PSYC 312	Psychological Interventions with Children	3
SOC 229/ED 229	Multicultural Issues in Schools and Communities	3

Additional Requirements		(34-38 credits)
COMP 101	Information Tech for PC	3
ENG 101	Writing I	3
ENG 102	Writing II	3
FYS 101	First Year Seminar	1
HIST 123	American Civilization I	3
PSYC 101	Introduction to Psychology	3
SOC 101	Introduction to Sociology	3
Mathematics Electives		6-8
Science Electives		6-8
One Literature, Art History, Music, or Drama Elective		3

Unrestricted Electives	(19-24 credits)

Minimum credits required for graduation	**124**

COMMUNICATION

The communication professions require skills in written and oral communication, as well as facility with a broad range of information and knowledge. The communication major is designed to provide students with a solid theoretical foundation in the broad field of communication along with a practical orientation to at least one specific area of professional specialization. The foundation is comprised of a combination of liberal arts and core communication courses, while a choice of concentration electives focuses students on specific career-oriented specialties in the fields of writing, graphic art, web-based communication, marketing and promotions, and the study of theatre and film.

Major requirements (23 credits)

COM 101	Understanding Mass Media	3
COM 103	Introduction to Human Communication	3
COM 203	Effective Speaking	3
COM 205	Media and Society	3
COM 301	Media Literacy	3
IDS 399	Internship Seminar	1
IDS 400	Field Experience	4
IDS 420	Seminar in Interdisciplinary Studies	3

Major Specialty Area Electives (18 credits)

Choose three courses in one of the following five specialty areas, and an additional three courses from any of the five specialties, for a total of six electives:

1. Writing

COM 209	Journalism
COM 213	Writing for Advertising and Public Relations
ENG 204	Professional Communication
ENG 219	Creative Writing

2. Web-based Communication

COMP 302	Internet Applications and Issues
COMP 304	Adobe Photoshop
MIS 205	Web Programming & Design I
MIS 206	Web Programming & Design II

3. Graphic Art

ART 101	Principles of Drawing or
ART 105	Forms of Drawing
ART 126	Principles of Design & Color
ART 219	Photography
COMP 202	Desktop Publishing
GRAP 201	Drawing for Graphic Design
GRAP 203	Graphic Design

4. Marketing & Promotions

BUSS 101	Introduction to Business or
BUSS 103	Principles of Management
BUSS 111	Principles of Marketing
BUSS 112	Principles of Marketing Communication
BUSS 327	Creative Services

5. Film and Theatre

DRMA 101	Intro to Arts of Theatre
ENG 211	Modern Drama
ENG 224	Film & Literature
MUS 201	Musical Comedy

Additional Requirements (42-54 credits)

COMP 101	Information Tech for PC	3
ENG 101	Writing I	3

ENG 102	Writing II	3
PSYC 101	Introduction to Psychology	3
SOC 101	Introduction to Sociology	3
Art History or Music Elective (other than MUS 201)		3
History Electives		6
Literature Electives (other than ENG 224)		6
Mathematics Electives		6-8
Philosophy Elective		3
Science Elective		3-4
Foreign language**		0-9

Unrestricted Electives (29-42 credits)

Minimum credits required for graduation **124**

**The foreign language proficiency requirement is described elsewhere in the Catalog; unrestricted elective credits vary depending upon how the FL requirement is met.

ENGLISH

The English major is designed to provide students with exposure to the diverse content areas involved in the study of English. Students are encouraged to consider different ways to conceptualize the study of English and to focus on language as art, as communication, and as a reflection of culture. Through required courses, students gain familiarity with major topics in literature and language and gain experience with different modes of written communication.

Electives in English allow students to pursue particular spheres of interest in the field. During the senior year, students complete an internship in an area related to the study of English and complete a research project in a subject of interest. In all course work there is an emphasis on the development of sophisticated writing skills. This major helps students to prepare for careers that involve oral and written communication as well as the analysis of language and literature. Students in this major also may prepare to be teachers in either elementary or secondary school. Students interested in this option should follow the requirements for English with Elementary Education Concentration or English with Secondary Education Concentration to ensure meeting requirements for licensure.

Major Requirements (41 credits)

ENG 209	Introduction to Literature	3
ENG 210	Survey of American Literature	3
ENG 218	Representative Writers from Major Periods in British Literature	3
IDS/ENG 399	Internship Seminar	1
IDS/ENG 400	Field Experience	4
IDS/ENG 420	Seminar in IDS/ENG	3

Choose one of the following two:		3
ENG 312	Post Colonial/Third World/World Literatures in English	
ENG 313	American Multi-Ethnic Literature	
Choose one of the following four:		3
COM 209	Journalism	
ENG 208	Development of the English Language	
ENG 219	Creative Writing	
ENG/PHIL/IDS 202	Aesthetics	
Choose three from the following list:		9
ENG/IDS/PHIL 203	Existentialism	
ENG 211	Modern Drama	
ENG 217	Contemporary Literature	
ENG 221	Lyric Poetry	
ENG 224	Film and Literature	
ENG 225	Short Story	
ENG 304	Stories of Origin: Sacred Texts, Mythology and Lore	
ENG 306	British Novel	
ENG 315	The Mystery Novel: The History of Detective Fiction	
ENG 340	Classics of World Literature: Themes and Authors	
English Electives		9

Additional Requirements		(33-46 credits)
COMP 101	Information Tech for PC	3
ENG 101	Writing I	3
ENG 102	Writing II	3
Choose one of the following sequences of courses:		6
HIST 103 & 104	World Civilization I & II	
HIST 123 &124	American Civilization I & II	
Choose one of the following two:		3
PSYC 101	Introduction to Psychology	
SOC 101	Introduction to Sociology	
Mathematics Electives		6-8
Science Electives		6-8
Social Science Elective		3-4
Foreign Language **		0-9
Unrestricted Electives		(47-50 credits)
Minimum credits required for graduation		**124**

**The foreign language proficiency requirement is described elsewhere in the Catalog; unrestricted elective credits vary depending upon how the FL requirement is met.

ENGLISH WITH ELEMENTARY EDUCATION CONCENTRATION

This major is designed specifically for Elementary Education students and is intended to offer its graduates a specialization in English language and literature.

Major Requirements		(30 credits)
ENG 208	Development of the English Language	3
ENG 209	Introduction to Literature	3
ENG 210	Survey of American Literature	3
ENG 218	Representative Writers from Major Periods in British Literature	3
IDS/ENG 420	Seminar in IDS/ENG	3
Choose one of following two:		3
ENG 312	Post-Colonial/Third World Literatures in English	
ENG 313	American Multi-Ethnic Literatures	
Choose three from the following list:		9
ENG/IDS/PHIL 203	Existentialism	
ENG 211	Modern Drama	
ENG 217	Contemporary Literature	
ENG 221	Lyric Poetry	
ENG 224	Film and Literature	
ENG 225	Short Story	
ENG 304	Stories of Origin: Sacred Texts, Mythology and Lore	
ENG 306	British Novel	
ENG 312	Post Colonial/Third World/World Literatures in English	
ENG 313	American Multi-Ethnic Literature	
ENG 315	The Mystery Novel: The History of Detective Fiction	
ENG 340	Classics of World Literature: Themes and Authors	
English Elective		3
(Select one additional English course)		

Elementary Education Concentration Requirements		(51 credits)
COMP 305	Technology in Education	3
ED 104	Foundations of Education	3
ED 207	Curriculum Design and Instruction	3
ED 211	Teaching Individuals with Learning Differences	3
ED 219	Language Arts in Elementary Education	4
ED 313	Literacy in the Elementary Classroom	4
ED 315	Pre-practicum in Elementary	3
ED 326	Teaching in the Inclusive Classroom	3
ED 406	Practicum and Seminar for 1-6	12
ED 414	Reading Diagnosis and Remediation	3
ED 416	Mathematics & Science Concepts for the Elementary School Classroom	4
ED 418	Social Studies, Multiculturalism, & Art for Elementary Education	3
PSYC 221	Developmental Psychology: Child	3

Additional Requirements		(37-50 credits)
COMP 101	Information Tech for PC	3
ENG 101	Writing I	3
ENG 102	Writing II	3
FYS 101	First Year Seminar	1
GEOG 220	World Geography	3
HIST 103	World Civilization I	3
HIST 123	American Civilization I	3
PSYCH 101	Introduction to Psychology	3
Choose one of the following two:		3
ECON 103	Economics and Society	
ECON 101	Microeconomics	
Mathematics Electives		7-8
Science Electives		6-8
Foreign Language **		0-9
Unrestricted Electives		(0-6 credits)
Minimum credits required for graduation		**124**

**The foreign language proficiency requirement is described elsewhere in the Catalog; unrestricted elective credits vary depending upon how the FL requirement is met.

ENGLISH WITH SECONDARY EDUCATION CONCENTRATION

This major is designed specifically for Secondary Education students and is intended to offer its graduates a specialization in English language and literature.

Major Requirements		(36 credits)
ENG 209	Introduction to Literature	3
ENG 210	Survey of American Literature	3
ENG 218	Representative Writers from Major Periods in British Literature	3
ENG 208	Development of the English Language	3
ENG 304	Stories of Origin: Sacred Texts, Mythology and Lore	3
ENG 312	Post Colonial/Third World/World Literatures in English	3
ENG 313	American Multi-Ethnic Literature	3
IDS/ENG 420	Seminar in IDS/ENG	3
Choose one of the following:		3
ENG/IDS/PHIL 203	Existentialism	
ENG 217	Contemporary literature	
ENG 224	Lyric Poetry	
ENG 225	Film & Literature	
ENG 301	Modern Drama	
ENG 306	British Novel	

ENG 315	The Mystery Novel: The History of Detective Fiction	
ENG 340	Classics of World Literature: Themes & Authors	
English Electives		9

Secondary Education Concentration		(27 credits)
COMP 305	Technology in Education	3
ED 108	Introduction to Secondary School Teaching	3
ED 209	Teaching Writing in the Secondary School	3
ED 211	Teaching Individuals with Learning Differences	3
ED 320	Special Methods in Teaching English	3
ED 422 & ED 422L	Practicum in Secondary School I & II	6
ENG 205	Literature for Young Adults	3
PSYC 310	Adolescent Psychology	3

Additional requirements		(30-43 credits)
COMP 101	Information Tech for PC	3
ENG 101	Writing I	3
ENG 102	Writing II	3
HIST 123	American Civilization I	3
HIST 124	American Civilization II	3
Choose one of the following two:		3
PSYC 101	Introduction to Psychology	
SOC 101	Introduction to Sociology	

Science Electives	6-8
Mathematics Electives	6-8
Foreign Language **	0-9
Unrestricted Electives	(18-33)
Minimum credits required for graduation	**124**

**The foreign language proficiency requirement is described elsewhere in the Catalog; unrestricted elective credits vary depending upon how the FL requirement is met.

HISTORY

Historians study change over time. Their purview covers all aspects of human experience. The foundation requirements in this major provide students with an overview of the field, with additional courses providing more depth in study of particular areas in both hemispheres. Courses required outside history help students to understand various interpretive approaches in order to expand their own historical insights. Students who major in history will receive extensive training in research skills and will enhance their writing abilities. History is informed by all of the social sciences and by developments in the arts and literature.

The major in history helps prepare students for careers as professional historians or as high school educators. Students interested in the secondary education option should follow the requirements for History with Secondary Education Concentration to ensure meeting requirements for licensure. The major also offers excellent preparation for those who choose to enter the law as a profession. The training that the student receives in research can serve as a fine background for those who are interested in employment in the world of business.

Major Requirements		(56 credits)
HIST 103	World Civilization to 1500	3
HIST 104	World Civilization since 1500	3
HIST 123	American Civilization I	3
HIST 124	American Civilization II	3
HIST 352	The Nature and Meaning of History	3
IDS/HIST 399	Internship Seminar	1
IDS/HIST 400	Field Experience	4
SOC 101	Introduction to Sociology	3
Choose two courses in Western Hemispheric history		6
Choose two courses in Eastern Hemispheric history		6
Art History or Music Appreciation Elective		3
History Electives (200 and/or 300 level)		9
Literature Elective (200 level)		3
Political Science Elective		3
Sociology Elective		3

Additional Requirements		(21-34 credits)
COMP 101	Information Tech for PC	3
ENG 101	Writing I	3
ENG 102	Writing II	3
Mathematics Electives **		6-8
Science Electives		6-8
Foreign Language ***		0-9

Unrestricted Electives	(34-48 credits)

Minimum credits required for graduation	**124**

** Students who intend to go to graduate school in History should plan to take MATH 208 Introduction to Statistics.

***The foreign language proficiency requirement is described elsewhere in the Catalog; unrestricted elective credits vary depending upon how the FL requirement is met. Students who intend to go to graduate school in History will need reading knowledge of at least one language.

HISTORY WITH SECONDARY EDUCATION CONCENTRATION

This major is designed specifically for Secondary Education students and is intended to offer its graduates a specialization in History.

Major Requirements		(60 credits)
GEOG 220	World Geography	3
HIST 103	World Civilization II	3
HIST 104	World Civilization I & II	3
HIST 123	American Civilization I	3
HIST 124	American Civilization II	3
HIST 352	Nature and Meaning of History	3
POLS 101	American Government and the Political Order	3
SOC 101	Introduction to Sociology	3
Choose two courses in Western Hemispheric history		6
Choose two courses in Eastern Hemispheric history		6
One of the following two:		3
ECON 101	Principles of Economics — Micro	
ECON 103	Economics and Society	
Art History or Music Appreciation Elective		3
History Electives (200 and/or 300 level)		9
Literature Elective (200 level)		3
Political Science Elective		3
Sociology Elective		3

Secondary Education Concentration		(27 credits)
COMP 305	Technology in Education	3
ED 108	Introduction to Secondary School Teaching	3
ED 209	Teaching Writing in the Secondary School	3
ED 318	Special Methods in Teaching History	3
ED 424 & ED424L	Practicum in Secondary School I & II	6
ED 211	The Exceptional Child	3
ENG 205	Literature for Young Adults	3
PSYC 310	Adolescent Psychology	3

Additional requirements		(27-39 credits)
COMP 101	Information Tech for PC	3
ENG 101	Writing I	3
ENG 102	Writing II	3
SCI 305	Revolutions in Science	3
Mathematics Electives		6-8
Science Electives		3-4
Foreign Language **		0-9

Unrestricted Electives (0-12 Credits)

Minimum credits required for graduation **124**

**The foreign language proficiency requirement is described elsewhere in the Catalog; unrestricted elective credits vary depending upon how the FL requirement is met.

HUMANITIES

The Humanities Major is designed for students who wish to study the diverse ways in which people have communicated ideas about the arts and human relationships. Throughout this concentration, students explore the means by which individuals express concepts and examine the ways in which disciplines are connected and related. English, History, Communications, Art History, Music, Drama, Philosophy, and Languages all provide components for study in the Humanities. Department requirements encourage students to explore many of these fields while Concentration Electives allow students to focus on areas of particular interest. During the senior year, students have the opportunity to apply coursework to a professional experience in an internship.

Major Requirements*		(56 credits)
DRMA 101	Intro to the Arts of the Theatre	3
ENG 340	Classics of World Literature	3
HIST 332	The Developing World Since WWII	3
IDS 399	Internship Seminar	1
IDS 400	Field Experience	4
IDS 420	Seminar in Interdisciplinary Studies	3
PHIL 101	Introduction to Philosophy	3
Choose one of the following four:		3
ARTH 103	Art History I	
ARTH 104	Art History II	
MUS 101	Music Appreciation I	
MUS 102	Music Appreciation II	
Choose five courses from the following list: (At least 3 different areas must be represented)		15
ARTH 361	Art History: A Woman's View	
COM 101	Understanding the Mass Media	
COM 103	Introduction to Human Communication	
COM 203	Effective Speaking	
COM 205	Media and Society	
ENG 201	English Literature: Selected Themes & Writers	
ENG 210	Survey of American Literature	
ENG 211	Modern Drama	
ENG 217	Contemporary Literature	
ENG 218	Representative Writers from Major Periods in British Literature	
ENG 219	Creative Writing	
ENG 224	Film and Literature	
ENG 225	Short Story	
ENG 306	British Novel	
ENG/IDS 311	Special Topics in Literature	
ENG 313	American Multi-Ethnic Literature	
ENG 340	Classic of World Literature	
HIST 123	History of American Civilization I	
HIST 124	History of American Civilization II	
HIST 204	Recent American History	
HIST/IDS 231	Revolutions and Revolutionary Thought	

HIST 321	Modern Japan: History and Culture	
HIST 325	The Intellectual Origins of Western Civilization	
HIST 330	Europe and the World in the Age of Expansion	
MUS 101	Music Appreciation I	
MUS 102	Music Appreciation II	
MUS 201	Musical Comedy	
MUS 203	Popular Music	
PHIL 202	Aesthetics	
PHIL 203	Existentialism	
PHIL/IDS 204	Philosophies of Love	
PHIL/IDS 352	Knowing and Reality: East and West	
SCI/IDS 305	Revolutions in Science	
English Electives		6
Humanities Electives		6

Additional Requirements (39-52 credits)

COMP 101	Information Tech for PC	3
ENG 101	Writing I	3
ENG 102	Writing II	3
HIST 103	World Civilization I	3
HIST 104	World Civilization II	3
Choose one of the following two:		3
PSYC 101	Introduction to Psychology	
SOC 101	Introduction to Sociology	
Mathematics Electives		6-8
Social Science Elective		3
Science Electives		6-8
Liberal Arts Electives		6
Foreign Language **		0-9

Unrestricted Electives (16-30 credits)

Minimum credits required for graduation **124**

* A minimum of 18 credits in IDS/Humanities must be taken at the 300 level and a minimum of 15 credits must be at the 200 level or higher.

**The foreign language proficiency requirement is described elsewhere in the Catalog; unrestricted elective credits vary depending upon how the FL requirement is met.

HUMANITIES WITH ELEMENTARY EDUCATION CONCENTRATION

This major is designed specifically for elementary education students and is intended to offer its graduates knowledge in several different disciplines in the humanities.

Major Requirements (30 credits)

ENG 340	Classics of World Literature	3
HIST 332	History of the Developing World Since WWII	3

IDS 420	Seminar in Interdisciplinary Studies	3
PHIL 101	Introduction to Philosophy	3
Choose one of the following four:		3
ARTH 103	Art History I	
ARTH 104	Art History II	
MUS 101	Music Appreciation I	
MUS 102	Music Appreciation II	
Choose five from the following list:		15
(At least 3 different areas must be represented)		
ARTH 361	Art History: A Woman's View	
COM 101	Understanding the Mass Media	
COM 103	Introduction to Human Communication	
COM 203	Effective Speaking	
COM 205	Media and Society	
ENG 201	English Literature: Selected Themes & Writers	
ENG 210	Survey of American Literature	
ENG 217	Contemporary Literature	
ENG 218	Representative Writers from Major Periods in British Literature	
ENG 219	Creative Writing	
ENG 224	Film and Literature	
ENG 225	Short Story	
ENG 301	Modern Drama	
ENG 306	British Novel	
ENG/IDS 311	Special Topics in Literature	
ENG 313	American Multi-Ethnic Literature	
ENG 340	Classic of World Literature	
HIST 123	History of American Civilization I	
HIST 124	History of American Civilization II	
HIST 204	Recent American History	
HIST/IDS 231	Revolutions and Revolutionary Thought	
HIST 321	Modern Japan: History and Culture	
HIST 325	The Intellectual Origins of Western Civilization	
HIST 330	Europe and the World in the Age of Expansion	
MUS 101	Music Appreciation I	
MUS 102	Music Appreciation II	
MUS 201	Musical Comedy	
MUS 203	Popular Music	
PHIL 202	Aesthetics	
PHIL 203	Existentialism	
PHIL/IDS 204	Philosophies of Love	
PHIL/IDS 352	Knowing and Reality: East and West	
SCI/IDS 305	Revolutions in Science	

Elementary Education Concentration Requirements		(51 credits)
COMP 305	Technology in Education	3
ED 104	Foundations of Education	3
ED 207	Curriculum Design and Instruction	3
ED 211	Teaching Individuals with Learning Differences	3
ED 219	Language Arts in Elementary Education	4
ED 313	Literacy in the Elementary Classroom	4
ED 315	Pre-practicum in Elementary	3
ED 326	Teaching in the Inclusive Classroom	3
ED 406	Practicum and Seminar for 1-6	12
ED 414	Reading Diagnosis and Remediation	3
ED 416	Mathematics & Science Concepts for the Elementary School Classroom	4
ED 418	Social Studies, Multiculturalism, & Art for Elementary Education	3
PSYC 221	Developmental Psychology: Child	3

Additional Requirements		(41-45 credits)
COMP 101	Information Tech for PC	3
ENG 101	Writing I	3
ENG 102	Writing II	3
ENG 208	Development of the English Language	3
FYS 101	First Year Seminar	1
GEOG 220	World Geography	3
HIST 103		3
HIST 104		3
PSYC 101	Introduction to Psychology	3
Mathematics Electives		7-8
Science Electives		7-8
Choose one of the following two:		3
ECON 103	Economics and Society	
ECON 101	Microeconomics	

Unrestricted Electives	(0-3 credits)
Minimum credits required for graduation	**124**

INTERDISCIPLINARY STUDIES: INDIVIDUALIZED

The Individualized Major is for students who wish to pursue interests that are not emphasized in any major. Students may combine courses from different departments in order to create an interdisciplinary major. Students wishing to pursue an Individualized Major must write a plan during their freshman or sophomore year to explain the purpose of the Individualized Major and show how each course selected fits into the plan. The Individualized Majors should be planned in consultation with an advisor and must then be approved by the Humanities/Interdisciplinary Studies Chair. *

Students in the Individualized Major participate in the Internship Seminar IDS 399, Field Experience IDS 400, and the Seminar in Interdisciplinary Studies IDS 420. Plans should include all department and core requirements and should contain a minimum of 36 liberal arts credits beyond the core and department requirements. Plans may include up to an additional 24 credits from other departments. Service learning and/or connected learning components may be emphasized in students' programs. Plans should incorporate at least 9 credits at the 300 level, and at least 15 credits at the 200 level.

Major Requirements		(44-68 credits)
Liberal Arts Planned Courses		36
Other Planned Courses		0-24
IDS 399	Internship Seminar	1
IDS 400	Field Experience	4
IDS 420	Seminar in IDS	3
Additional Requirements		(33-46 credits)
COMP 101	Information Tech for PC	3
ENG 101	Writing I	3
ENG 102	Writing II	3
Choose one of the following sequences:		6
HIST 103 & 104	World Civilization I & II	
HIST 123 & 124	American Civilization I & II	
Choose one of the following courses:		3
PSYC 101	Introduction to Psychology	
SOC 101	Introduction to Sociology	
Mathematics Electives		6-8
Science Electives		6-8
Social Science Elective		3
Foreign Language **		0-9
Unrestricted Electives		(10-48 credits)
Minimum credits required for graduation		**124**

*Students may petition the Dean of Arts and Sciences for permission to create a plan during the first semester of the junior year.

**The foreign language proficiency requirement is described elsewhere in the Catalog; unrestricted elective credits vary depending upon how the FL requirement is met.

INTERDISCIPLINARY STUDIES WITH ELEMENTARY EDUCATION CONCENTRATION

This major is designed specifically for Elementary Education students and is intended to offer its graduates knowledge in several different disciplines. Students

will explore various genres of literature, various topics in mathematics and science, and various periods in world and American history.

Major Requirements		(43-44 credits)
BIO 101 & BIO 101L	Principles of Biology	4
ENG 340	Themes in Classics of World Literature	3
GEOG 220	World Geography	3
IDS 420	Seminar in Interdisciplinary Studies	3
MATH 105	Topics in Mathematics	3
MATH 107	College Geometry	3
SCI 103	Science for Educators	3
Choose one of the following three:		3
ENG 201	English Literature: Selected Themes & Writers	
ENG 218	Representative Writers from Major Periods in British Literature	
ENG 306	British Novel	
Choose one of the following two:		3
ENG 210	Survey of American Literature	
ENG 313	American Multi-Ethnic Literature	
Choose one of the following two:		3
HIST 123	American Civilization I	
HIST 124	American Civilization II	
Choose one of the following two:		3
HIST 103	World Civilization I	
HIST 104	World Civilization II	
Choose one of the following three:		3-4
BIO 110	Nutrition for Living	
BIO 201 & BIO 201L	Human Biology	
BIO 204	Human Reproduction	
Choose two of the following three:		6
MATH 103	Introduction to Algebra	
MATH 104	Intermediate Algebra	
MATH 208	Introduction to Statistics	

Elementary Education Concentration Requirements		(51 credits)
COMP 305	Technology in Education	3
ED 104	Foundations of Education	3
ED 207	Curriculum Design and Instruction	3
ED 211	Teaching Individuals with Learning Differences	3
ED 219	Language Arts in Elementary Education	4
ED 313	Literacy in the Elementary Classroom	4
ED 315	Pre-practicum in Elementary	3
ED 326	Teaching in the Inclusive Classroom	3
ED 406	Practicum and Seminar for 1-6	12
ED 414	Reading Diagnosis and Remediation	3

ED 416	Mathematics & Science Concepts for the Elementary School Classroom	4
ED 418	Social Studies, Multiculturalism, & Art for Elementary Education	3
PSYC 221	Developmental Psychology: Child	3

Additional Requirements		(19 credits)
COMP 101	Information Tech for PC	3
ENG 101	Writing I	3
ENG 102	Writing II	3
ENG 208	Development of the English Language	3
FYS 101	First Year Seminar	1
PSYC 101	Introduction to Psychology	3
Choose one of the following two:		3
ECON 103	Economics and Society	
ECON 101	Microeconomics	

Unrestricted Electives	(10-12 credits)
Minimum credits required for graduation	**124**

INTERDISCIPLINARY STUDIES: MATHEMATICS & SCIENCE WITH ELEMENTARY EDUCATION CONCENTRATION

This major is designed specifically for Elementary Education students and is intended to offer its graduates specialization in Mathematics and Science.

Major Requirements		(54 credits)
ENG 340	Themes in Classics of World Literature	3
MATH 105	Topics in Mathematics	3
MATH 107	College Geometry	3
MATH 205	Calculus I	4
MATH 206	Calculus II	4
MATH 208	Introduction to Statistics	3
SCI 302	Topics in Contemporary Science	3
Choose two of the following sequences of courses:		16
BIO 101 102	Principles of Biology I and II	
BIO 105 106	Anatomy and Physiology I and II	
CHEM 201 202	Physiological Chemistry I and II	
PHYS 111 112	General Physics I and II	
Choose one of the following three:		3
ENG 201	English Literature: Selected Themes & Writers	
ENG 218	Representative Writers from Major Periods in British Literature	
ENG 306	British Novel	

Choose one of the following two:		3
ENG 210	Survey of American Literature	
ENG 313	American Multi-Ethnic Literature	
Choose one of the following five:		3
BIO 210	Human Nutrition	
CHEM 301	Human Biochemistry	
SCI 211	Global Ecology	
SCI 305	Revolutions in Science	
SCI 340	Research Design and Methodology	
Choose two of the following four:		6
MATH 210	Mathematics Applied to Science	
MATH 320	Differential Equations	
MATH 325	Linear Algebra	
MATH 330	Mathematical Modeling	

Elementary Education Concentration Requirements		(51 Credits)
COMP 305	Technology in Education	3
ED 104	Foundations of Education	3
ED 207	Curriculum Design and Instruction	3
ED 211	Teaching Individuals with Learning Differences	3
ED 219	Language Arts in Elementary Education	4
ED 313	Literacy in the Elementary Classroom	4
ED 315	Pre-practicum in Elementary Education	3
ED 326	Teaching in the Inclusive Classroom	3
ED 406	Practicum and Seminar for 1-6	12
ED 414	Reading Diagnosis and Remediation	3
ED 416	Mathematics & Science Concepts for the Elementary School Classroom	4
ED 418	Social Studies, Multiculturalism, & Art for Elementary Education	3
PSYC 221	Developmental Psychology: Child	3

Additional Requirements		(21 credits)
COMP 101	Information Tech for PC	3
ENG 101	Writing I	3
ENG 102	Writing II	3
HIST 103	World Civilization I	3
HIST 123	American Civilization I	3
PSYC 101	Introduction to Psychology	3
ENG208	Development of the English Language	3

Minimum Credits required for Graduation **126**

JUSTICE STUDIES

CRIMINAL JUSTICE

The field of Criminal Justice builds on criminology, which is a major area of study within sociology. Students will explore why society considers some actions to be criminal and how those definitions are influenced by social, economic, and psychological forces. They will explore questions such as: How do social class, culture, race, gender, age, and sexual orientation lead to an increased likelihood of being involved as a perpetrator or victim of different types of crime? How do a society's values and structure affect the way that it deals with crime and criminals? To what extent, and how, is crime normal? How is the discretion of either a judge or a police officer influenced by social or economic forces? What are the best ways to evaluate criminal justice agencies and policies?

The Lasell Criminal Justice graduate will be uniquely qualified to enter graduate programs in Criminal Justice and Criminology, Sociology, Psychology, Political Science, Public Policy, or Law School. A Bachelor's Degree in Criminal Justice prepares students to apply their learning in such areas as law, law enforcement and public safety, crime prevention, domestic violence, gang interventions, adult and juvenile probation and corrections, parole, drug and alcohol abuse and prevention, and diversion programs for first time offenders.

The major includes choice of one of the seven areas of specialization, which are tailored to make the student more competitive in today's market. All students are required to do an internship, enabling them to explore various aspects of careers in criminal justice and to make valuable contacts in the field. A Senior Seminar will function as a capstone course, helping the student to reflect and draw upon previous coursework in conducting research and inquiry into a special area of interest. The student will produce a research paper and present the work to their peers. This paper would serve as an excellent writing sample in the event that the student chooses to apply to graduate school.

The Criminal Justice coursework shall consist of seven required courses, five specialty area electives, and seven additional social science requirements. Of the five specialty area electives, three of the five must be selected from the same specialty area and three must be drawn from either the Criminal Justice or the Legal Studies offerings (electives include classes from a variety of disciplines). No required Criminal Justice classes or specialty area electives may be taken pass/fail. Up to three of the seven required classes and two of the specialty area electives may be transferred from another college, with the approval of the Chair of Justice Studies.

Major Requirements		(22 credits)
CJ 101	Introduction to Criminal Justice	3
CJ 201	Criminology	3
CJ/LS 311	The American Court System	3
CJ 312	Corrections	3

CJ 313	Police and Society	3
CJ 401/LS 401	Justice Studies Internship and Seminar	4
CJ 441	Senior Seminar: Special Topics in Crime and Policy	3

Major Specialty Area Electives (15 credits)

Students must take five electives, three of which must be Justice Studies (CJ or LS) courses.

Of the five courses, at least three must be from one specialty area listed below. A specialty is completed by taking a minimum of three classes from those offered in an area.

1. Youth & Crime

CJ 202	Juvenile Justice
CJ 203	Juvenile Delinquency and Gangs
CJ 206	Drugs and Society
PSYC 225	Psychology of Adjustment
PSYC 310	Adolescent Psychology
PSYC 319	Behavior Change

2. Community & Society

ANTH 101	Principles of Cultural Anthropology
CJ 206	Drugs and Society
CJ 319	Victimology
PSYC 220	Social Psychology
SOC 214	Sociology of the Family
SOC 301	Race and Ethnic Relations

3. Treatment

CJ 206	Drugs and Society
CJ 318	Violence and Aggression
CJ 321	Probation, Parole, and Alternative Sanctions
LS 303	Domestic Violence
PSYC 201	Psychology of Drugs and Behavior
PSYC 225	Psychology of Adjustment
PSYC 319	Behavior Change

4. Law

CJ 316	Criminal Procedure
CJ/LS 320	Philosophy of Law
CJ/LS 415	Sociology of Law
LS 202	Legal Research and Analysis
LS 203	Constitutional Law
LS 204	Criminal Law
LS 325	Evidence

5. Public Policy & Crime

CJ 206	Drugs and Society
CJ/LS 320	Philosophy of Law
CJ/LS 415	Sociology of Law
ECON 325	Economics of Poverty and Discrimination
LS 303	Domestic Violence

POLS 320	Policy-Making and the Political Process

6. Global Issues and Crime

CJ 317	Comparative Criminal Justice Systems
CJ 315	Global Technology and Crime
ECON 325	Economics of Poverty and Discrimination
ECON 330	Economics of Health Services
GEOG 220	World Geography
HIST 332	The Developing World Since World War II
LS 305	Comparative Law and Legal Systems
POLS 208	Contemporary Issues in International Relations

7. Law Enforcement

CJ 205	Forensics
CJ 207	Criminal Investigation
CJ 314	White Collar, Occupational, and Organized Crime
CJ 315	Global Technology and Crime
CJ 316	Criminal Procedure
CJ 319	Victimology
LS 204	Criminal Law
LS 303	Domestic Violence
LS 325	Evidence

Additional Requirements (49-51 credits)

COMP 101	Information Tech for PC	3
ENG 101	Writing I	3
ENG 102	Writing II	3
MATH 208	Statistics	3
POLS 101	American Government	3
POLS 201	State and Local Government	3
POLS 210	Political Theory	3
PSYC 101	Introduction to Psychology	3
SOC 101	Introduction to Sociology	3
SOC 330	Research Methods in the Social Sciences	4

Choose one of the following four: 3

POLS 202	Issues in Contemporary Political Thought
SOC 221	Contemporary Social Problems
SOC 301	Race and Ethnic Relations
SOC 335	Social Policy

Science Elective	3-4
Mathematics Elective	3-4
History Electives	6
One Literature, Art History, Music, or Drama elective	3

Unrestricted Electives (36-39 credits)

Minimum credits required for graduation **124**

LEGAL STUDIES

The Legal Studies major is a liberal arts program that provides an excellent background for students interested in pursuing professional careers within the legal system. It also provides an introduction to the study of law for students interested in entering law school. All students gain valuable work experience and references through participation in an internship during the fall of their senior year. Internship sites may include the court system, law offices, government, and non-profit agencies. These connected learning experiences will provide invaluable opportunities to explore various aspects of different careers in legal studies and allow the students to make valuable contacts in the field. Those students who wish to go on to graduate study or law school will be uniquely prepared to apply their learning to advanced degree study.

The Legal Studies major consists of seven required courses, four additional Justice Studies (CJ or LS) electives, and five additional social science requirements. No required Legal Studies classes may be taken pass/fail.

Major Requirements		(49 credits)
LS 101	Introduction to Legal Studies	3
LS 202	Legal Research and Analysis	3
LS 203	Constitutional Law	3
LS 301	Legal Writing and Reasoning	3
LS 325	Evidence	3
LS 402	Selected Topics in Justice and Law	3
LS 401/CJ 401	Justice Studies Internship and Seminar	4
POLS 101	American Government	3
POLS 201	State and Local Government	3
POLS 210	Political Theory	3
SOC 101	Introduction to Sociology	3
Choose one of the following four:		3
POLS 202	Issues in Contemporary Political Thought	
SOC 221	Contemporary Social Problems	
SOC 301	Race and Ethnic Relations	
SOC 335	Social Policy	
Choose four from the following list:		12
CJ 101	Introduction to Criminal Justice	
CJ 201	Criminology	
CJ 202	Juvenile Justice	
CJ 316	Criminal Procedure	
CJ 319	Victimology	
LS 204	Criminal Law	
LS/BUSS 205	Legal Environment of Business	
LS/BUSS 206	Law of Commercial Transactions	
LS 303	Domestic Violence	
LS 304	Litigation Practice	
LS 305	Comparative Law and Legal Systems	
LS 306	Alternative Dispute Resolution	

LS 307	Tort and Personal Injury Law	
LS 308	Property Law	
LS/CS 311	The American Court System	
LS/CJ 320	Philosophy of Law	
LS/CJ 415	Sociology of the Law	
Additional Requirements		(30-33 credits)
COMP 101	Information Tech for PC	3
ENG 101	Writing I	3
ENG 102	Writing II	3
Science Electives		3-4
History Electives		6
Mathematics Electives		6-8
One Literature, Art History, Music or Drama Elective		3
Liberal Arts Elective (not in Legal Studies)		3
Unrestricted Electives		(42-45 credits)
Minimum credits required for graduation		**124**

SOCIAL SCIENCES

The social sciences department offers courses in Anthropology, Economics, Political Science, Psychology, Sociology, and Human Services. Students may major in three of these areas, Human Services, Psychology, and Sociology. Lasell also offers minors in Psychology and Politcal Science. Social science courses are anchored in a Liberal Arts approach to education with the goal of helping students apply critical thinking skills to social and psychological questions. Along with an academic foundation in psychology, sociology and human services, the program gives students the opportunity to explore social science careers through a highly structured set of service-learning experiences that are required of every major. The service-learning experiences and coordinated seminars help students develop the knowledge and skills necessary to evaluate and provide services for individuals, groups, organizations and communities. Students learn intervention techniques ranging from counseling skills appropriate for individuals to the implementation of action strategies designed to change social conditions and improve human systems. Equally important, Lasell's social science majors emphasize humane and ethical practice through a curriculum designed to increase appreciation of the diversity of human experience and sensitivity to the dynamics of social oppression and the consequences of social change.

All three majors share the service-learning feature of the curriculum. In their first year, all students take an introductory course in human service theory and participate in at least one service-learning project coordinated through the Center for Community Based Learning. In their second year, students embark on their first internship, a one-semester internship in which they spend 150 hours in a

community agency that provides services or a therapeutic environment for its clients. A concurrent seminar provides the academic groundwork for this internship, and a required course in basic counseling skills gives students an introduction to valuable interviewing and intervention techniques. Finally, in their senior year, students are engaged in a two-semester, 150 hours per semester, intensive internship placement, also accompanied by concurrent seminars each semester. Our internship coordinator assists students in locating placements that match their interests. The coordinator maintains a searchable database of placement sites offering a range of experiences for providing services or therapeutic environments for different age groups and different types of populations. The agencies and organizations where we send students have committed themselves to provide regular, individual on-site supervision to our students. These internships provide students with extensive knowledge about the actual conditions and settings where social science professionals work. Through their internship experiences and their academic course work, students are prepared to work in administration, education, public affairs, advocacy agencies, government agencies, child welfare settings, therapeutic environments, research and human service agencies that meet needs of clients of all ages or deal with the range of activities occupying social science professionals.

Human Services. Human Services courses emphasize a dual perspective characterized by an integration of psychological and sociological approaches. Students take extensive course work in psychology and sociology as well as an introduction to economics. The Human Services major offers students the opportunity to build a career working to improve the lives of people experiencing a wide variety of developmental, emotional, behavioral, and social problems. Human Service providers are employed as case managers, resource specialists, residential counselors, out-reach workers, activity planners, advocates, and community organizers. Besides preparing students for a variety of professional positions upon graduation, students are also prepared to continue their education in graduate degree programs such as Masters in Social Work, Masters programs in Counseling, or in Human Services Management. Human Services graduates receive a Bachelor of Science degree.

Sociology. Sociology courses focus on the relationship between social behavior and the institutions of human society. Students study about the relationship between the individual and cultures, the stratification of individuals into groups, and how social institutions, such as the family, education, and political systems, develop, operate, breakdown and get repaired. Courses, which encompass social justice issues such as diversity, welfare, child protection, gender-related violence and environmental concerns, attempt to show students how they can contribute to the development of a more just and equitable society. Skills emphasized in the major are essential to the maintenance of social services including community development, political organizing, volunteer management, advocacy, fund raising, small group facilitation, and educational programming. Related fields include social work, politics, public service, law, and news reporting. Sociology graduates

can pursue graduate work in Masters of Social Work programs, Masters programs in sociology or management, or enter law school. Graduates receive a Bachelor of Arts degree in Sociology.

Psychology. Psychology teaches students how contemporary psychologists study human behavior, feelings, and thought. Students learn how functional and dysfunctional behavior patterns develop, and they learn how individuals' experiences are transformed through biological and neurological processes to psychological events. The skills taught in the major prepare students to seek employment in a wide variety of social service or therapeutic settings in positions where they might be a counselor, personnel interviewer, case aide, market researcher, test administrator, research assistant, or rehabilitation worker. A graduate degree is a prerequisite for secondary school and college teaching, for directing research, or for working as a psychotherapist. The undergraduate psychology major prepares the capable student for graduate programs in areas such as guidance, counseling, organizational psychology, social work, hospital administration, public health, and the criminal justice system. Psychology majors receive a Bachelor of Science degree in Psychology.

Academic Standards for Social Science Majors

1. Students must earn a grade of C or above in each of the following courses:

PSYC 101	Introduction to Psychology
SOC 101	Introduction to Sociology
HS 101	Introduction to Human Services
HS 219	Case Management and Counseling
SOC 331	Research Methods in the Social Sciences OR
PSYC 331	Experimental Design in Psychology

   All Internship courses and Internship Seminars
2. Students must receive a grade of C-minus or above in any required Psychology, Sociology, or Human Services course (course with one of these three prefixes) or any course which serves as a substitute or alternative for such a requirement.
3. Students earning a grade below the stated standard (either C or C-minus) are allowed to take a class that has as a prerequisite the course where the lower-than-standard grade was earned.
4. Students can re-take a low-grade class either at Lasell or another campus, following the school's policies for transfer of credits.
5. The foundation seminar and internship courses (HS 215 and 217) are taken as a unit, and failure to receive a C in either of these courses will require the student to repeat both.
6. The senior level internship courses (HS 415 and HS 417) and seminar courses (HS 425 and 427) are each yearlong courses. Failure to receive a grade of C in any one of these courses will result in the student having to repeat the entire sequence, unless there are extenuating circumstances.

HUMAN SERVICES

Human Services prepares the student to embark on a career working in settings that provide social services. After introductory courses in psychology, sociology, and human services, students take several courses that draw on the "the dual perspective," integrating psychological and sociological approaches. Students learn about how small groups operate, the roles of community and family, contemporary social problems, how social policy is formulated, and the impact of economics on social service issues. In research courses they are introduced to the type of research methods important in social service settings. Finally through the service learning experiences provided by three semesters of internships, students have the opportunity of making real contributions in social service settings.

Candidates for the baccalaureate degree must meet the Academic Standards for Social Science majors described above, and they must also complete the major requirements listed below: Additional courses satisfying requirements may be approved by the department chair with the approval of the Dean of the School of Arts & Sciences. Courses marked by the same superscript must be taken concurrently.[1, 2, 3]

Major Requirements		(58 credits)
HS 101	Introduction to Human Services	3
HS 215	Foundation Internship[1]	3
HS 217	Foundation Seminar: Theory & Practice[1]	3
HS 219	Case Management and Counseling Skills	3
HS 415	Advanced Internship I[2]	3
HS 417	Advanced Seminar: Intervention Strategies[2]	3
HS 425	Advanced Internship II[3]	3
HS 427	Advanced Seminar: Integration & Application[3]	3
PSYC 101	Introduction to Psychology	3
PSYC 218	Dynamics of Small Groups	3
SOC 101	Introduction to Sociology	3
SOC 214	Sociology of the Family	3
SOC 221	Contemporary Social Problems	3
One of the following two:		
PSYC 210	Abnormal Psychology	3
PSYC 211	Psychocinema	
One of the following two:		4
PSYC 331	Experimental Design in Psychology	
SOC 331	Research Methods in the Social Sciences	
One of the following two:		3
POLS 320	Policy-Making and the Political Process	
SOC 335	Social Policy	
One of the following two:		3
PSYC 220	Social Psychology	
PSYC 225	Psychology of Adjustment	

One of the following three:		3
PSYC 221	Developmental Psychology — Child	
PSYC 310	Developmental Psychology — Adolescence	
PSYC 314	Developmental Psychology — Adult Development and Aging	
One of the following three:		3
PSYC 317	Cross Cultural Perspectives: Comparative Views of Human Development	
SOC 301	Race and Ethnic Relations	
SOC/ED 229	Multicultural Issues in Schools	

Additional Requirements		(28-38credits)
COMP 101	Information Tech for PC	3
ENG 101	Writing I	3
ENG 102	Writing II	3
MATH 208	Introduction to Statistics	3
One of the following two:		3
ECON 103	Economics and Society	
ECON 101	Principles of Economics — Micro	
One of the following three:		4
BIO 101 & BIO 101L	Principles of Biology	
BIO 105 & BIO 105L	Anatomy and Physiology I	
BIO 201 & BIO 201L	Human Biology	
One of the following three:		3
HIST 124	American Civilization II	
HIST 204	Recent American History, 1960 to Date	
POLS 101	American Government and the Political Order	
Mathematics Elective		3-4
One Literature, Art History, Music or Drama Elective		3
Foreign Language Requirement**		0-9
Unrestricted Electives		(28-39 credits)
Minimum credits required for graduation		**124**

**The foreign language proficiency requirement is described elsewhere in the Catalog; unrestricted elective credits vary depending upon how the FL requirement is met.

PSYCHOLOGY

Psychology introduces students to the study of human emotion, mental processes, and behavior. Courses in the major explore topics such as thinking and consciousness, the biological basis of behavior, human development, psychopathology, personality formation, and the role of assessment. Through their courses students develop an understanding of the type of questions psychologists ask and the empirical methods they adopt to develop knowledge. Research and

statistics courses familiarize students with basic concepts in experimental design and analysis. Required courses in sociology and biology allow students to relate psychological approaches to other social and natural sciences. Finally, through the service learning experience provided by 3 semesters of internships, students have the opportunity to apply their classroom knowledge as they work in therapeutic or social service settings with individuals, groups, and organizations.

Candidates for the baccalaureate degree must meet the Academic Standards for Social Science majors described above, and they must also complete the major requirements listed below: Additional courses satisfying requirements may be approved by the department chair with the approval of the Dean of the School of Arts and Science. Courses marked by the same superscript must be taken concurrently.[1, 2, 3]

Major Requirements		(58 credits)
HS 101	Introduction to Human Services	3
HS 219	Case Management and Counseling Skills	3
HS 215	Foundation Internship[1]	3
HS 217	Foundation Seminar: Theory & Practice[1]	3
HS 415	Advanced Internship I[2]	3
HS 417	Advanced Seminar: Intervention Strategies[2]	3
HS 425	Advanced Internship II[3]	3
HS 427	Advanced Seminar: Integration & Application[3]	3
PSYC 101	Introduction to Psychology	3
PSYC 328	Cognitive Processes	3
PSYC 345	Assessment of Individual Differences	3
SOC 101	Introduction to Sociology	3
One of the following two:		3
PSYC 210	Abnormal Psychology	
PSYC 219	Psychocinema	
One of the following two:		3
PSYC 302	Biological Basis of Behavior	
PSYC 219	Brain Function and Dysfunction	
One of the following two:		3
PSYC 220	Social Psychology	
PSYC 305	Psychology of Personality	
One of the following two:		4
PSYC 331	Experimental Design in Psychology	
SOC 331	Research Methods in the Social Sciences	
One of the following three:		3
PSYC 317	Cross-Cultural Perspectives: Comparative Views of Human Development	
SOC 301	Race and Ethnic Relations	
SOC/ED 229	Multicultural Issues in Schools and Communities	

Two of the following three:		6
PSYC 221	Developmental Psychology — Child	
PSYC 310	Developmental Psychology — Adolescence	
PSYC 314	Developmental Psychology — Adult Development and Aging	

Additional Requirements		(28-38 credits)
COMP 101	Information Tech for PC	3
ENG 101	Writing I	3
ENG 102	Writing II	3
HIST 123	American Civilization I	3
HIST 124	American Civilization II	3
MATH 208	Introduction to Statistics	3
One of the following three:		4
BIO 101 & BIO 101L	Principles of Biology	
BIO 105 & BIO 105L	Anatomy and Physiology I	
BIO 201 & BIO 201L	Human Biology	
Mathematics Elective		3-4
One Literature, Art History, Music or Drama Elective		3
Foreign Language Requirement **		0-9
Unrestricted Electives		(28-39 credits)
Minimum credits required for graduation		**124**

**The foreign language proficiency requirement is described elsewhere in the Catalog; unrestricted elective credits vary depending upon how the FL requirement is met.

SOCIOLOGY

Sociology teaches students to use analytical skills to understand the social structures of societies, organizations and groups. Through a wide variety of courses, students learn how social systems and social forces shape individuals and groups. Other required social science courses help students relate sociological approaches to political science, psychology and cross-cultural studies. Statistics and research courses acquaint them with the use of data sets, surveys, and other methodologies, helping them to understand how sociological questions are studied. Through the service learning experiences provided by three semesters of internship, students are able to apply their classroom knowledge by working in the types of settings where sociologists engage in professional activities, such as child welfare agencies, juvenile justice settings, research organizations, and advocacy agencies.

Candidates for the baccalaureate degree must meet the Academic Standards for Social Science majors described above, and they must also complete the major requirements listed below. Additional courses satisfying requirements may be approved by the department chair with the approval of the Dean of the School of Arts and Sciences. Courses marked by the same superscript must be taken concurrently.[1, 2, 3]

Major Requirements (64 credits)

ANTH 101	Principles of Cultural Anthropology	3
HS 101	Introduction to Human Services	3
HS 219	Case Management and Counseling Skills	3
HS 215	Foundation Internship[1]	3
HS 217	Foundation Seminar: Theory & Practice[1]	3
HS 415	Advanced Internship I[2]	3
HS 417	Advanced Seminar: Intervention Strategies[2]	3
HS 425	Advanced Internship II[3]	3
HS 427	Advanced Seminar: Integration & Application	3
PSYC 101	Introduction to Psychology	3
SOC 101	Introduction to Sociology	3
SOC 214	Sociology of the Family	3
SOC 221	Contemporary Social Problems	3
SOC 310	Sociological Theories	3
SOC 331	Research Methods in the Social Sciences	4
SOC 341	Women's Roles in Contemporary Society	3
One of the following two:		3
ECON 103	Economics and Society	
ECON 101	Principles of Economics — Micro	
One of the following two:		3
PSYC 218	Dynamics of Small Groups	
PSYC 220	Social Psychology	
One of the following two:		3
POLS 320	Policy-Making and the Political Process	
SOC 335	Social Policy	
One of the following three:		3
PSYC 221	Developmental Psychology — Child	
PSYC 310	Developmental Psychology — Adolescence	
PSYC 314	Developmental Psychology — Adult Development and Aging	
One of the following three:		3
SOC 301	Race and Ethnic Relations	
SOC/ED 229	Multicultural Issues in Schools and Communities	
PSYC 317	Cross-Cultural Perspectives: Comparative Views of Human Development	

Additional Requirements (24-34 credits)

COMP 101	Information Tech for PC	3
ENG 101	Writing I	3
ENG 102	Writing II	3
MATH 208	Introduction to Statistics	3

One of the following three courses:		3
HIST 124	American Civilization II	
HIST 204	Recent American History, 1960 to Date	
POLS 101	American Government and the Political Order	
Mathematics Elective		3-4
Science Elective		3-4
One Literature, Art History, Music or Drama Elective		3
Foreign Language Requirement**		0-9

Unrestricted Electives (26-36)

Minimum credits required for graduation **124**

**The foreign language proficiency requirement is described elsewhere in the Catalog; unrestricted elective credits vary depending upon how the FL requirement is met.

School of Business and Information Science

MAJORS OF STUDY

Business Administration

- Accounting Concentration
- Finance Concentration
- Health Care Administration Concentration
- International Business Concentration
- Management Concentration
- Marketing Concentration

Computer Science

Fashion Design and Production

Fashion and Retail Merchandising

Graphic Design

Hospitality Management

Management Information Systems

MINORS

Business (For Non-Business Majors)

Event Management

Graphic Design

Information Technology

BUSINESS ADMINISTRATION

The Lasell College Business Administration major prepares students for managerial positions in a wide variety of fields and functional areas. The program offers six concentrations: Accounting, Finance, Health Care Administration, International Business, Management, and Marketing. In addition, there is a Business Minor available for students in other, non-business majors. Classes are taught in a variety of formats, including lectures, guest speakers, case discussions, experiential exercises and projects, and computerized simulations. The Business Administration major is designed to teach a broad range of transferable skills, strong competence in critical thinking, and hands-on business experience. All students in the program have the same liberal arts core requirements that form a solid academic foundation for their business studies. In addition, all students complete the same 36-credit business core as well as their major concentration courses and electives.

There are a wide variety of connected learning sites on campus for Business students, including, Lasell Village and the Financial Aid Office. In addition, there are many connected learning opportunities off-campus, including field trips to such locations as the New York and Boston Stock Exchanges and The Boston Globe. The Internship program provides a capstone work experience for all Business students during their Senior year. By graduation, all students will have had the opportunity to explore an assortment of business venues ranging from small, entrepreneurial companies to large, Fortune 500 businesses.

ACCOUNTING

The Accounting curriculum offers students a strong background in specialized accounting skills and exposure to a complete range of business functions. Students develop an in-depth understanding of the various components of business organizations and the role of accounting within them. The Accounting concentration provides a flexible program of study relevant to all areas of accounting, with a strong emphasis on practical accounting work. Elective courses and internship experience allow the student to concentrate on specific career interests and needs. The program provides a basic background for several professional examinations. Graduates receive a Bachelor of Science degree in Business Administration with a concentration in accounting.

Major Requirements		(36 credits)
BUSS 101	Introduction to Business	3
BUSS 201	Financial Accounting	4
BUSS 202	Managerial Accounting	4
BUSS 203	Financial Management	3
BUSS/LS 205	Legal Environment of Business	3
BUSS 220	Marketing	3
BUSS 224	Organizational Behavior	3

BUSS 232	Operations Management	3
BUSS 399	Internship Seminar	1
BUSS 440	Business Policy	3
BUSS 499	Internship	3
MIS 212	Management Information Systems	3

Accounting Concentration Requirements (18 credits)

BUSS 301	Intermediate Accounting I	3
BUSS 302	Intermediate Accounting II	3
BUSS 303	Cost Accounting	3
BUSS 404	Auditing	3
Choose two from the following list:		6
BUSS 204	Federal Income Taxation	
BUSS 208	Financial Statement Analysis	
BUSS 401	Advanced Accounting	
BUSS 403	Advanced Topics in Cost Accounting	
BUSS 405	Accounting Theory	
BUSS 406	Financial Strategies	

Additional Requirements (52-53 credits)

COMP 101	Information Tech for PC	3
ECON 101	Economics — Micro	3
ECON102	Economics — Macro	3
ENG 101	Writing I	3
ENG 102	Writing II	3
ENG 204	Professional Communications	3
MATH 205*	Calculus I	4
MATH 208	Introduction to Statistics	3
Science Elective		3-4
One Literature, Art History, Music or Drama Elective		3
One History, Philosophy, or Language Elective		3
Choose one of the following two:		3
PSYC 101	Introduction to Psychology	
SOC 101	Introduction to Sociology	
Liberal Arts Electives		15

Unrestricted Electives (17-18 credits)

Minimum credits required for graduation **124**

*May require prior coursework depending upon Math placement

FINANCE

Finance is the study of the assets of corporations and/or individuals. This concentration examines how these assets are acquired and financed. Students will acquire a solid background in financial principles and practices which enables them to interact with a full range of business professionals. Areas of study include financial instruments, institutions, and markets associated with business. Finance students develop a wide array of analytical skills, attain a thorough understanding of the finance function in various organizations, and sharpen their awareness of how financial institutions and markets function in a global environment.

Graduates receive a Bachelor of Science degree in Business Administration with a concentration in Finance.

Major Requirements		(36 credits)
BUSS 101	Introduction to Business	3
BUSS 201	Financial Accounting	4
BUSS 202	Managerial Accounting	4
BUSS 203	Financial Management	3
BUSS/LS 205	Legal Environment of Business	3
BUSS 220	Marketing	3
BUSS 224	Organizational Behavior	3
BUSS 232	Operations Management	3
BUSS 399	Internship Seminar	1
BUSS 440	Business Policy	3
BUSS 499	Internship	3
MIS 212	Management Information Systems	3

Finance Concentration Requirements		(18 credits)
BUSS 208	Financial Statement Analysis	3
BUSS 311	Investments	3
BUSS 331	Money and Capital Markets	3
BUSS 406	Financial Strategies	3
Choose two from the following list:		6
BUSS 207	Personal Finance	
BUSS 307	International Finance	
BUSS 312	Risk Management	
BUSS 332	Trust and Estate Planning	
ECON 301	International Trade	

Additional Requirements		(52-53 credits)
COMP 101	Information Tech for PC	3
ECON 101	Economics — Micro	3
ECON102	Economics — Macro	3
ECON 250	Money and Banking	3
ENG 101	Writing I	3
ENG 102	Writing II	3
ENG 204	Professional Communications	3
MATH 205*	Calculus I	4

MATH 208	Introduction to Statistics	3
Science Elective		3-4
One Literature, Art History, Music or Drama Elective		3
One History, Philosophy, or Language Elective		3
Choose one of the following two:		3
PSYC 101	Introduction to Psychology	
SOC 101	Introduction to Sociology	
Liberal Arts Electives		12
Unrestricted Electives		(17-18 credits)
Minimum credits required for graduation		**124**

*May require prior coursework depending upon Math placement

HEALTH CARE ADMINISTRATION

The Health Care Administration concentration prepares students to assume responsible, entry-level positions in direct service and support organizations in the health care industry. In addition, the concentration is designed to prepare students for graduate or additional study in health care administration or related fields.

The concentration combines internship opportunities with a strong preparation in business skills, general education and pertinent dimensions of the health care industry. Graduates receive a Bachelor of Science degree in Business Administration with a concentration in Health Care Administration. This concentration includes opportunities for independent study as well as Lasell College graduate coursework in lieu of certain course requirements listed below, with the approval of the Chair of Business Administration.

Major Requirements		(36 credits)
BUSS 101	Introduction to Business	3
BUSS 201	Financial Accounting	4
BUSS 202	Managerial Accounting	4
BUSS 203	Financial Management	3
BUSS/LS 205	Legal Environment of Business	3
BUSS 220	Marketing	3
BUSS 224	Organizational Behavior	3
BUSS 232	Operations Management	3
BUSS 399	Internship Seminar	1
BUSS 440	Business Policy	3
BUSS 499	Internship	3
MIS 212	Management Information Systems	3

Health Care Administration Concentration Requirements		(18 credits)
BUSS 316	Health Care Organization & Administration	3
BUSS 317	Managing U.S. Health Care System	3

BUSS 416	Planning & Marketing Health Care Services	3
Choose three from the following list:		9
BUSS 216	Overview of the Health Care Industry	
BUSS 235	Ethics in Business	
BUSS 334	Nonprofit Management	
BUSS 335	Business and Society	
BUSS 336	Human Resource Management	
BUSS 338	Labor Relations	

Additional Requirements		(53 credits)
BIO 201 & 201L	Human Biology	4
COMP 101	Information Tech for PC	3
ECON 101	Economics — Micro	3
ECON102	Economics — Macro	3
ECON 330	Economics of Health Services	3
ENG 101	Writing I	3
ENG 102	Writing	3
ENG 204	Professional Communications	3
MATH 205*	Calculus I	4
MATH 208	Introduction to Statistics	3
One Literature, Art History, Music or Drama Elective		3
One History, Philosophy, or Language Elective		3
Choose one of the following two:		3
PSYC 101	Introduction to Psychology	
SOC 101	Introduction to Sociology	
Liberal Arts Electives		9
Unrestricted Electives		(17-18 credits)
Minimum credits required for graduation		**124**

*May require prior coursework depending upon Math placement

INTERNATIONAL BUSINESS

International Business is the field of study that focuses on business activities that cross national boundaries. It includes exports and imports, traditional international trade discussions, and direct foreign investment. International banking, transfer of technology, exchange rates, international law, and global business strategies will be explored. Students will become well-versed in international relations and policy. Many cultural differences will be examined and intercultural business agreements established. Problems facing decision makers in the international environment and their effects on domestic businesses will be studied.

Graduates receive a Bachelor of Science degree in Business Administration with a concentration in International Business.

Major Requirements		(36 credits)
BUSS 101	Introduction to Business	3
BUSS 201	Financial Accounting	4
BUSS 202	Managerial Accounting	4
BUSS 203	Financial Management	3
BUSS/LS 205	Legal Environment of Business	3
BUSS 220	Marketing	3
BUSS 224	Organizational Behavior	3
BUSS 232	Operations Management	3
BUSS 399	Internship Seminar	1
BUSS 499	Internship	3
BUSS 440	Business Policy	3
MIS 212	Management Information Systems	3

International Business Concentration Requirements		(18 credits)
BUSS 307	International Finance	3
BUSS 332	Cross-Cultural Management	3
BUSS 422	Global Marketing	3
Choose three from the following list:		9
BUSS/LS 206	Law of Commercial Transactions	
BUSS 233	American Enterprise Experience	
BUSS 235	Business Ethics	
BUSS 324	E-commerce	
BUSS 329	New Product Development	
BUSS 330	Managing Change	
BUSS 335	Business and Society	
BUSS 336	Human Resource Management	
MATH 328	Operations Research	

Additional Requirements		(55-59 credits)
COMP 101	Information Tech for PC	3
ECON 101	Economics — Micro	3
ECON102	Economics — Macro	3
ECON 301	International Trade and Finance	3
ENG 101	Writing I	3
ENG 102	Writing II	3
ENG 204	Professional Communications	3
HIST 104	World Civilization Since 1500	3
MATH 205*	Calculus I	4
MATH 208	Introduction to Statistics	3
Science Elective		3-4
One Literature, Art History, Music or Drama Elective		3
Choose one of the following two:		3
PSYC 101	Introduction to Psychology	
SOC 101	Introduction to Sociology	
Liberal Arts Electives***		9-15
Foreign Language Competency**		0-9

Unrestricted Electives	(11-15 credits)
Minimum credits required for graduation	**124**

*May require prior coursework depending upon Math placement

**The foreign language proficiency requirement is described elsewhere in the Catalog.

***If a student places into ML 201 in foreign language, then six additional credits must be taken in Liberal Arts electives. If the student's placement in foreign language requires no additional coursework at Lasell, then six credits must be taken in Liberal Arts, and additional three credits in unrestricted electives.

MANAGEMENT

The Management curriculum is designed to prepare students to be managers and business leaders in a global environment. Required courses provide students with a working knowledge of activities in the management of any organization in a changing environment. Students will learn skills such as leadership and team building and learn to understand individual and group behavior in organizations to enhance their effectiveness as managers. Graduates receive a Bachelor of Science degree in Business Administration with a concentration in Management.

Major Requirements		(36 credits)
BUSS 101	Introduction to Business	3
BUSS 201	Financial Accounting	4
BUSS 202	Managerial Accounting	4
BUSS 203	Financial Management	3
BUSS/LS 205	Legal Environment of Business	3
BUSS 220	Marketing	3
BUSS 224	Organizational Behavior	3
BUSS 232	Operations Management	3
BUSS 399	Internship Seminar	1
BUSS 440	Business Policy	3
BUSS 499	Internship	3
MIS 212	Management Information Systems	3

Business Administration Concentration Requirements		(18 credits)
BUSS 330	Managing Change	3
BUSS 332	Cross-Cultural Management	3
BUSS 336	Human Resource Management	3
Choose three from the following list:		9
BUSS 208	Financial Statement Analysis	
BUSS 230	Small Business Management	
BUSS 233	American Enterprise Experience	
BUSS 235	Business Ethics	
BUSS 311	Investments	
BUSS 312	Risk Management	
BUSS 329	New Product Development	

BUSS 334	Non-profit Management	
BUSS 335	Business and Society	
BUSS 338	Labor Relations	
BUSS 421	Marketing Management	
MATH 328	Operations Research	

Additional Requirements		(52-53 credits)
COMP 101	Information Tech for PC	3
ECON 101	Economics — Micro	3
ECON102	Economics — Macro	3
ENG 101	Writing I	3
ENG 102	Writing II	3
ENG 204	Professional Communications	3
MATH 205*	Calculus I	4
MATH 208	Introduction to Statistics	3
Science Elective		3-4
One Literature, Art History, Music or Drama Elective		3
One History, Philosophy, or Language Elective		3
Choose one of the following two:		3
PSYC 101	Introduction to Psychology	
SOC 101	Introduction to Sociology	
Liberal Arts Electives		15
Unrestricted Electives		(17-18 credits)
Minimum credits required for graduation		**124**

*May require prior coursework depending upon Math placement

MARKETING

As both an art and a science, marketing is undergoing dramatic and exciting changes, and the field promises to be just as dynamic in the years ahead. Marketing has emerged as the most critical function in today's business climate. The Marketing curriculum introduces students to all the major marketing trends. The all-important marketing mix will be examined and students will be heavily involved with marketing mix development. Students will be exposed to marketing research techniques and demographic studies. Business law and marketing ethics will be studied to ensure product safety. International marketing, nonprofit marketing, product marketing, and service marketing have been integrated into this major.

Graduates receive a Bachelor of Science degree in Business Administration with a concentration in Marketing.

Major Requirements		(36 credits)
BUSS 101	Introduction to Business	3
BUSS 201	Financial Accounting	4
BUSS 202	Managerial Accounting	4

BUSS 203	Financial Management	3
BUSS/LS 205	Legal Environment of Business	3
BUSS 220	Marketing	3
BUSS 224	Organizational Behavior	3
BUSS 232	Operations Management	3
BUSS 399	Internship Seminar	1
BUSS 499	Internship	3
BUSS 440	Business Policy	3
MIS 212	Management Information Systems	3

Marketing Concentration Requirements (18 credits)

BUSS 320	Consumer Behavior	3
BUSS 420	Marketing Research	3
BUSS 422	Global Marketing	3
Choose three from the following list:		9
BUSS 235	Ethics in Business	
BUSS 322	Marketing Communication	
BUSS 324	E-commerce	
BUSS 325	Sales Principles	
BUSS 326	Direct Marketing	
BUSS 327	Creative Services	
BUSS 329	New Product Development	
BUSS 421	Marketing Management	
FASH 211	Retail Management	

Additional Requirements (52-53 credits)

COMP 101	Information Tech for PC	3
ECON 101	Economics — Micro	3
ECON102	Economics — Macro	3
ENG 101	Writing I	3
ENG 102	Writing II	3
ENG 204	Professional Communications	3
MATH 205*	Calculus I	4
MATH 208	Introduction to Statistics	3
Science Elective		3-4
One Literature, Art History, Music or Drama Elective		3
One History, Philosophy, or Language Elective		3
Choose one of the following two:		3
PSYC 101	Introduction to Psychology	
SOC 101	Introduction to Sociology	
Liberal Arts Electives		15

Unrestricted Electives (17-18 credits)

Minimum credits required for graduation **124**

*May require prior coursework depending upon Math placement

COMPUTER SCIENCE

Computers and information systems have become essential to many aspects of business. The purpose of the Bachelor of Science degree program in Computer Science is to prepare graduates for entry-level careers as computer programmers, programmer/analysts, systems analysts, network administrators, or microcomputer specialists in business and industry. In addition, the program offers a comprehensive understanding of how business operates in an information technology environment in which professionals are needed to relate the problem-solving abilities of a computer system to an individual business department. Computer Science electives are designed to allow students to expand upon their particular area of interest as well as explore new threads related to their major. Mathematics is an integral part of the computer science curriculum. In addition to providing the fundamental language for working with ideas that provide the foundation of the computer science subject area, mathematics provides a number of definitions, axioms, and theorem and proof techniques utilized by computer scientists.

In addition to being well versed in Computer Science and Mathematics, today's CS professionals must be able to effectively communicate and problem-solve within a global society. Lasell College places a strong emphasis on educating all students in the Arts and Sciences. Because Computer Science graduates will be involved in workplace projects that require teamwork, students in this program benefit from an understanding of the fundamental language of business. The design of the CS curriculum follows the recommendations of the Association for Computing Machinery (ACM) and The Institute of Electrical and Electronics Engineers (IEEE).

Major Requirements		(54 credits)
BUSS 101	Introduction to Business	3
BUSS 201	Financial Accounting	4
BUSS 202	Managerial Accounting	4
BUSS 224	Organizational Behavior	3
CPSC 101	Introduction to Computer Science	3
CPSC 104	Programming I	3
CPSC 105	Programming II	3
CPSC 202	Data Structures and Algorithm Design I	3
CPSC 204	Object Oriented Programming I	3
CPSC 206	Web Programming	3
CPSC 303	Networking	3
CPSC 411 & 412	Senior Project	6
CPSC 399	Internship Seminar	1
CPSC 400	CS Internship	3
Choose three from the following list:		9
CPSC 203	Data Structures and Algorithm Design II	
CPSC 302	Operating Systems	
CPSC 304	Object Oriented Programming II	

CPSC 305	Programming Languages	
CPSC 307	Wireless Communications	
CPSC 401	Special Topics	
CPSC 402	Computer Graphics	
MIS 205	Web Programming & Design I	

Additional Requirements		(51-52 credits)
COMP 101	Information Tech for PC	3
ECON 101	Economics — Micro	3
ECON102	Economics — Macro	3
ENG 101	Writing I	3
ENG 102	Writing II	3
ENG 204	Professional Communications	3
FYS	First Year Seminar	1
MATH 205*	Calculus 1	4
MATH 206	Calculus II	4
MATH 212	Finite Math	3
MATH 208	Statistics	3
MATH 325	Linear Algebra	3
Choose one of the following two:		3
PSYC 101	Introduction to Psychology	
SOC 101	Introduction to Sociology	
Science Elective		3-4
Literature, Art History, Music, or Drama Elective		3
History, Philosophy, or Language Elective		3
Liberal Arts Electives		3

Unrestricted Electives	(18-21 credits)
Minimum credits required for graduation	**124**

*May require prior coursework depending upon Math placement

FASHION

The Fashion majors focus on the specialized areas of retail merchandising, clothing design, graphic and promotional design, and other supporting industries such as marketing and advertising through courses in fashion, textiles, garment design, patterns marking, photography, typography, buying, operations, advertising and promotion, CAD/CAM and computer technology, and art color and design. The degree includes a solid foundation of business courses and a wide array of liberal arts selections. Through Lasell's "Connected Learning" philosophy, students have ongoing opportunities to apply theoretical concepts of academic studies by working in the industry with recognized national leaders. The second year of the major includes intense courses in each area of the degree offerings. The junior and senior years provide students with more challenging coursework in each area that includes a demanding and extensive internship experience. The

upper-level professional courses are oriented toward the decision-making tasks that students will face when making the transition from college to middle and upper management positions within the fashion business and its supporting industries. The major focuses on how to plan strategically, organize for profitability (using design cost sheets and computer costing technology pertinent to each concentration), how to control design operations, and promote creativity. Advanced liberal arts studies provide more in-depth understanding and appreciation of the world beyond business. Graduates receive a Bachelor of Science Degree.

FASHION AND RETAIL MERCHANDISING

Major Requirements		(59 credits)
ARTS 120	Three-Dimensional Design	3
ARTS 126	Principles of Color and Design	3
BUSS 201	Financial Accounting	4
BUSS 220	Marketing	3
BUSS 226	Organizational Behavior	3
BUSS 322	Marketing Communications	3
BUSS 325	Sales Principles	3
FASH 101	Introduction to Fashion Merchandising	3
FASH 200	Fashion History	3
FASH 201	Principles of Buying	3
FASH 210	Textiles	3
FASH 211	Retail Management	3
FASH 212	Visual Merchandising	4
FASH 301	Visual Promotion	3
FASH 302	Retail Operations Analysis	3
FASH 304	Interior Display and Design	3
FASH 342	Fashion and Society	3
FASH 401	Executive Internship Seminar	3
FASH 403	Field Assignment	3

Additional Requirements		(48-50 credits)
COMP 101	Information Tech for PC	3
ECON 101	Economics — Micro	3
ECON102	Economics — Macro	3
ENG 101	Writing I	3
ENG 102	Writing II	3
ENG 204	Professional Communications	3
MATH 204	Quantitative Methods For Business	3
MATH 208	Introduction to Statistics	3
Choose one of the following two:		3
PSYC 101	Introduction to Psychology	
SOC 101	Introduction to Sociology	
Mathematics Elective		3-4
Science Elective		3-4

Literature, Art History, Music or Drama Elective	3
History, Philosophy or Language Elective	3
Liberal Arts electives	9
Unrestricted Electives	(15-18 credits)
Minimum credits required for graduation	**124**

FASHION DESIGN AND PRODUCTION

Major Requirements		(76 credits)
ARTS 120	Three-Dimensional Design	3
ARTS 126	Principles of Color and Design	3
COMP 205	Software for Illustration	3
FASH 101	Introduction to Fashion Merchandising	3
FASH 200	Fashion History	3
FASH 210	Textiles	3
FASH 303	20th Century Fashion	3
FASH 342	Fashion and Society	3
FASD 101	Pattern Generation I	3
FASD 102	Pattern Generation II	3
FASD 103	Basic Clothing Construction	3
FASD 104	Advanced Clothing Construction	3
FASD 201	Flat Pattern Design I	3
FASD 202	Flat Pattern Design II	3
FASD 215	Fashion Illustration	3
FASD 220	Fashion Design Concepts	3
FASD 330	Technical Pattern Drafting I	3
FASD 331	Technical Pattern Drafting II	3
FASD 340	Draping	3
FASD 350	Tailoring	3
FASD 465	CADCAM I	3
FASD 466	CADCAM II	3
FASD 370	Portfolio Development	1
FASD 409	Senior Thesis Development	3
FASD 410	Senior Thesis Production	3
Choose one of the following two:		3
BUSS 111	Principles of Marketing	
BUSS 112	Principles of Marketing Communications	

Additional Requirements		(42-44 credits)
COMP 101	Information Tech for PC	3
ENG 101	Writing I	3
ENG 102	Writing II	3
MATH 107	Geometry	3
Choose one of the following two:		3
PSYC 101	Introduction to Psychology	
SOC 101	Introduction to Sociology	

Mathematics Elective	3-4
Science Elective	3-4
Literature, Art History, Music or Drama Elective	3
History, Philosophy or Language Elective	3
Liberal Arts Electives	15
Unrestricted Electives	(4-6 credits)
Minimum credits required for graduation	**124**

GRAPHIC DESIGN

The graphic design major provides core courses in art plus a series in design, including design fundamentals, image, and content, color theory, computer graphics for the visual artist, multimedia graphic design and topography. This major introduces students to the graphic design studio environment, including tools, materials, terminology, and business practices. Students learn the basics of client contact, fulfilling a client's needs through concept drawings, and preparing camera-ready artwork. They also become familiar with marketing, accounting, and production schedules. Field trips to design firms are an integral part of the program. In addition, students take courses in computer literacy, where there is particular emphasis on the use of computer software programs in both design and illustration. Graduates receive a Bachelor of Science Degree.

Major Requirements		(74 credits)
ARTH 103	Art History	3
ARTS 101	Principles of Drawing	3
ARTS 105	Forms of Drawing	3
ARTS 120	Three-Dimensional Design	3
ARTS 126	Principles of Color and Design	3
ARTS 219	Photography	3
COMP 202	Desktop Publishing	3
COMP 302	Internet Applications & Issues	3
COMP 304	Photoshop	3
FASH 301	Visual Presentation	3
GRAP 201	Drawing for Graphic Design	3
GRAP 204	Graphic Design I	3
GRAP 205	Graphic Design II	3
GRAP 203	Lettering	3
GRAP 301	Typography I	3
GRAP 302	Typography II	3
GRAP 303	Typography III	3
GRAP 305	Graphic Media/Photographics	3
GRAP 306	Poster and Image Design	3
GRAP 307	Sequencing of Motion	3
GRAP 401	Publication Design	3

GRAP 403	Senior Portfolio Development	3
GRAP 404	Senior Thesis Project	4
GRAP 406	Senior Practicum Assignment	4

Additional Requirements		(40-42 credits)
COMP 101	Information Tech for PC	3
ENG 101	Writing I	3
ENG 102	Writing II	3
FYS 101	First Year Seminar	1
MATH 107	Geometry	3
Choose one of the following two:		3
PSYC 101	Introduction to Psychology	
SOC 101	Introduction to Sociology	
Mathematics Elective		3-4
Science Elective		3-4
History, Philosophy or Language Elective		3
Liberal Arts Electives		15
Unrestricted Electives		(8-12 credits)
Minimum credits required for graduation		**124**

HOSPITALITY MANAGEMENT

The Hospitality Management Program is designed to prepare students for management positions and leadership roles in the hospitality and convention and meeting planning fields. Emphasis is placed on customer service, a major component in the Hospitality Industry. The linkage among quality service, lodging, recreation development and food service are stressed. The Hospitality program has exceptional on-campus connected learning opportunities at Lasell Village. Students also gain valuable on-the-job experiences through a mandatory senior level internship.

Students choose their internship in one of three specialty areas. The Advisory Board and Hospitality Club connect students with industry professionals providing them with networking opportunities, field trip experiences, and participation in community service. Students who complete this program receive a Bachelor of Science in Hospitality Management.

Major Requirements		(58-59 credits)
BUSS 201	Financial Accounting	4
BUSS 202	Managerial Accounting	4
BUSS 205	Legal Environment of Business	3
BUSS 224	Organizational Behavior	3
HTA 101	Intro to Hospitality & Tourism	3
HTA 125	Strategies for Meeting Planning	3
HTA 227	Travel Destinations Western Hemisphere	3

HTA 228	Travel Destinations Eastern Hemisphere	3
HTA 301	Business, Hotel, and Travel Law	3
HTA 305	Marketing Hospitality & Tourism	3
HTA 401	Seminar on HTA (capstone)	3
HTA 402	Managing Quality in Hospitality & Tourism	3
HTA 420	Internship & Seminar	6
HTA 103L	Practicum I	1
HTA 104L	Practicums II	1

Choose two courses from the following list: 6

BUSS 336	Human Resource Management
HTA 122	Front Office and Guest Services
HTA 218	Convention Sales & Group Planning
HTA 220	Travel Reservations/Fares & Ticketing
HTA 222	Travel Industry Procedures
HTA 223	Facilities Design and Management
HTA 322	Special Events
HTA 325	International Meeting Planning

Choose one of the following three two-course specialties:

1. Travel & Tourism (6 credits)

HTA 220	Travel Reservations/Fares & Ticketing	3
HTA 222	Travel Industry Procedures	3

2. Hospitality/Hotel Management (7 credits)

HTA 111	Food and Beverage Management	4
HTA 122	Front Office and Guest Services	3

3. Convention and Meeting Planning 7 credits)

HTA 111	Food and Beverage Management	4
HTA 218	Convention Sales & Group Planning	3

Additional Requirements (45-56 credits)

COMP 101	Information Tech for PC	3
ECON 101	Economics — Micro	3
ECON102	Economics — Macro	3
ENG 101	Writing I	3
ENG 102	Writing II	3
ENG 204	Professional Communications	3
HIST 104	World Civilization Since 1500	3
MATH 208	Introduction to Statistics	3
SOC 101	Introduction to Sociology	3
SOC 301	Race and Ethnicity	3
Mathematics Elective		3-4
Science Elective		3-4
One Literature, Art History, Music, or Drama Elective		3
Liberal Arts Electives		6
Foreign Language Competency**		0-9

Unrestricted Electives (9-21credits)

Minimum credits required for graduation **124**

**The foreign language proficiency requirement is described elsewhere in the Catalog; unrestricted elective credits vary depending upon how the FL requirement is met.

MANAGEMENT INFORMATION SYSTEMS

Information technology continues to transform all aspects of business as computers, telecommunication systems, and network technologies join forces to create an exciting new world of shared information and ideas. The major role of information technology is to provide solutions to business problems and to provide opportunities for companies by increasing productivity and quality. Managing information resources, new technologies, and communication networks are becoming the critical success factors in the operations of many organizations and will be essential to the survival of businesses for the foreseeable future. The emphasis at Lasell College is not on the electronics of computing, but instead on the applications of the computer as an aid to better management and decision-making. Areas studied by MIS majors include systems analysis and design, computer programming, database applications and theory, data communications and networking, and information resource management.

In addition, Lasell College students majoring in MIS choose between two specialty areas to fulfill their MIS elective requirements. A "Software Development" specialty provides additional study in the area of software design and development. An "Internet Technologies" specialty offers students the opportunity to gain more expertise in technologies related to the Internet, such as the World Wide Web, electronic commerce, and other areas. The design of the MIS Curriculum follows the recommendations of the Information Resource Management Association (IRMA) and the Data Administration Managers Association (DAMA), which were issued in 2000.

Major Requirements		(63 credits)
BUSS 101	Introduction to Business	3
BUSS 201	Financial Accounting	4
BUSS 202	Managerial Accounting	4
BUSS 220	Marketing	3
BUSS 224	Organizational Behavior	3
BUSS 232	Operations Management	3
CPSC 104	Programming I	3
CPSC 105	Programming II	3
MIS 210	Introduction to Business Programming	3
MIS 212	Management Information Systems	3
MIS 205	Web Programming & Design I	3
MIS 207	Systems Analysis and Design	3
MIS 301	Data Communications and Networks	3
MIS 303	Database Management Systems	3
MIS 403	Special Topics in Information Technology	3
MIS 410	Information Resource Management	3

MIS 479	Internship Seminar	1
MIS 480	MIS Internship	3

Choose one of the following two nine-credit specialties: 9

1. Software Development:
   - CPSC 202 Data Structures
   - CPSC 204 Object Oriented Programming I
   - Choice of Computer Science Programming Course

2. Internet Technologies:
   - BUSS 324 E-Commerce
   - COMP 302 Internet Issues and Applications
   - MIS 206 Web Programming & Design II

Additional Requirements (50-51 credits)

COMP 101	Information Tech for PC	3
COM 103	Introduction to Communications	3
ECON 101	Economics — Micro	3
ECON 102	Economics — Macro	3
ENG 101	Writing I	3
ENG 102	Writing II	3
ENG 204	Professional Communications	3
FYS	First Year Seminar	1
MATH 205	Calculus I	4
MATH 208	Introduction to Statistics	3
MATH 212	Finite Mathematics	3
MATH 325	Linear Algebra	3

Choose one of the following two: 3

PSYC 101	Introduction to Psychology
SOC 101	Introduction to Sociology

Science elective	3-4
One course from: Literature, Art History, Music, or Drama	3
One course from : History, Philosophy or Language	3
Liberal Arts Electives	3

Unrestricted Electives (10-12 credits)

Minimum requirements for graduation **124**

School of Allied Health and Sports Studies

MAJORS OF STUDY

Athletic Training

Exercise Physiology

- Exercise Science Concentration
- Sports Science Concentration
- Human Performance and Physical Education Concentration

Sport Management

Candidates for admission into the Athletic Training, Exercise Physiology, and Human Performance and Physical Education Programs must have, as minimum, successfully (grade of C or better) completed two years of high school mathematics, preferably algebra and geometry, and one year of biology with a lab.

To provide for patient safety and to insure full participation in the clinical portion of the above programs, students must be capable of meeting the essential skills requirements for each program. Copies of these requirements are available in the Admission Office.

ATHLETIC TRAINING

Certified Athletic Trainers are involved in the care, prevention, evaluation and rehabilitation of injuries to athletes and the physically active. Athletic Trainers are recognized by the American Medical Association as Allied Health Professionals, and are employed in numerous settings including high schools, colleges and universities, professional sports, sports medicine clinics, industrial medicine settings and hospitals.

The Athletic Training major is a competency-based program designed to provide professional preparation leading toward eligibility to take the National Athletic Trainers' Association Board of Certification (NATABOC) exam. The program has been developed under the accreditation guidelines set forth by the Commission on Accreditation of Allied Health Education Programs (CAAHEP) and the Joint Review Committee on Educational Programs in Athletic Training (JRC-AT). We have been awarded full accreditation, and the College remains in full support of all endeavors to maintain the necessary guidelines to maintain this accreditation status.

The four-year program in Athletic Training includes formal instruction in prevention, evaluation and rehabilitation of athletic injuries, first aid and emergency care, therapeutic modalities, human anatomy and physiology, exercise physiology, kinesiology, nutrition, pathology, pharmacology, personal and community health, psychology and health care administration. In addition to formal classroom instruction, students will participate in extensive clinical experiences, for credit, under the direct supervision of Certified Athletic Trainers. Clinical experiences in Athletic Training allow the student to apply what is being learned in the classroom to practical experiences with athletes and other physically active individuals. Clinical rotations will take place at Lasell College and at affiliated off-campus sites, and will include a variety of practice settings and sport exposures. Students will have clinical courses each semester, beginning in the spring semester of the freshman year, provided all academic requirements are met.

Requirements for admission into the Athletic Training Major include: successful (C or better) completion of a minimum of two years of high school math (preferably algebra and geometry), and two years of high school lab science (preferably biology and chemistry or physics). In order to comply with accreditation guidelines, the College may restrict enrollment in the Athletic Training Major.

Transfer applicants may be accepted into the program, but need to be aware of the need to take program courses in the appropriate sequencing and with the appropriate prerequisites. Transfer applicants will be considered on a space-available basis.

Graduates of the program will receive a Bachelor of Science degree in Athletic Training.

ATHLETIC TRAINING

Major Requirements*		(76 credits)
AHLT 101	Intro to Allied Health & Sports Studies	3
AHLT 104	Professional Interactions	3
AHLT 201	Medical Pathology	3
AT 101S	Intro to Athletic Training Seminar	1
AT 201	Prevention and Care of Athletic Injuries	4
AT 203	Clinical Athletic Training I	3
AT 204	Clinical Athletic Training II	3
AT 220	Techniques of Emergency Care	3
AT 302	Clinical Athletic Training III	3
AT 303	Therapeutic Modalities	4
AT 304	Therapeutic Exercise and Rehab Techniques	4
AT 305	Clinical Athletic Training IV	3
AT 350	Athletic Injury Assessment — Lower Ext	4
AT 351	Athletic Injury Assessment — Upper Ext	4
AT 403	Org and Health Care Admin. of Athletic Training	3
AT 404	Clinical Athletic Training V	4
AT 405	Clinical Athletic Training VI	3
AT 420	Advanced Techniques in Athletic Training	4
AT 901S	Athletic Training Seminar	3
EXPH 201	Exercise Physiology	4
EXPH 203	Motor Learning	3
EXPH 205	Principles of Strength Training and Conditioning	3
EXPH 222	Kinesiology	4

Additional Requirements		(52-60 credits)
BIO 105 & 105L	Anatomy and Physiology I	4
BIO 106 & 106L	Anatomy and Physiology II	4
BIO 210	Human Nutrition	3
CHEM 201 201L**	Physiological Chemistry I	4-8
COMP 101	Information Tech for PC	3
ENG 101	Writing I	3
ENG 102	Writing II	3
IDS 344	Lifestyles and Human Behavior	3
MATH 203 ***	Precalculus	3
MATH 208	Intro to Statistics	3
PSYC 101	Intro to Psychology	3
PSYC 212	Psychology of the Lifespan	3
PHYS 111 & 111L****	Physics I	4-8
SCI 340	Research Methods	3
One Literature, Art History, Music or Drama Elective		3
One History, Philosophy, or Language Elective		3

Minimum credits required for graduation **128**

*In order to qualify for Clinical Education, students must obtain certificates in First Aid/CPR. Students will receive training in the prevention of transmission of bloodborne pathogens prior

to clinical affiliations. Some clinical sites may require a CORI check of students.

**CHEM 202/202L may also be necessary for some graduate school programs.

***May require additional coursework depending upon Math placement.

****PHYS 112/112L may also be necessary for some graduate school programs.

EXERCISE PHYSIOLOGY

Exercise Physiologists are specialists in the areas of human performance, fitness, and conditioning. As members of the health care team, exercise physiologists are dedicated to health enhancement and are responsible for the development and coordination of exercise programs as well as the training and education of patients and clients. Using exercise as a preventative measure or a rehabilitative tool, exercise physiologists work in a variety of settings including hospitals, rehabilitation clinics, fitness centers, and research institutions.

The four-year program provides students with a broad-base liberal arts foundation, including an in-depth scientific understanding of how the human body functions and how the human body responds to physical activity. Coursework focuses on the study of the cardiovascular system, musculoskeletal system, human metabolism, and behavioral sciences. Concepts, theories and practices learned in the classroom and the clinic are reinforced in our exercise physiology laboratory.

The final year consists of exciting capstone courses and clinical internships that offer students the opportunity to specialize in areas of interest through guided independent research and off-campus practicums. These "connected learning" experiences allow students to apply their knowledge of exercise physiology to real work settings in hospitals, clinics, and research centers. Lasell's affiliation with nationally known institutions in the Boston area will give our students the opportunity to gain invaluable experience while working with leaders in the field.

Specific requirements for admission into any one of the three programs include: successful (C or better) completion of two years of high school math (preferably algebra and geometry) and one year of lab science, preferably biology. Students may substitute a year of college algebra and biology with grades of C or better in place of the high school coursework. Academic standards for the program include grades of "C" in all exercise physiology classes, and satisfactory completion of two clinical education experiences.

Three concentrations of study are available to students in the Exercise Physiology major: Exercise Science, Sports Science, and Human Performance and Physical Education. Students within the clinical exercise science concentration will be prepared to take one of the certification examinations offered by the American College of Sports Medicine upon graduation. This course of study also fulfills most of the prerequisites for graduate study in the health professions, including physical therapy.

Graduates receive a Bachelor of Science degree in Exercise Physiology.

PLUS-TWO OPTION IN EXERCISE PHYSIOLOGY

Since many physical therapist assistants and other allied health professionals seek to further their education in a related field, the College has designed an option for PTA and students with prior college coursework in the sciences or health related areas. This program requires two years of study and includes "connected learning" experiences in hospitals, clinics and research centers. Graduates receive a Bachelor of Science degree in Exercise Physiology.

Students must complete the departmental requirements along with the appropriate concentration requirements. Students with documented clinical experience may be exempt from three internship credits with approval of the departmental chair.

EXERCISE SCIENCE

(Preparation Curriculum for Graduate School)

Concentration Requirements*		(46 credits)
AHLT 101	Introduction to Allied Health & Sports Studies	3
AHLT 104	Professional Interactions	3
AHLT 201	Medical Pathology	3
AT 201	Prevention & Care of Athletic Injuries	4
EXPH 201	Exercise Physiology	4
EXPH 203	Motor Learning	3
EXPH 205	Strength Training & Conditioning	3
EXPH 206	Exercise Leadership	3
EXPH 222	Kinesiology	4
EXPH 311	Exercise Physiology Observation	1
EXPH 320	Exercise for Special Populations	3
EXPH 410	Clinical Practicum I	3
EXPH 415	Independent Study in Exercise Physiology	3
EXPH 420	Clinical Practicum II	6

Additional Requirements		(67 credits)
BIO 105 & 105L	Anatomy and Physiology I	4
BIO 106 & 106L	Anatomy and Physiology II	4
BIO 210	Human Nutrition	3
CHEM 201 & 201L	Physiological Chemistry I	4
CHEM 202 & 202L	Physiological Chemistry II	4
COMP 101	Information Tech for PC	3
ENG 101	Writing I	3
ENG 102	Writing II	3
FYS 101	First Year Seminar	1
IDS 344	Lifestyles & Human Behavior	3
MATH 104	Intermediate Algebra	3
MATH 203	Precalculus	3

MATH 208	Introduction to Statistics	3
PHYS 111	Physics I	4
PHYS 112	Physics II	4
PSYC 101	Introduction to Psychology	3
PSYC 212	Psychology of the Lifespan	3
PSYC 240	Sport Psychology	3
SCI 340	Research Methods	3
One literature, art history, music, or drama elective		3
One history, philosophy or language elective		3

Unrestricted Electives (11-12 credits)

Minimum credits required for graduation **124**

*In order to qualify for Clinical Education, students must obtain certificates in First Aid/CPR. Students will receive training in the prevention of transmission of bloodborne pathogens prior to clinical affiliations. Some clinical sites may require a CORI check of students.

SPORTS SCIENCE

Concentration Requirements* (49 credits)

AHLT 101	Introduction to Allied Health & Sports Studies	3
AHLT 104	Professional Interactions	3
AHLT 201	Medical Pathology	3
AT 201	Prevention & Care of Athletic Injuries	4
EXPH 201	Exercise Physiology	4
EXPH 203	Motor Learning	3
EXPH 205	Strength Training & Conditioning	3
EXPH 206	Exercise Leadership	3
EXPH 222	Kinesiology	4
EXPH 311	Exercise Physiology Observation	1
EXPH 320	Exercise for Special Populations	3
EXPH 410	Clinical Practicum I	3
EXPH 420	Clinical Practicum II	6
Choose two of the following three:		6
SMGT 101	Sports and Society	
SMGT 202	Ethics in Sport	
SMGT 204	History of Sport	

Additional Requirements (61-63 credits)

BIO 105 & BIO 105L	Anatomy and Physiology I	4
BIO 106 & 106L	Anatomy and Physiology II	4
BIO 210	Human Nutrition	3
COMP 101	Information Tech for PC	3
ENG 101	Writing I	3
ENG 102	Writing II	3
FYS 101	First Year Seminar	1
IDS 344	Lifestyles & Human Behavior	3
MATH 104	Intermediate Algebra	3

MATH 203	Precalculus	3
MATH 208	Introduction to Statistics	3
PHYS 111 & 111L	Physics I	4
PSYC 101	Introduction to Psychology	3
PSYC 212	Psychology of the Lifespan	3
PSYC 240	Sport Psychology	3
SCI 340	Research Methods	3
Science electives		6-8
One literature, art history, music, or drama elective		3
One history, philosophy, or language elective		3

Unrestricted Electives (12-15 credits)

Minimum credits required for graduation **124**

*In order to qualify for Clinical Education, students must obtain certificates in First Aid/CPR. Students will receive training in the prevention of transmission of bloodborne pathogens prior to clinical affiliations. Some clinical sites may require a CORI check of students.

HUMAN PERFORMANCE AND PHYSICAL EDUCATION

The Human Performance and Physical Education concentration integrates courses in educational pedagogy and exercise physiology. The program has a strong science base, which includes coursework in anatomy and physiology, fitness, nutrition, exercise physiology and motor development. Additionally, the program includes a series of methods and activities courses in physical education as well as two, eight-week, full-time internships in school systems at the level of chosen concentration (Pre K-8, 5-12.) Lasell College's teacher preparations programs are accredited by the Massachusetts Department of Education.

There are explicit guidelines for satisfactory performance and completion of coursework for this concentration. Students must pass the Communication and Literacy section of the Massachusetts Tests for Education Licensure (MTEL) by the end of their sophomore year. In order to enter the senior practicum, students must pass the appropriate MTEL subject matter test and have a cumulative GPA of 2.75. Detailed information is provided in the Exercise Physiology academic standards statement distributed to students at the beginning of the first semester. Students graduating with this concentration meet the Massachusetts Department of Education qualifications for the initial teacher license in physical education.

HUMAN PERFORMANCE AND PHYSICAL EDUCATION

Concentration Requirements (62-65 credits)

AHLT 101	Introduction to Allied Health & Sports Studies	3
AT 201	Prevention and Care of Athletic Injuries	4
AT 220	Techniques of Emergency Care	3
ED 211	Teaching Individuals with Learning Differences	3

EXPH 102	Intro to Physical Education	3
EXPH 104*	Principles and Problems of Coaching	3
EXPH 201	Exercise Physiology	4
EXPH 203	Motor Learning	3
EXPH 205	Principles of S.T. & Conditioning	3
EXPH 208	Physical Education Methods I: Individual Sports, Games and Activities	2
EXPH 209	Physical Education Methods II: Team Sports and Dance	2
EXPH 210	Physical Education Methods III:	2
EXPH 222	Kinesiology	4
EXPH 306	Adaptive Physical Education	3
EXPH 308	Tests & Measures, Evaluation & Planning Outdoor & Community Activities	3
EXPH 409	Pre-Practicum	3
Choose one of the following two:		3
ED 104	Foundations of Elementary Education	
ED 108	Foundations of Secondary Education	
Choose one of the following two:		7
EXPH 422	Practicum I (PreK-8)	
EXPH 424	Practicum II (5-12)	
Choose one of the following two:		7
EXPH	426 Practicum II (PreK-8)	
EXPH	428 Practicum II (5-12)	

Additional Requirements		(49-51 credits)
BIO 101 & BIO 101L	Principles of Biology I	4
BIO 105 & BIO 105L	Anatomy and Physiology I	4
BIO 106 & BIO 106L	Anatomy and Physiology II	4
BIO 210	Human Nutrition	3
COMP 101	Information Tech for PC	3
ENG 101	Writing I	3
ENG 102	Writing II	3
FYS 101	First Year Seminar	1
IDS 344	Lifestyles & Human Behavior	3
PHYS 111 & 111L	General Physics I	4
PSYC 101	Introductory Psychology	3
PSYC 212	Psychology of The Lifespan	3
Math Electives		6-8
One Literature, Art History, Music or Drama Elective		3
One History, Philosophy or Language Elective		3

Unrestricted Electives** (10-15 credits)

Minimum credits required for graduation **124**

*EXPH 104 is required only for students wishing to obtain certification for grades 5-12.

**The following are highly recommended electives for this program:

PSYC 310	Adolescent Psychology
SOC 229/ED 229	Multicultural Issues in Schools & Communities
SOC 301	Race and Ethnic Relations

SPORT MANAGEMENT

With the proliferation of sport enterprises and their economic impact worldwide, the opportunities for sport managers abound. The Sport Management program is designed to prepare professionals who can assume responsible entry-level positions in the sport industry. The intent of the program is to examine the disciplinary foundations of sport management and organization and to provide opportunities for acquisition and application of skills in sport organizations.

Major Requirements		(56 credits)
BUSS 101	Introduction to Business	3
BUSS 201	Financial Accounting	4
BUSS 202	Managerial Accounting	4
BUSS 203	Financial Management	3
BUSS 220	Marketing	3
BUSS 224	Organizational Behavior	3
MIS 212	Management Information Systems	3
SMGT 101	Sport and Society	3
SMGT 201	Legal Aspects of Sport	3
SMGT 301	Facility and Event Management	3
SMGT 402	Professional Seminar in Sport Mgmt	3
SMGT 403	Internship	9
Choose four from the following list:		12
COMP 202	Desktop Publishing	
COMP 302	Internet Applications	
HTA 322	Special Events Planning	
SMGT 202	Ethics in Sport	
SMGT 204	History of Sport	
SMGT 302	Sport Marketing	
SMGT 304	Sports Information and Communications	
SMGT 401	Special Topics in Sport Management	

Additional Requirements		(51-53 credits)
COM 101	Understanding Mass Media	3
COM 203	Effective Speaking	3
COMP 101	Information Tech for PC	3
ECON 101	Economics — Micro	3
ECON102	Economics — Macro	6
ENG 101	Writing I	3
ENG 102	Writing II	3

MATH 208	Statistics	3
PSYC 101	Introduction to Psychology	3
PSYC 240	Sports Psychology	3
SOC 101	Introduction to Sociology	3
SOC 301	Race and Ethnic Relations	3
Mathematics Elective		3-4
Science Elective		3-4
One literature, art history, music or drama elective		3
One history, philosophy or language elective		3
Liberal Arts Elective		3

Unrestricted Electives (17-21 credits)

Minimum credits required for graduation **124**

LASELL COLLEGE MINORS

A Minor provides students the opportunity to deepen their understanding and expertise in an additional area of study. A 2.0 [C] average must be maintained within a Minor program of study in order to receive the Minor, with some programs having additional earned-grade requirements. A Minor consists of a minimum of five courses, at least 50% of which must exist outside of the courses required for the student's Major (i.e., course "required for the Major" or "additional Major requirements). Hence, in five or six-course Minors, three or more courses must be drawn from non-major electives. Additionally, at least 50% of courses in a Minor must be taken at Lasell College. Students may declare a Minor at anytime by completing a "Declaration of Minor" form in the Registrar's Office.

Arts & Sciences Minors

AMERICAN STUDIES MINOR

The American Studies Minor consists of five courses.

Minor Requirements		(15 Credits)
ENG 210	Survey of American Literature	3
HIST 123	American Civilization I	3
HIST 124	American Civilization II	3
Choose two from of the following list:		6
CJ 311	The American Court System	
ENG 313	American Multi-Ethnic Literature	
HIST 204	Recent American History: 1960-to-Date	
MUS 215	History of Jazz	
MUS 201	Musical Comedy	
POLS 101	American Government and the Political Order	
SOC 301	Race and Ethnic Relations	
PSYC 351	Aging in America	

COMMUNICATION MINOR

The Communications Minor consists of five courses.

Minor Requirements		(15 Credits)
COM 101	Understanding Mass Media	3
COM 103	Introduction to Human Communication	3
Choose three from the following list:		9
COM 203	Effective Speaking	
COM 205	Media and Society	
COM 209	Journalism	
COM 213	Writing for Public Relations and Advertising	

COM 301	Media Literacy
COMP 202	Desktop Publishing
COMP 302	Internet Applications and Issues
COMP 304	Photoshop
ENG 204	Professional Communication
ENG 219	Creative Writing

CRIMINAL JUSTICE MINOR

The Criminal Justice Minor consists of the following six courses.

Minor Requirements (18 Credits)

CJ 101	Introduction to Criminal Justice	3
CJ 201	Criminology	3
CJ 311	The American Court System	3
CJ 312	Corrections	3
CJ 313	Police and Society	3

Additional Requirements (3 Credits)

Choose any CJ or LS course listed at a 300-level or 400-level.

Note: Students wishing to minor in Criminal Justice should be aware that:

1) the prerequisite for CJ 311 includes POLS 101; and

2) the prerequisites for CJ 312 and CJ 313 include MATH 208 and SOC 330.

ENGLISH MINOR

The English Minor consists of five courses beyond Writing I and Writing II. One course must be at the 300 level.

Minor Requirements (15 Credits)

Choose from one of the following three: 3

ENG 201	English Literature: Selected Themes and Writers
ENG 210	Survey of American Literature
ENG 340	Classics in World Literature

Choose four additional courses which may be selected from any 200 or 300 level English course or COM 209 Journalism. 12

HISTORY MINOR

The History Minor consists of five courses.

Minor Requirements (15 Credits)

Choose one of the following two sequences of courses: 6

HIST 103 & 104	World Civilization I & II	
HIST 123 & 124	American Civilization I and II	

Additional Requirements

HIST 352	The Nature and Meaning of History	3
Choose two additional history courses, with one at the 200 or 300 level, and one at the 300 level.		6

LEGAL STUDIES MINOR

The Legal Studies Minor consists of six courses.

Minor Requirements		(18 Credits)
LS 101	Introduction to Legal Studies	3
LS 202	Legal Research and Analysis	3
LS 203	Constitutional Law	3
LS 301	Legal Writing and Reasoning	3
LS 325	Evidence	3

Additional Requirements 3

Any CJ or LS course listed at a 300 or 400 level.

MATHEMATICS MINOR

The Mathematics Minor consists of six courses.

Minor Requirements		(20 Credits)
MATH 205	Calculus I	4
MATH 206	Calculus II	4
MATH 208	Introduction to Statistics	3
Choose three from the following list:		9
MATH 210	Mathematics Applied to Science	3
MATH 212	Finite Mathematics	3
MATH 320	Differential Equations	3
MATH 325	Linear Algebra	3
MATH 328	Operations Research	3
MATH 330	Mathematical Modeling	3

To count toward the minor, each course must be passed with at least a C.

POLITICAL SCIENCE MINOR

The Political Science Minor consists of six courses.

Minor Requirements	(18 Credits)
POLS 101 American Government and Political Order	3
POLS 210 Political Theory	3

Choose one of the following three courses: 3
CJ 317 Comparative Justice Systems
LS 305 Comparative Law and Legal Systems
POLS 208 Contemporary Issues in International Relations

Choose three from the following list: 9
CJ 316 Criminal Procedure
HIST 325 Intellectual Origins of Western Civilization
LS 101 Introduction to Legal Studies
LS 203 Constitutional Law
LS 306 Alternative Dispute Resolution
LS/CJ 311 The American Court System
POLS 201 State and Local Government
POLS 202 Issues in Contemporary Political Thought
POLS 320 Policy-Making and the Political Process
SOC 331L Research Methods in the Social Sciences

PSYCHOLOGY MINOR

The Psychology Minor consists of six courses and is available to all non-Social Science students.

Minor Requirements (18 Credits)

MATH 208	Statistics	3
PSYC 101	Introduction to Psychology	3

Choose one of the following four: 3

PSYC 212	Lifespan Psychology
PSYC 221	Developmental Psychology — Child
PSYC 310	Developmental Psychology — Adolescence
PSYC 314	Developmental Psychology — Adult Development and Aging

Choose one from the following list: 3

PSYC 210	Abnormal Psychology
PSYC 219	Brain Function and Dysfunction
PSYC 220	Social Psychology
PSYC 305	Personality
PSYC 328	Cognitive Processes
PSYC 302	Biological Basis of Behavior
PSYC 331	Research Methods
PSYC 345	Assessment of Individual Differences

Additional Requirements 6

Two elective courses to be selected from any 200 level or above Psychology course given by the Social Sciences department or from interdisciplinary courses that are cross-listed with psychology.

Students who are considering graduate work in psychology are strongly urged to take Experimental Design in Psychology 331.

Business and Information Science Minors

BUSINESS MINOR (FOR NON-BUSINESS MAJORS)

The Business Minor is available to all students not enrolled in the School of Business in a Bachelor degree program. However, students majoring in either graphic design or fashion design and production are eligible to take this minor. The Minor consists of six courses.

Minor Requirements (19 credits)

BUSS 101	Introduction to Business	3
BUSS 201	Financial Accounting	4
BUSS 220	Marketing	3
BUSS 224	Organizational Behavior	3
ECON 101	Principles of Economics — Micro	3
ECON 102	Principles of Economics — Macro	3

EVENT MANAGEMENT MINOR

The event management minor consists of five courses.

Minor Requirements (15 credits)

Choose one of the following two: 3

HTA 101	Introduction to the Hospitality and Tourism Industry
BUSS 101	Introduction to Business

Additional Requirements

HTA 125	Strategies for Meeting Planning	3
HTA 218	Convention Sales and Group Planning	3
HTA 322	Special Events Planning	3

Choose one of the following two: 3

HTA 223	Facilities Design and Management
SGMT 301*	Facility & Event Management

Note: Students wishing to minor in Event Management should be aware that the prerequisite for HTA 218 is HTA 125.

*Sport Management students

GRAPHIC DESIGN MINOR

The Graphic Design Minor consists of six courses. Students need to take Forms of Drawing (ART 105) and Principles of Color and Design (ART 126) as prerequisites.

Minor Requirements		(18 Credits)
COMP 202	Desktop Publishing	3
GRAP 201	Drawing for Graphic Design	3
GRAP 203	Graphic Design	3
GRAP 215	Lettering	3
GRAP 301	Typography I	3
GRAP 302	Typography II	3

INFORMATION TECHNOLOGY MINOR

The Information Technology minor consists of five courses.

Minor Requirements		(15 credits)
COMP 302	Internet Applications and Issues	3
MIS 205	Web Programming and Design I	3
MIS 212	Management Information Systems	3
MIS 303	Database Management Systems	3
Choose one from the following list:		3
COMP 305	Technology in Education	
COMP 202	Desktop Publishing	
CPSC 104	Programming I	
MIS 206	Web Programming & Design II	
MIS 210	Introduction to Business Programming	

GRADUATE PROGRAM

MASTER OF SCIENCE IN MANAGEMENT

Students will enhance their general management skills while developing greater depth in either Marketing or Elder Care. The MSM concentration in marketing is geared toward developing the skills necessary to help institutions in all sectors increase demand for their products and services and develop strong marketing organizations. The MSM concentration in Elder Care is a cutting-edge program that prepares students to serve those who are age 65 or over — one of the fastest growing and most underserved populations in the country.

The curriculum is based upon six central pedagogical themes. These themes are:

- Professional communications
- Ethics and social responsibility
- Team work
- Dynamic change
- Global perspective
  - Connected learning through:
  - Internships
  - Practica
  - Guest speakers
  - Plant and facility tours
  - Outreach/service-learning opportunities
  - Electronic portfolio development

ELDER CARE CONCENTRATION

Core Requirements		(27 credits)
MGMT 701	Fundamentals of Executive Management	3
MGMT 702	Research Methods	3
MGMT 703	Management Information Systems	3
MGMT 704	Financial Management	3
MGMT 705	Organizational Behavior	3
MGMT 706	Marketing Management	3
MGMT 707	Operations Management	3
MGMT 799	Internship/Research Project Capstone	6

Concentration Requirements		(9 credits)
MGMT 720	Social Gerontology	3
MGMT 721	Elder Care: Policy and Politics	3
MGMT 722	Housing and Long-term Care Options for Older Adults	3

Electives (choose three)		(9 credits)
MGMT 723	Multicultural Issues in Aging	3
MGMT 724	Marketing to Seniors	3
MGMT 725	Food and Beverage Management	3
MGMT 726	Services and Programs for Older Adults	3
MGMT 727	Senior Facilities Management	3
MGMT 728	Human Resources Management	3
MGMT 729	Eldercare Management Challenges	3
MGMT 730	Health Management for Seniors	3
MGMT 749	Ethical Theory in Management	3
Total credits required for graduation		**45**

MARKETING CONCENTRATION

Core Requirements		(27 credits)
MGMT 701	Fundamentals of Executive Management	3
MGMT 702	Research Methods	3
MGMT 703	Management Information Systems	3
MGMT 704	Financial Management	3
MGMT 705	Organizational Behavior	3
MGMT 706	Marketing Management	3
MGMT 707	Operations Management	3
MGMT 799	Internship/Research Project Capstone	6
Concentration Requirements		(9 credits)
MGMT 740	Consumer Behavior	3
MGMT 741	Marketing Research	3
MGMT 742	Marketing Communications	3
Electives (Choose three)		(9 credits)
MGMT 724	Marketing to Seniors	3
MGMT 744	Global Marketing	3
MGMT 745	Marketing Strategy	3
MGMT 746	E-Commerce	3
MGMT 747	Sales Management	3
MGMT 748	Social Marketing	3
MGMT 749	Ethical Theory in Management	3
Total credits required for graduation		**45**

Course Descriptions

General Information

Course Numbers. The numbering system used to identify the course offerings described hereafter is based on a division into the following levels:

100 Introductory courses, survey courses, Core Curriculum Courses; only courses numbered 101 or higher are counted toward the student's degree, either as requirements or electives

200 Secondary level courses focusing on specific genres or periods, application of theory courses, and associate degree internships

300 Advanced level courses emphasizing synthesis of information based on broader foundations and applications of knowledge

400 Advanced seminars and baccalaureate degree internships

190 Independent or Directed Study at the 100 level

290 Independent or Directed Study at the 200 level

390 Independent or Directed Study at the 300 level

490 Independent or Directed Study at the 400 level

700 Graduate Course level

Students who wish to apply for Independent or Directed Study should consult with the appropriate department chair before April 1 and December 1 of each academic year.

Each course description identifies the prerequisite work a student should have completed before enrolling in the course. In cases of special interest, students may request the permission of the instructor or Department Chair to enroll in courses for which they have not completed the designated prerequisite.

Definition of Disciplines within the Liberal Arts

Liberal Arts courses are designated with an asterisk.(*)

- Humanities courses include liberal arts offerings in art history, communications, drama, English, foreign language, history, music, and philosophy.
- Interdisciplinary courses designated by IDS may be used to fulfill graduation requirements and specific interdisciplinary program requirements. Some IDS courses are cross-listed with other areas within the Liberal Arts; e.g., IDS/HUM, IDS/SOC. If courses are cross listed, they may be used to meet requirements in either area.
- Mathematics and Science Courses include liberal arts offerings in biology, chemistry, mathematics, physics, and general science.
- Social Science Courses include liberal arts offerings in anthropology, communications, economics, geography, political science, psychology, and sociology.

Course Credit. Numerals to the right of the course title in the Course Descriptions Section give the total credit in semester hours carried by the course.

In general, a semester hour of credit represents one hour a week of lecture or two hours of laboratory or studio work.

This catalog represents the College's schedule of courses offered through 2003-2004. While the College will make every effort to adhere to this schedule, it reserves the right to cancel any course on the master schedule.

Accounting courses are now listed as Business courses.

F — Fall

S — Spring

ALLIED HEALTH

Introduction to Allied Health & Sports Studies
AHLT 101 **3 Credits**
This course introduces students to the health and sports professions. Topics include: history of various professions, scopes of practice, laws and regulations, code of ethics and educational requirements. Medical terminology and an introduction to medical conditions will be included. Initial exposure to documentation for the health care provider will be incorporated. Corequisite: BIO 105. F.

Professional Interactions
AHLT 104 **3 Credits**
This is a seminar course with a connected learning/service learning component that develops professional communication skills, patient education and recognition of cultural, ethical and socioeconomic diversity. Connected learning activities include working in discipline-specific environments as well as Lasell Village and service organizations.
Prerequisites: AHLT 101, PSYC 101. S.

Medical Pathology
AHLT 201 **3 Credits**
Major pathophysiologic concepts are explored using a body systems approach relating them to the practice of the health care professional. Theories relating etiology, pathogenesis and clinical manifestations are used to study common disease processes. Course also describes the impact of cellular dysfunction, interpretation of medical laboratory tests and drug interaction and pharmacology for the health care provider. The course encourages critical analysis of the clinical data to identify logical connections and integration.
Prerequisites: BIO 105, AHLT 101. F.

ANTHROPOLOGY

Principles of Cultural Anthropology*
ANTH 101 **3 Credits**
Cultural anthropology offers the student a cross-cultural, comparative perspective on the human condition. In this course students will explore the varieties of ways in which human societies are organized socially, economically, and politically. The diversity of artistic and religious expression in the world's cultures is also analyzed. Students will gain an appreciation for the unique perspective of anthropology, including how anthropologists conduct fieldwork, and contributions anthropology can make to social change. Alternate S.

Human Origins *
ANTH/BIO 103 **3 credits**
In the past, humans were considered the only species to make tools, think rationally, use language, and develop cultural innovations to deal with the environment. Today, we recognize that we share many biological and behavioral similarities with the other primates. This change in perspective invites many questions. What is it that makes us different from other primates? Why did the earliest ancestors of humans diverge from the ancestors of modern chimpanzees, bonobos, and gorillas? How did we become the dominant life forms of the planet? To address these questions, this course offers a detailed introduction to the discipline of physical (biological) anthropology through a present ation of the human evolutionary record, a consideration of what living primates can tell us about the human condition, an exploration of the present diversity of modern humans, and a discussion of the biocultural basis of human behavior. As needed.

Folklore*
ANTH 210 **3 Credits**
An examination of myth, song, and art as expressions of society's cultural values. A comparative analysis of how different societies use folklore to maintain the social order. Prerequisite: Any 100 level social science course. As needed.

Special Topics in Anthropology*
ANTH 212 **3 credits**
This course will examine special topics from the perspective of Anthropology, looking at the diversity of forms that cultures have adopted to deal with human concerns. Among these might be examinations of beliefs, rituals, and religious practices in various cultures, ancient and modern, the organization of families and the use of kinship principles various societies, cross-cultural examination of changing gender roles, expectations, and activities in ancient and modern times, exploration of the way various cultures shape the lives and social development of children, or investigation of the relationship among society, culture, and law and how different societies generate and structure competition and conflict and methods of social control. As needed.

ART HISTORY

Art History I*
ARTH 103 **3 Credits**
Presents a survey of artistic styles from the prehistoric period through the art of the early Renaissance. Periods included are Egyptian, Aegean, Greek, Roman and Etruscan art, and the art of the Middle Ages. Films and slides are used in the presentation of works of art from the fields of architecture, sculpture, and painting. F 2002.

Art History II*
ARTH 104 **3 Credits**
Continuation of ART 103. Presents a study of works of art from the High Renaissance and the Mannerist periods, the Renaissance in the North, the Baroque period, and the Modern Age. Slides and films are used in this presentation of works of art from the fields of architecture, sculpture, and painting. S 2004.

Special Topics in Art
ARTH 107 **3 Credits**
This course will introduce students to the study of Art History by focusing on one theme, one artist, or one form of art. Painting, sculpture, architecture, as well as prints and drawings may be considered. Stylistic, cultural, and historic elements will be components of the course. As needed.

Art History: A Woman's View*
ARTH 201 **3 Credits**
A survey of paintings, sculpture, photography, and architecture of women artists from medieval times to the present. Investigates the role of the female form in art as created by female artists, the impact of women artists in context of their own time, and issues of art and sexual politics. Artists covered include Sophonisba Anguiscola, Artemisia Gentileschi, Elisabeth Vigee-Lebrun, Rosa Bonheur, Mary Cassatt, Berthe Morisot, Kathe Kollwitz, Diane Arbus, and Louise Nevelson. Prerequisite: Either ARTH 103, ARTH 104, HIST 203, PHIL 202, or permission of the instructor. F 2003.

ART STUDIO

Principles of Drawing
ARTS 101 **3 Credits**
Introduces students to a variety of drawing tools and mediums. Drawing from life, line, tonality, illusional space, and perspective are explored. Creativity and individual expression are stressed. S.

Forms of Drawing
ARTS 105 **3 Credits**
Develops expressive drawing skills. Areas such as the human figure, still life, landscape, memory, and imagination may be explored. F.

Three-Dimensional Design
ARTS 120 **3 Credits**
Introduces students to the notion of creating within three-dimensional space. Line, compo-

sition, planes, volume, and surfaces will be studied from both additive and subtractive perspectives. Students will construct various models and/or maquettes. Problem solving and individual expression will be emphasized. F,S.

Principles of Design and Color*
ARTS 126 **3 Credits**
Introduction to the theories and concepts of design and color with an emphasis on developing an awareness and sensitivity to art as an integral part of one's life and as a way to complement one's aesthetic needs. Lecture/discussion/critique course with visual material, critical essays, individual expression, museum/gallery trips. F,S.

Watercolor
ARTS 130 **3 Credits**
An introductory course on watercolor painting which will incorporate various techniques such as glazing, wet on wet, graduated tone and negative painting. Students will acquire understanding of basic color theory and composition. They will experiment with the different relationships of wet paper, dry paper, and pigments. S.

Painting
ARTS 203 **3 Credits**
Introduces students to a variety of styles and techniques used in oil and/or acrylic painting. Canvas stretching and priming, color mixing, and brush selection will be addressed. Prerequisite: ART 101 or permission of instructor. F.

Photography
ARTS 219 **3 Credits**
A foundation course covering the fundamentals of photography such as seeing/perception and critiquing, as well as the basic darkroom skills which allow the students to make technically good negatives and prints. A brief introduction to the history of photography is included. F,S.

ATHLETIC TRAINING

Introduction to Athletic Training Seminar
AT 101S **1 Credit**
An introduction to the profession of Athletic Training. Topics include: history of Athletic Training, scope of practice, educational requirements, and basic principles of Athletic Training. F.

Prevention and Care of Athletic Injuries
AT 201 AT 201L **4 Credits**
Basic athletic training course providing an overview of prevention recognition, and initial management of common athletic injuries. Lab component will introduce basic taping and wrapping skills, immobilization techniques, and selected protective equipment. Prerequisite: BIO 105. Open to Athletic Training and EXPH students only. Corequisite (Athletic Training majors only): AT 203. F.

Clinical Athletic Training I
AT 203 **3 Credits**
Course will require between 125 and 200 hours of supervised clinical experience in the Lasell College Athletic Training facility, working with the intercollegiate athletic teams. Orientation to Lasell Athletic Training policies and procedures will be emphasized. Lab component will meet twice weekly for two hours. Taping and wrapping techniques, fitting protective equipment, and fabricating special protective devices will be emphasized. Prerequisites: AT 101S and AHLT 104 and permission of Department Chair. Corequisites: AT 201 and 220. F.

Clinical Athletic Training II
AT 204 **3 Credits**
Course will require between 125 and 200 hours of supervised clinical experience in the Lasell College Athletic Training facility or an affiliated site. Emphasis will be placed on the athletic trainer's role and function in working with an athletic team. Lab component will meet two hours/week to develop additional taping skills and review anatomical landmarks.

Prerequisite: AT 203 and permission of the Department Chair. Corequisite: AT 350. S.

Techniques of Emergency Care
AT 220 **3 Credits**
Principles and techniques for recognition and management of life-threatening and non-life-threatening medical emergency situations are emphasized. Lab component will include techniques for immobilization, airway management, athletic equipment management and removal in emergency situations. Prerequisites: BIO 105and permission of the Department Chair. F.

Clinical Athletic Training III
AT 302 **3 Credits**
Course will require between 150 and 225 hours of supervised clinical experience in the Lasell College Athletic Training facility or an affiliated site. Students will obtain further experience with the daily operations of the athletic training room, increasing their involvement with administrative and treatment techniques. Students may have peer teaching responsibilities. Lab component will meet two hours/week with identification of anatomical landmarks and evaluation techniques being stressed. Prerequisite: AT 204 and permission of the Department Chair. Corequisites: AT 351 and AT 304. F.

Therapeutic Modalities
AT 303 **4 Credits**
An examination of the treatment of athletic injuries through the use of cold and heat modalities, hydrotherapy, and electrical modalities. Emphasis is placed on theoretical and physiological effects on healing, and on indications and contraindications for use of each modality. Prerequisites: PHYS 111, AT 201. S.

Therapeutic Exercise and Rehabilitation Techniques
AT 304 **4 Credits**
Intermediate and advanced principles and techniques of rehabilitation of athletic injuries are presented. Emphasis is placed on designing rehabilitation progressions and integrating them appropriately for return to sport activity. Lab component will focus on proper techniques for specific exercises, exercise contraindications, and use of special rehabilitation equipment. Prerequisites: EXPH 205, AT 350. Corequisite: AT 351. F.

Clinical Athletic Training IV
AT 305 **3 Credits**
Course will require between 150 and 225 hours of supervised clinical experience in the Lasell College Athletic Training facility or an affiliated site. Students will be exposed to increasing amounts of responsibility and advanced tasks within the role of the athletic trainer. Students may have peer teaching responsibilities. Lab component will meet two hours/week with advanced evaluation techniques and further anatomical landmark identification. Prerequisite: AT 302 and permission of program coordinator. Corequisite: AT 303. S.

Athletic Injury Assessment for the Lower Extremity
AT 350 **4 Credits**
Focuses on techniques for orthopedic and neurological assessment of musculoskeletal injuries to the lower extremity and low back. Includes assessment of internal injuries. Lab component will emphasize developing clinical skills including palpation of bony landmarks, performing stress and special tests. Prerequisite: AT 201 and permission of Department Chair. S.

Athletic Injury Assessment for the Upper Extremity
AT 351 **4 Credits**
Focuses on techniques for orthopedic and neurological assessment of musculoskeletal injuries to the upper extremity, thorax, and cervical spine. Includes assessment of head and facial injuries. Lab component will emphasize developing clinical skills including palpation of bony landmarks, performing stress and special tests. Prerequisite: AT 201 and permission of Department Chair. F.

Advanced Techniques in Therapeutic Exercise and Rehabilitation Seminar
AT 400S **2 Credits**
Course is designed for Lasell PTA transfers into the Athletic Training program. Emphasis is placed on integrating functional rehabilitation techniques into the athlete's rehabilitation progression, and on appropriate methods for progressing the athlete back to sport. Prerequisites: PTA 114 (B or better), AT 201, 205, 350, 351. Permission of Department Chair.

Organization and Health Care Administration for the Athletic Trainer
AT 403 **3 Credits**
Presents administrative concerns of the certified athletic trainer including: development of policies and procedures, legal issues, budget management, facility planning, staffing, hiring process, medical insurance issues, drug testing. Prerequisite: Senior status, completion of all 300 level AT courses. S.

Clinical Athletic Training V
AT 404 **4 Credits**
Course will require between 180-275 hours of supervised clinical experience in the Lasell College Athletic Training facility or an affiliated site. The student will have increasing responsibility for coordinating all aspects of athletic training services for an athletic team. Increasing amounts of administrative and peer teaching responsibilities will be given. Lab component will meet for two hours/week with refinement of evaluation and rehabilitation techniques being stressed. Prerequisite: AT 305 and permission of the Department Chair. F.

Clinical Athletic Training VI
AT 405 **3 Credits**
Course will require between 150-225 hours of supervised clinical experience at the Lasell College Athletic Training facility or an affiliated site. Increased emphasis on research and rehabilitation techniques will be stressed, with peer teaching and presentations. Lab component will meet for two hours/week to review anatomical landmarks and special techniques. Prerequisite: AT 404 and permission of the Department Chair. Corequisites: AT 403 and 901S. S.

Advanced Techniques of Athletic Training
AT 420 **4 Credits**
Emphasis is placed on advanced assessment and rehabilitation techniques. Other topics include: pharmacology, radiology, and psychosocial aspects of care. Emphasis is placed on appropriate methods of triage and referral for injury, illness, and other medical and psychosocial problems. Prerequisites: Senior status, completion of all 300 level AT courses, AHLT 201. F.

Athletic Training — Independent Study
AT 890 **Variable Credit**
Students may enroll in independent study for the purposes of gaining additional clinical experiences, or in order to complete a project associated with the NATA Annual Student Writing Contest. Prerequisite: Permission of Department Chair. S.

Seminar: Current Topics in Athletic Training
AT 901S **3 Credits**
Current issues and special topics in athletic training and sports medicine are presented. Prerequisite: Senior status and completion of all 300 level AT courses.

BIOLOGY

Principles of Biology I*
BIO 101 **4 Credits**
An introductory lecture and laboratory course in biology to develop an appreciation for the patterns and functions which characterize living organisms. Emphasis is placed on cellular biology. Topics include: the chemistry of life, cell structure, and cell metabolism (respiration, photosynthesis, protein synthesis.) Corequisite: BIO 101L. F.

Principles of Biology II*
BIO 102 **4 Credits**
A continuation of Biology 101 that emphasizes the evolutionary history of life on earth. Topics include: Darwinian evolution, genetics,

a survey of the five kingdoms of life, principles of ecology, and human ecology. The laboratory introduces the student to the diversity of living organisms. Prerequisite: BIO 101. Corequisite: BIO 102L. S.

Human Origins *
BIO/ANTH 103 **3 credits**
In the past, humans were considered the only species to make tools, think rationally, use language, and develop cultural innovations to deal with the environment. Today, we recognize that we share many biological and behavioral similarities with the other primates. This change in perspective invites many questions. What is it that makes us different from other primates? Why did the earliest ancestors of humans diverge from the ancestors of modern chimpanzees, bonobos, and gorillas? How did we become the dominant life forms of the planet? To address these questions, this course offers a detailed introduction to the discipline of physical (biological) anthropology through a presentation of the human evolutionary record, a consideration of what living primates can tell us about the human condition, an exploration of the present diversity of modern humans, and a discussion of the biocultural basis of human behavior. As needed.

Anatomy and Physiology I*
BIO 105 **4 Credits**
A comprehensive course designed to provide accurate information concerning the structure and function of the human body. The course will introduce the student to all aspects of human biology ranging from the chemical basis of life and cell biology to the anatomy and physiology of the major organ systems. Topics to be covered include: cell biology, major body tissues, and the structure and function of the following systems: skin, skeletal, muscular, and nervous. The laboratory component will include dissection. Students should successfully complete one year of at least secondary level Biology before electing this course. Corequisite: BIO 105L. F,S as needed.

Anatomy and Physiology II*
BIO 106 **4 Credits**
A continuation of BIO 105. The following systems are covered during the semester: endocrine, digestive, respiratory, cardiovascular, lymphatic, urinary, and reproductive. The laboratory component will include dissection. Prerequisite: BIO 105. Corequisite: BIO 106L. F,S as needed.

Nutrition for Living
BIO 110 **3 Credits**
An introductory course that focuses on the function of nutrients and their requirements throughout the life cycle. A review of current nutrition issues as they relate to personal health will be discussed. Topics include disease prevention, weight and fitness management, fad diets and nutritional trends. F,S.

Women's Health and Well-Being
BIO 140 **3 Credits**
This course will explore the influence of women on the health care system past and present. The focus is on women's health issues including disease prevention and treatment, as well as techniques that empower students to control their own wellness. Topics include stress, time and weight management, communication and problem solving. S.

A Healthy Lifestyle
BIO 142 **3 Credits**
A study of disease processes and prevention. Students will be introduced to strategies for personal health promotion including stress, fitness and lifestyle management. Topics for discussion include communication, problem solving, conflict resolution and intervention for addictive behaviors. S.

Human Biology*
BIO 201 **4 Credits**
A one semester lab course focusing on the functions of the human body in health and disease. The structure and function of the major body systems will be emphasized. Systems discussed include: skeletal, muscular, digestive, circulatory, excretory, reproductive, nervous and endocrine. Corequisite: BIO 201L. As needed.

Human Reproduction
BIO 204 **3 Credits**
The anatomical, physiological, and hormonal aspects of human reproduction will be studied. The structure and function of the reproductive systems will be connected to relevant health issues such as fertility and sterility, in vitro fertilization techniques, fetal and neonatal care, and contraception. Various socioethical controversies, such as abortion and human cloning, may also be discussed. F.

Human Nutrition*
BIO 210 **3 Credits**
A study of the effects, benefits and sources of major nutrients. Includes an overview of nutritional issues involved in disease processes with a special focus on patient assessment and development of diet therapies for specific diseases. Prerequisites: BIO 105 and BIO 106. F.

Genetics*
BIO 310 **3 Credits**
Students will be introduced to concepts that describe the biological basis of heredity. The course will begin with a historical and scientific analysis of Mendelian genetics. This will be followed by an examination of DNA structure, the nature of chromosomes and genes, genetic control of cellular metabolism, the impact of gene mutations and an introduction to recombinant DNA technology. The course will conclude with the etiology of various genetic diseases and the science, ethics and politics of human gene therapy. Offered as needed.

BUSINESS

Introduction to Business
BUSS 101 **3 Credits**
An introductory course designed to familiarize students with all aspects of the business world. Areas covered include: private enterprise, forms of ownership, legal aspects, management, marketing, human resources, operations management, labor relations, and finance. In addition, students will become aware of how business functions are integrated into an organization to achieve specific goals. F,S.

Principles of Management
BUSS 103 **3 Credits**
This course provides an introduction to the role of management in large and small organizations, with emphasis on the development of management skills. Major objectives are to encourage responsibility, self reliance, critical thought, initiative, and creativity. Problem identification through analysis, and the solving of those problems, are major aspects considered. F,S.

Principles of Marketing
BUSS 111 **3 Credits**
This course is designed for all non-business and fashion design majors. The course covers the fundamentals of marketing with a particular emphasis on segmentation, targeting and positioning. The course will cover product, price, distribution, and promotion strategies as a part of a comprehensive marketing program. F.

Principles of Marketing Communications
BUSS 112 **3 Credits**
This course is designed for all non-business and fashion design majors. The course covers a broad view of marketing communications, including advertising, sales promotions, public relations, and publicity. The course will have an applied focus, culminating in an actual marketing communications plan. S.

Principles of Entrepreneurship
BUSS 114 **3 Credits**
This course is designed for all non-business and fashion design majors. The course addresses the establishment and operation of a small business. Students will develop business plans for small businesses appropriate to their majors. S.

Financial Accounting
BUSS 201 **4 Credits**
This course provides the student with an applied knowledge of the fundamental accounting process and procedures used in business. Students will learn how to identify and record business transactions. In addition, students will learn how to create financial statements, as well as how to become intelligent users of financial information. F,S.

Managerial Accounting
BUSS 202 **4 Credits**
Students gain experience in the development and use of information within an organization. Course topics include: cost terms; production costing; cost allocation for planning and control; cost behavior patterns; cost-volume-profit relationships; budgeting; inventory planning and control; pricing decisions; and aspects of investment decisions. Prerequisite: BUSS 201 with a C or better. F,S.

Financial Management
BUSS 203 **3 Credits**
This course provides an introduction to the fundamental concepts of finance. Various techniques of analysis that reveal the relationships of risk return and value are demonstrated. Topics include: financial reporting; long- and short-term forecasting; managing working capital; capital budgeting; and the nature of corporate securities and debt-equity mix. Prerequisites: BUSS 101, BUSS 202 with a C or better, ECON 102. F,S.

Federal Income Taxation
BUSS 204 **3 Credits**
Principles of personal, business, and corporation taxes are explored. Students gain experience in preparing federal tax returns with some emphasis on state tax returns as well. Prerequisite: BUSS 202. F.

Legal Environment of Business
BUSS/LS 205 **3 Credits**
Provides a working knowledge of everyday law as it applies to business and personal needs. The focus is primarily on contract law and property law. F,S.

Law of Commercial Transactions
BUSS/LS 206 **3 Credits**
Subjects include: Articles II, III, and IV of the Uniform Commercial Code, corporations, agency, and insurance law. Prerequisite: BUSS 205. As needed.

Personal Finance
BUSS 207 **3 Credits**
This course is a study of personal finance that provides the foundation for studying and using personal financial planning techniques. This framework will be the basis for all financial decisions large and small. Topics covered are personal financial planning, consumer credit, budgeting, investments, and banking procedures. Risk analysis regarding portfolio management and tax liabilities will also be examined. F.

Financial Statement Analysis
BUSS 208 **3 Credits**
This course examines financial statements and other financial reports with a view towards using accounting information in making investing, lending and other potential management decisions. Students will explore methods of constructing, comparing and analyzing these statements and reports and the various use of such analyses. Prerequisite: BUSS 202 with a C or better. F,S.

Fundamentals of Financial Services
BUSS 215 **3 Credits**
The main focus of this course is to provide students with an overview of the history, purpose, and functions of financial services. It examines how the financial needs of businesses, individuals, and governments are served. A comparison of financial services offered will be explored. Prerequisite: BUSS 101. As needed.

Overview of Health Care Industry
BUSS 216 **3 Credits**
Students will explore the health care delivery system in the United States, its history, origin, and how it evolved over time. Each functional area and service will be covered. Analysis of the problems facing our health care system, such as the rising costs of health care and the need for reform. Office management, medical records, and documentation will be addressed. Prerequisite: BUSS 101. As needed.

Marketing
BUSS 220 **3 Credits**
Fundamentals of the nature of marketing are presented and evaluated for specific functions and institutions. Policies and practices as applied generally to marketing research involve product development, selection, channels of distribution buying, physical distribution sell-

ing, and policies. Pricing under competitive conditions, social benefits of competition, and government regulations are included. Prerequisites: BUSS 101, ECON 102. F,S.

Credit Analysis
BUSS 222 **3 Credits**
Students taking this course will be introduced to credit analysis and appropriate loan making decision tools. This course includes loan interview procedures, credit investigation techniques, and how to establish credit lines. Credit law and regulations will be explored during the semester to provide students with an understanding of credit management. Prerequisite: BUSS 201. As needed.

Organizational Behavior
BUSS 224 **3 Credits**
In this course the student will study individuals within the context of the organization using a behavioral approach. Group dynamics and intergroup dynamics will also be emphasized in relation to productivity and work satisfaction along with the examination of specific aspects of organizations that influence behavior. Areas covered include: structure, leadership, and change. Teaching modalities include case studies and role-playing. Prerequisites: BUSS 101 and PSYC 101 or SOC 101. F,S.

Small Business Management
BUSS 230 **3 Credits**
This course provides the student with an in-depth understanding of the establishment and operation of a small business. Emphasis will be placed on the elements and principles associated with store ownership. Topics will include: characteristics of a business; legal forms of business ownership; preliminary planning of a business; problem areas common to a new business; factors to be considered when buying an existing business, site location, store layout, and the importance of merchandising. Prerequisites: BUSS 101, BUSS 201, BUSS 220. S.

Operations Management
BUSS 232 **3 Credits**
This course explores the application of mathematical models to business decisions, such as resource allocation and logistical concerns. Students will be exposed to linear programming, transportation models, and various other quantitative tools. Prerequisites: BUSS 101, MATH 203. F,S.

The American Enterprise Experience.
BUSS 233 **3 Credits**
A study of the American enterprise experience from colonial times until the present. The course will touch upon the business component of the American experience beginning with the individual artisan-merchant through the great innovators and organizers of the 19th and 20th centuries and beyond. The historical events, cultural changes, social upheavals, and political shifts that have influenced the development of the American business environment will be the core of the study. Pre-requisite: BUSS 101 or HTA 101 or FASH 101. F.

Ethics in Business
BUSS 235 **3 Credits**
This course provides students with a general introduction to the discipline of ethical analysis in its application to management. A presupposition of the course approach is that ethical considerations are an integral part of management practices. This course analyzes how managers can more effectively deal with issues that arise in society. Prerequisite: BUSS 101 or HTA 101 or FASH 101. F.

Intermediate Accounting I
BUSS 301 **3 Credits**
This course builds on concepts developed in Financial Accounting. Concentration is on the preparation of financial statements with an in-depth review of cash, receivables, inventories, and plant assets. It also covers the concept of the time value of money and the application of present value techniques to accounting valuations. Prerequisite: BUSS 202 with a C or better. F.

Intermediate Accounting II
BUSS 302 **3 Credits**
This course is designed to continue the concepts of financial accounting and present a more thorough analysis of the requirements of the Financial Accounting Standards Board. Included in this course are earnings per share calculations, lease accounting, and pension accounting. The cash flow statement is also studied. Prerequisite: BUSS 301 with a C or better. S.

Cost Accounting
BUSS 303 **3 Credits**
Methods of identifying labor and material costs, and of allocating overhead as applied to job order, process, and standard cost systems are studied. This information is related to budgetary control and the reporting procedures used by management. Prerequisite: BUSS 202 with a C or better. F.

International Finance
BUSS 307 **3 Credits**
The objective of the course is to study the ways and means to reduce financial risk involved in international financial management. Consequently, the course deals with the interrelationship between the international monetary environment and financial planning for corporations with overseas operations. It analyzes the effects on international financial planning of such factors as exchange rate fluctuations, currency restrictions, and tax regulations. It intensively examines financial aspects of multinational business including foreign investment trade, and transfer of funds. Prerequisites: BUSS 203, ECON 301. S, alternating years.

Investments
BUSS 311 **3 Credits**
This course is designed to acquaint students with the fundamentals of investing. The strategies used to create money from financial capital will be thoroughly examined. All types of financial instruments like stocks, bonds, mutual funds, futures, options, and commodities will be explored. The measurement tools used to assign risk and rate of return, performance, and value will be covered. Also, students will learn how to develop, analyze, and maintain a portfolio. Regulatory and ethical issues will be examined and considered in the decision-making process. Prerequisite: BUSS 201 with a C or better. F.

Risk Management
BUSS 312 **3 Credits**
The basics of risk management will be covered in this course. Problems of liability and personal loss exposures of a business will be examined. Private insurance programs such as health and life insurance, and employee benefit plans are examined and assessed during the course. Prerequisite: BUSS 224. S, alternating years.

Health Care Organization & Administration
BUSS 316 **3 Credits**
This course is designed to acquaint students with how a health care organization functions. Each function will be explored. Planning, organizing, directing, and controlling the organization will be an integral part of this course. Students will look at health care from an administration and managerial standpoint. Prerequisite: BUSS 216. As needed.

Managing U.S. Health Care Resources
BUSS 317 **3 Credits**
Students will acquaint themselves with the resources available within the health care industry. Such areas as health insurance, Medicaid, Medicare, community services, and the national health agency will be examined. Also, human resources, health care institutions, managed care, and public health agencies, and their value will be explored. Prerequisite: BUSS 316. As needed.

Consumer Behavior
BUSS 320 **3 Credits**
Students will examine the behavior of individuals and markets in relation to the purchase decision, including post purchase evaluation and consumption. A behavioral science approach will be taken. Prerequisite: BUSS 220. S.

Marketing Communications
BUSS 322 **3 Credits**
This course focuses on a broad view of advertising, dealing with its planning, creation, and execution in relation to the marketing cycle. Topics include: organization and operation of the advertising agency; publicity; public relations; behavioral sciences as applied to advertising; budgeting; and planning. Prerequisite: BUSS 220. S.

E-Commerce
BUSS 324 **3 Credits**
This course examines the progress of the Internet, World Wide Web, and related technologies for the marketing, selling, and distribution of goods and services. Much has happened in this arena and new developments occur at a high rate. The course will encompass a scan of the environment with the help of student projects, guest speakers, readings, and lectures. Prerequisite: BUSS 220. F, odd years.

Sales Principles & Management
BUSS 325 **3 Credits**
This course analyzes salesmanship in modern business with emphasis placed on the principles and techniques of individual selling styles in both the retail and wholesale markets. Topics covered include: dramatization of the sale presentation; the selling role; buyer characteristics and motivations; modern sales practices; corporate sales planning; sales-force policies; time and territory management; forecasting, budgeting; and expense control. Prerequisite: BUSS 220. F.

Direct Marketing
BUSS 326 **3 Credits**
This course focuses on strategies for selling products directly to consumers. This will include an examination of non-store retailing methods such as mailings, home shopping, and telemarketing. The procurement and use of mailing lists is studied as well as the potential impact of technological and environmental change on direct marketing. Prerequisite: BUSS 322. S, alternating years.

Creative Services
BUSS 327 **3 Credits**
This course examines the role of creative services in an advertising agency, and in marketing in general. Topics covered will include: Ad design and production, use of internal and external services, and media formats. Prerequisite: BUSS 322. As needed.

New Product Development
BUSS 329 **3 Credits**
New products and services are crucial to the successful growth and increased profits in many industries. A major goal of this course is to help the student learn, using an analytic decision making approach, how to develop and market new products and services that meet customer needs in the consumer, industrial, and service settings. At the end of the course, the student should understand the role of decision models in analytic marketing decision making; be able to follow the basic steps in opportunity identification, design, testing, and implementation; and know how to read and interpret new product and service market research. Prerequisite: BUSS 220. As needed.

Managing Change
BUSS 330 **3 Credits**
This course examines the unique problems associated with managing organizations during mergers, reorganizations, and other times of change. Strategies to cope with change, as well as induce it, will be examined. Prerequisite: BUSS 224. S, alternating years.

Money and Capital Markets
BUSS 331 **3 Credits**
This course offers an extensive examination of both money and capital markets. Students will get "hands-on" experience evaluating long and short-term instruments. To connect theory to practice students will conduct much technical and financial analysis. The basic characteristics of these markets and their contribution to the portfolio will be explored. The case method will be used to provide students with "real world" decision-making situations. Prerequisites: BUSS 203, ECON 250. F.

Cross-Cultural Management
BUSS 332 **3 Credits**
This course seeks to provide students with an understanding of the process of cross-cultural management and the challenges that they face while working internationally. The course focuses on international organizational behavior and human resource issues and practices in global organizations. The course is roughly divided into three parts. The first focuses on understanding the cultural roots of behavior in organizations, the second on the Organizational Behavior and Human Resource Management issues that are relevant to international managers, and the third seeks to prepare students for international assignments. Prerequisite: BUSS 224. S, alternating years.

Commercial Banking
BUSS 333 **3 Credits**
This course offers an examination of the means of solving the many aspects of bank management and other financial institutions. Problems and practices dealing with asset management, competition for funds, and capital management are covered. Techniques used to measure asset performance, public relations, and community involvement are explored. Prerequisites: BUSS 215, ECON 250. As needed.

Nonprofit Management
BUSS 334 **3 Credits**
Managing in the nonprofit sector is different than in the for-profit sector. Students will explore businesses that do not intend to maximize profit and retain it for future expenditures. Managers must operate under more regulated conditions and must be well prepared to interact within the public sector. Not for profit managers must be well versed in public policy and other regulations that affect them. These policies and regulations will be highlighted. Contact with outside agencies will enhance students' knowledge in this area. Prerequisite: BUSS 101. As needed.

Business & Society*
BUSS 335 **3 Credits**
This course is designed to acquaint students with the effects of business decisions upon society. Students will examine the relationships between business, governments, and society, and how each entity must coexist with the other. Ethical issues and public policy will be considered when making business decisions. Prerequisites: BUSS 101, Junior standing. F.

Human Resource Management
BUSS 336 **3 Credits**
This course examines the staffing function of management including planning, recruitment, selection, training, motivation, appraisal, compensation, labor laws, and organizational development. This course will also address the current issues affecting the human resource manager including the changing work force and need to increase productivity as well as changes in the area of unions and affirmative action. Both class discussions and case studies will be used to prepare students for the personnel and related tasks involved in a management position. Prerequisite: BUSS 224. F.

Labor Relations
BUSS 338 **3 Credits**
The focus of this course is on labor/management relations, particularly within a union environment. The role of unions and unionizing strategies will be discussed. Emphasis will be put on the collective bargaining process, including interpretation and enforcement issues. The future of unions and effects of foreign competition will be included in discussions. Students will participate in case studies and simulations. Prerequisite: BUSS 336. As needed.

Estate and Trust Planning
BUSS 352 **3 Credits**
Students are taught the general principles and techniques of estate planning. Each student will prepare an estate plan for a client. This course introduces students to gift, estate and generation-skipping transfer taxation. Many planning techniques used to minimize the impact of taxes on the transfer of wealth are covered in this course. Prerequisites: BUSS 215, ECON 250. As needed.

Internship Seminar
BUSS 399 **1 Credit**
The seminar is offered to assist students in planning their internship, including potential sites. Securing an internship is the main objective for each student enrolled in the seminar. As a part of the course, students will develop resumes appropriate for use in securing internships, become familiar with appropriate interviewing techniques, and visit a job fair. The following also are to be part of the covered topics: networking, career development, and issues in the workplace. The course must be completed before students begin their internships. Junior or Senior standing. F,S.

Advanced Accounting
BUSS 401 **3 Credits**
This course examines specialized topics in financial accounting. Problems associated with the partnership form of business organization, including partnership formation, division of income and losses, changes in ownership and partnership liquidation are reviewed. Topics also include the subject of business combinations with emphasis on consolidated financial statements of parents and subsidiaries and elimination of intercompany transactions, accounting for foreign operations, and fund accounting as it relates to municipalities. Prerequisite: BUSS 302 with a C or better. F, alternating years.

Advanced Topics in Cost Accounting
BUSS 403 **3 Credits**
This course examines behavioral implications of the cost accounting system, particularly as illustrated in areas of transfer pricing and measurement of segment performance. Students will also take an in-depth look at activity based costing. Prerequisite: BUSS 303 with a C or better. As needed.

Auditing
BUSS 404 **3 Credits**
This courses examines the impact of auditing on constituencies external and internal to organizations, especially stockholders and management. Students will examine the role of both the independent public accountant and the internal auditor, and study various control and reporting techniques involved in auditing. Prerequisites: BUSS 302, BUSS 303. S.

Accounting Theory
BUSS 405 **3 Credits**
This course aims at developing a thorough knowledge and understanding of generally accepted accounting principles and of the underlying theory upon which they are based, essentially through study and analysis of publications of the American Institute of Certified Public Accountants and other professional bodies. This course further emphasizes current developments in accounting thought. Prerequisites: BUSS 302, BUSS 303, both with a C or better As needed.

Financial Strategies
BUSS 406 **3 Credits**
This is a capstone course utilizing lecture, discussion, and case analysis to define the process of financial management. The course of study will present the concepts of the advanced capital budget centering on decision-making concerning capital structure, dividend policy, leasing, mergers and acquisitions, reorganization, and international finance and exchange rates. Prerequisite: BUSS 203. As needed.

Planning and Marketing Health Care Services
BUSS 416 **3 Credits**
This course examines how health care services are marketed. Students will develop a marketing plan to offer a health service product. Market research and market development will allow students to gather information regarding the needs of their target market. Students will research types of coverage offered, costing techniques, and develop effective advertising strategies to fit the target market. Prerequisites: BUSS 216, BUSS 220, and BUSS 317. As needed.

Marketing Research
BUSS 420 **3 Credits**
This course examines the process and tools involved in collecting, coding, and analyzing data. This course further integrates the application of computer software in compiling and

interpreting statistical data in relation to marketing decisions, such as those related to market segmentation and distribution. Prerequisites: BUSS 220, MATH 208. S.

Marketing Management
BUSS 421 **3 Credits**
This course is an advanced study of the concepts introduced in BUSS 220. Students will take the basic marketing concepts and bring it to practical application. Students will explore the linkages between the development of the product/service through the sale of the final product/service. Market development and maintenance will be closely examined. Prerequisite: BUSS 220 with a C or better. F, alternating years.

Global Marketing
BUSS 422 **3 Credits**
The complexity of operating in the global marketplace makes many demands of the marketer. The globalization of marketing takes place after the company has international experience in multiple markets. The three fundamental areas of corporate globalization will be covered: (1) integrate sourcing, production, and marketing; (2) allocate resources to achieve a balanced portfolio and growth; and (3) coordinate marketing activities across countries and regions. Importing, exporting, and licensing considerations will be explored. Prerequisite: BUSS 220 F.

Special Topics in Business
BUSS 430 **3 Credits**
This is a high level, applied course, offered only with permission of the department chair. The course will consist of a directed, applied project in the student's area of concentration, and may substitute for one elective within the concentration. As needed.

Business Policy
BUSS 440 **3 Credits**
This capstone course will require students to apply a broad knowledge of management and administrative techniques to specific situations. An emphasis will be placed on strategy formulation and implementation. The case study method is used. Prerequisite: Senior standing. S.

Internship
BUSS 499 **3 Credits**
The internship is scheduled to take place during the senior year. Students serve as interns for a total of 144 hours over a 12-week period, done concurrently with on-campus course work as shown in the curriculum for each program. Detailed reports, a journal, and other written requirements are to be submitted during and at the conclusion of the internship. The internship supervisor monitors each student's performance and visits each internship site as needed. Prerequisites: BUSS 399 and a 2.0 cumulative average in all business prefix courses. F,S.

CHEMISTRY

Principles of Chemistry*
CHEM 111 **4 Credits**
Examines topics in inorganic and organic chemistry relevant to health sciences. Topics in inorganic chemistry include: atomic structure, stoichiomestry, chemical bonding, acids and bases, equilibrium, and chemistry kinetics. An introduction to organic chemistry will include structure and reactions of the alkanes, alkenes, aromatic compounds, oxygen containing compounds, and nitrogen containing compounds. The structure and function of carbohydrates, lipids, proteins, and enzymes will be covered. The biochemistry of the vitamins will also be presented. Laboratory experiments are conducted to complement the material covered in lecture. Prerequisite: MATH 103. Corequisite: CHEM 111L. As needed.

Physiological Chemistry I*
CHEM 201 **4 Credits**
Provides a foundation in basic chemistry for students majoring in one of the health professions. Basic concepts covered include: properties of matter, energy, atomic and molecular structures, and chemical formulae. Classification of chemical reaction types and mass/molar relationships in chemical calculations will be studied. Chemical reaction rates and equilibria will be presented. The gas laws will be introduced. A study of solution chemistry will include: Henry's law, molarity,

electrolytes, vapor pressure, osmosis, and osmotic pressure. The chemistry of acids, bases and buffer systems will be included. An introduction to radioisotopes and radioactive decay will be provided. Specific applications to the health professions such as medical uses of radioisotopes, homeostasis, dialysis, biomaterials, the pH of body fluids, and oxygen transport will be presented in conjunction with the material presented in lecture. Laboratory experiments are conducted to complement the material covered in lecture. Prerequisite: BIO 102 or BIO 106. Corequisite: CHEM 201L. S

Physiological Chemistry II*
CHEM 202 **4 Credits**
Provides a foundation in basic organic and biological chemistry with a clinical emphasis. General properties, structure, and major chemical reactions of alkanes, alkenes, alkynes, aromatics, alcohols, ethers, ketones, phenols, and amines will be discussed. The structure and chemical properties of simple and complex carbohydrates and lipids will be covered. Protein, amino acid, carbohydrate, and lipid metabolism will be presented and selected pathologies which alter metabolic functions are included. The course will conclude with coverage of nucleic acids and protein synthesis. Structure, function, and reproduction of genetic material will be studied. Genetic mutations and their role in hereditary disease will be included. Laboratory experiments are conducted to complement the material covered in lecture. Prerequisite: CHEM 201. Corequisite: CHEM 202L. F as needed.

Human Biochemistry*
CHEM 301 **3 Credits**
An in-depth study of biochemical substances and their reaction in the body with major emphasis placed on metabolism at the cellular level and examined in the tissues of the various organs where these reactions occur. Correlation of biochemical processes underlying pathologic conditions will be made whenever practical. Prerequisite: CHEM 202. As needed.

COMMUNICATION

Understanding Mass Media*
COM 101 **3 Credits**
A survey of the theories, history, economics, audience, and regulations of the major forms of mass media, including newspapers, magazines, motion pictures, radio, television, and new electronic communications. Students develop a basic understanding of the roles of mass media and their effects on society and the individual. F.

Introduction to Human Communication*
COM 103 **3 Credits**
Basic survey of human communication, especially interpersonal and group. Attention will be given to perception, language and meaning, listening, theories of persuasion, nonverbal communication, small group discussion, and interviewing. S.

Effective Speaking*
COM 203 **3 Credits**
Provides instruction and practice in preparing and delivering the various kinds of oral presentations encountered by professionals. Students will learn how to analyze audiences, organize different types of presentations, prepare and use visual aids, deliver presentations to different audiences and respond to questions. Students will be taught to express themselves in a clear, confident, responsible, and appropriate manner. The classroom environment will be conducive to confidence building and overcoming the fear of speaking. S.

Media and Society*
COM 205 **3 Credits**
Mass media have revolutionized society in the last century. This revolution will be examined with reference to some of its causes, dimensions, contexts, and effects. The examination will be done from a constructively critical point of view, with a particular focus on the intersection of media and societal values. Attention will also be paid to the relationship of the media and various special areas, such as sex, violence, children, politics, minorities, and the technological future. Prerequisite: ENG 102. F 2003.

Journalism*
COM 209 **3 Credits**
In this course students learn reporting and writing techniques necessary to produce a variety of types of articles. Assignments may include politics, sports, entertainment, and interviews. Prerequisite: ENG 102. F.

Writing for Public Relations and Advertising*
COM 213 **3 Credits**
This course will primarily serve as a workshop in which students will apply the fundamental skills of journalism to the different formats commonly used in writing copy for public relations and advertising, including press releases, public service announcements, profiles, brochures, and advertisements. In addition, students will continue to sharpen their editing skills, by revising their own work and by copyediting and critiquing the work of other students. Central to the objectives of this course is that students improve their ability to write clearly and concisely, avoiding common errors in grammar, punctuation, spelling, and usage. Prerequisite: ENG 102. S.

Media Literacy*
COM 301 **3 Credits**
This course will encourage students to take the mass media seriously. It will introduce students to various ways of understanding the messages conveyed in newspapers, magazines, films, television and radio programming, advertising, and music videos. Through the critical analysis of media texts, students will study the pervasive influence of the mass media in communicating cultural values and other messages. Prerequisites: COM 101, ENG 102. S.

Special Topics in Communication*
COM 311 **3 Credits**
An advanced, discussion-oriented course in which students will study a specific issue in the field of communication. The course will usually focus on mass media, but sometimes on other areas of communication. Students will be responsible for substantial written and oral work in research and/or critical analysis of media content. Topics might include: the family on the American stage and screen, violence in the mass media, race and gender in mass media, the law and mass media, education and mass media. Prerequisites: ENG 102 and a 200 level English or Communications course. As needed.

COMPUTER APPLICATIONS

Information Technology for the PC
COMP 101 **3 Credits**
The major focus of this course is to provide students with a foundation upon which to develop decision-making, problem-solving, and critical thinking skills relating to computer use on a personal and career-oriented basis. The course is focused on 4 major areas: computer hardware, computer software, information literacy, and online communication skills and focuses on the Windows operating system. F,S.

Information Technology for the MAC
COMP 103 **3 Credits**
The major focus of this course is to provide students with a foundation upon which to develop decision-making, problem-solving, and critical thinking skills relating to computer use on a personal and career-oriented basis. The course is focused on 4 major areas: computer hardware, computer software, information literacy, and online communication skills and focuses on the MAC operating system. Recommended for Education Majors, Graphics Design Majors, and any student with a solid knowledge of the Windows operating system who is interested in obtaining proficiency with the MAC operating system. F,S.

Desktop Publishing
COMP 202 **3 Credits**
This course is designed to provide students with an introduction to desktop publishing concepts using the Windows operating system and cutting edge publishing software. Instruction is focused on the development of an eye for what constitutes professionally designed desktop publishing products. Prerequisite: COMP 101 or COMP 103. S.

Advanced Desktop Publishing
COMP 203 **3 Credits**
Advanced Desktop Publishing is a course intended for students who are interested in acquiring communication skills related to the design of brochures, newsletters, and technical publications. Students will transfer their previous knowledge of Windows publishing software to MacIntosh publishing software and will have the opportunity to learn design techniques relating to various image types. Prerequisite: COMP 202 with a C or better. As needed.

Introduction to Illustration Software
COMP 205 **3 Credits**
This course will introduce students to an industry standard illustration program for print, multimedia, and online graphics. Prerequisites: COMP 101 or 103. As needed.

Internet Applications and Issues
COMP 302 **3 Credits**
This course offers a comprehensive exploration of the developments relating to publishing and browsing on the World Wide Web, as well as exploring business issues relating to the Internet. Topics range from issues involving email to advanced HTML coding as well as privacy and security. Students will use electronic communication tools, locate timely print and online references, lead topical discussions, and prepare a comprehensive web page. Prerequisites: COMP101 or 103. S.

Photoshop
COMP 304 **3 Credits**
This introductory course will familiarize students with the Photoshop environment by creating and importing graphics. Students will develop a visual understanding of using digital images from digital cameras and from scanned prints and transparencies. Students will learn to edit, silhouette, color correct, retouch, crop, rotate and resize images for use in posters, CD covers, and advertising publications. Prerequisite: COMP 101 or COMP 103. S.

Technology in Education
COMP 305 **3 Credits**
This course is designed to explore the use of the computer as an educational tool. Students will learn how to integrate technology into the classroom as an additional tool designed to complement established and emerging methodologies. Students will examine a variety of instructional technologies, utilize computer applications, and implement learning activities using technology. Students will participate in a variety of learning experiences including lectures, group discussions, hands-on practice, on-line research, small group projects, and written exercises. Prerequisites: COMP 101, COMP 103 or permission of instructor. F.

COMPUTER SCIENCE

Introduction to Computer Science
CPSC 101 **3 Credits**
This is a foundational course for students interested in exploring a major in Computer Science as well as for students who wish to gain a rich understanding of computers, networking, and Internet technologies so that they can effectively take advantage of digital resources. Required for Computer Science majors. Recommended for all students. F.

Programming I
CPSC 104 **3 Credits**
This course is the first part of C++ programming and prepares students to design, implement, and document computer programs using techniques of good programming style. Topics include control structures, functions, arrays, pointers and strings, and classes and data abstraction. Students should expect to spend additional time in the computer lab. Prerequisite CPSC 101 or MIS 210 or MIS 212. S.

Programming II
CPSC 105 **3 Credits**
This course is a continuation of CPSC 104. Topics include sorting and searching, pointers and linked lists, files, object-oriented programming, units and program design, and recursive programming. Students should expect to spend additional time in the computer lab. Prerequisite: CPSC 104. F.

Data Structures and Algorithm Design I
CPSC 202 **3 Credits**
Introduces formal techniques to support the design and analysis of algorithms, focusing on both the underlying mathematical theory and practical considerations of efficiency. This course provides lecture and hands-on practice. Topics include, but are not limited to: dynamic storage allocation, linked-list, queues, stacks, trees, hashes, and arrays. Prerequisites: CPSC 105. S.

Data Structures and Algorithm Design II
CPSC 203 **3 Credits**
This course is a continuation of CPSC 202 and examines the basic principles of algorithm analysis; techniques of efficient programming; analysis of sorting and searching; graph algorithms; string-matching algorithms; integer arithmetic; and NP-hard and NP-complete problems. Prerequisites: CPSC 202. As needed.

Object Oriented Programming I
CPSC 204 **3 Credits**
Examines object-oriented programming principles and techniques using Java. Prerequisite CPSC 105. F.

Web Programming
CPSC 206 **3 Credits**
Offers an introductory yet rigorous treatment of a number of elements involved in the creation of dynamic web pages required by businesses and organizations. Topics include principles of good web design, programming in XHTML, and scripting languages such as JavaScript and VB Script. S.

Operating Systems
CPSC 302 **3 Credits**
Studies the design of several operating systems, including Windows NT and UNIX, as well as an introduction to low-level programming with semaphores, mutexes, etc. Prerequisite: CPSC 204. As needed.

Networking
CPSC 303 **3 Credits**
Examines concepts underlying the design of high-performance computer networks and scalable network protocols. Prerequisite: CPSC 204. F.

Object Oriented Programming II
CPSC 304 **3 Credits**
Offers advanced programming in Java. Prerequisite: CPSC 204. As needed.

Programming Languages
CPSC 305 **3 Credits**
Comparison of the structure, features, compile and run-time characteristics of Scheme, Ada, C/C++, Java, Pascal, FORTRAN, and others. Syntax of programming languages, programming language structures, control structures, operators and operations, and language extensibility. Prerequisite: CPSC 204. As needed.

Wireless Communications
CPSC 307 **3 Credits**
Study of the current wireless systems — from GSM to PCI. Prerequisite CPSC 204. As needed.

Internship Seminar
CPSC 399 **1 Credits**
The Internship Seminar prepares students for the CS Internship. Topics include resumes, networking, career development and professional practice. This course must be completed prior to enrollment in CPSC 400. F.

CS Internship
CPSC 400 **3 Credits**
The Computer Science Internship offers students the opportunity to experience the reality of professional practice prior to graduation. Students receive site approval from the Internship Coordinator, prepare a series of reports during the Internship period, and submit a final report by the date agreed upon between the Intern and the Internship Coordinator. The Internship Coordinator monitors the Intern and visits the Internship site as needed. Prerequisite: CPSC 399. F,S.

Special Topics
CPSC 401 **3 Credits**
This course will offer topics not regularly covered in the Computer Science curriculum and will explore current issues such as artificial intelligence and other topical issues. Prerequisite: Senior standing or permission of the instructor. As needed.

Computer Graphics
CPSC 402 **3 Credits**
Introduction to computer graphics algorithms, programming methods, and applications. Focus on fundamentals of two-and three-dimensional raster graphics. Prerequisite: CPSC 203 or CPSC 304. As needed.

Senior Project
CPSC 411 AND 412 **6 Credits**
This is a two semester capstone course for Computer Science majors and offers students the opportunity to integrate their knowledge of the undergraduate computer science curriculum by implementing a significant software system as part of a programming team. Prerequisite: Senior standing. F,S.

CRIMINAL JUSTICE

Introduction to Criminal Justice*
CJ 101 **3 Credits**
This course is an overview of the history, philosophy, ethics, and legal issues related to the criminal justice system. The course provides an overview of the criminal justice system, focusing on critical decisions with an emphasis on contemporary issues, controversies, and trends. F,S.

Criminology*
CJ 201 **3 Credits**
Contemporary criminological theories are analyzed and evaluated with an emphasis on the social construction of crime, criminal offending, and victimization. Theories of crime are distinguished from theories of criminality. Assessments of theoretical advances, including theory integration and general theories of crime are examined. Prerequisites: CJ 101, LS 101 or SOC 101. F.

Juvenile Justice*
CJ 202 **3 Credits**
This course focuses on the history and philosophy of juvenile justice, landmark court cases, police handling of juveniles, the juvenile court, the deinstitutionalization of status offenders, and juvenile rehabilitation. Prerequisites: CJ 101 (or LS 101) and SOC 101. Alternate S.

Juvenile Delinquency and Gangs*
CJ 203 **3 Credits**
This course examines juvenile delinquency in relation to the general problem of crime. There is consideration of factors and theories, which attempt to explain delinquency, gangs, and status offending. The course also examines delinquent subculture, and programs for control and prevention. Prerequisites: CJ 101, LS 101 or SOC 101. Alternate S.

Forensics
CJ 205 **3 Credits**
This course provides an introduction to the modern methods used in the detection, investigation, and solution of crimes. Practical analysis of evidence such as: fingerprints and other impressions, ballistics, glass, hair, handwriting and document examination, drug analysis, and lie detection will be studied. Prerequisite: CJ 101 or LS 101. Alternate F.

Drugs and Society*
CJ 206 **3 Credits**
This course examines the social origins and consequences of the use and abuse of consciousness-altering substances (including alcohol) within American society. It considers how society defines drug use, drug abuse, and social harm, as well as how society responds to drug use and abuse. Included are examinations of the socio-historical perspectives on drug consumption and control, the structure of the legal and illegal drug markets, the relationship between drugs and crime, and competing models of drug policy and enforcement. Prerequisite: SOC 101 or CJ 101. S.

Criminal Investigation
CJ 207 **3 Credits**
This course examines the fundamentals of criminal investigation including scientific aids, interviews, interrogations, collection and preservation of evidence, methods of surveillance, follow-up and case preparation. Prerequisite: CJ 101 or LS 101. F when offered.

The American Court System*
CJ 311/LS 311 **3 Credits**
This course will provide students with a working knowledge of the major structures

and basic legal concepts that underlie the criminal courts. In addition, the course will cover the assumptions underlying the rules of criminal procedure, how they evolved, and the goals they hope to achieve. Students will also learn how the dynamics of the courtroom and the criminal justice system itself affect the actual application of the law. Prerequisite: POLS 101. F.

Corrections*
CJ 312 **3 Credits**
Corrections is the vast collection of persons, agencies, and organizations that manage convicted criminals. This course will examine theories of punishment, the history of corrections, classification and sentencing schemes, prisons, probation and parole, and alternative sanctions. It will also explore corrections-related personnel issues, legal issues, and specific concerns dealing with race, age, and gender. Prerequisites: CJ 201 and SOC 330. S.

Police and Society*
CJ 313 **3 Credits**
This course will examine policing from a variety of perspectives. The police role in the philosophical foundations of social control and the emergence, organization, and structure of police systems will be examined. There will also be an examination of the relationship between the police and the public in different historical, political, and economic contexts and contemporary issues in law enforcement. Prerequisites: CJ 201 and SOC 330. S.

White Collar, Occupational, and Organized Crime*
CJ 314 **3 Credits**
This course will address the definition, detection, prosecution, sentencing and impact of white collar, occupational, and organized crime. Special consideration is given to the role of federal law and enforcement practices due to the frequent national and international scope of these types of crimes. Prerequisite: CJ 201. S when offered.

Global Technology and Crime*
CJ 315 **3 Credits**
A relaxation of border, travel, and trade policies are examined in combination with advances in technology. The resulting problems of high technology and international crime require new, globally oriented and cooperative enforcement strategies. Students will gain a better understanding of crime control in a global society. Prerequisite: CJ 201. S when offered.

Criminal Procedure*
CJ 316 **3 Credits**
Criminal procedure refers to the process whereby the criminal law is enforced. Major topics to be covered in this course include: the exclusionary rule: search and seizure; identification; interrogation; trial rights; sentencing; and appeal. Special emphasis will be placed upon how the rules of procedure affect the components of the criminal justice system. Prerequisite: CJ 101 or LS101. Alternate S.

Comparative Justice Systems*
CJ 317 **3 Credits**
This course will analyze the different approaches to law enforcement, criminal procedure, criminal law, corrections, juvenile justice, and prevention. The material will provide a worldwide overview of cultural and legal traditions that are related to crime and crime rates. Through cross-cultural comparisons, the course will examine whether due process-type rights must be sacrificed in order to achieve crime control effectiveness and efficiency. Prerequisite: CJ 101 or LS101. F when offered.

Violence and Aggression*
CJ 318 **3 Credits**
This course will investigate and analyze aggression and violence as forms of individual, group, and societal behavior. It will include an assessment of anthropological, biological, philosophical, political, and sociological theories. The material will be taught in seminar style, with students presenting and critiquing current research findings in combination with lectures. Prerequisite: CJ 201. S when offered.

Victimology*
CJ 319 **3 Credits**
This course will present an overview of the history and theories of victimology. The students

will analyze victimization patterns with special emphasis on types of victims and crimes. The course will also examine the interaction between victims of crime and the criminal justice system, the victim's rights movement, and services offered to victims of crime. Prerequisite: CJ 101, LS 101, or SOC 101. F when offered.

Philosophy of Law*
CJ 320/LS 320 **3 Credits**
This course will explore selected philosophical issues in law. Topics include human and civil rights, personal autonomy and the right of the state to regulate conduct, the extent to which an individual's rights should be sacrificed for the common good, and other concepts of justice. Prerequisite: POLS 210. F when offered.

Probation, Parole, and Alternative Sanctions*
CJ 321 **3 Credits**
This course examines the development and application of the traditional forms of conditional and unconditional release, as well as a variety of new intermediate, or alternative sanctions. These sentencing options are evaluated to determine which, if any, of the theories of criminology or philosophies of sentencing are satisfied by their use. Current research and analytical perspectives reflecting on administrative problems, innovative policies and the internal philosophical inconsistencies of these systems are examined. Prerequisite: CJ 101 or LS101. F when offered.

Directed Study
CJ 390 **1-3 Credits**
Full-time members of the department hold special meetings with students and direct them in investigating topics of interest in criminal justice. The instructor and the Department Chair must approve arrangements. Prerequisite: Permission of the Department Chair. F,S.

Justice Studies Internship and Seminar
CJ 401/LS 401 **4 Credits**
This course provides an opportunity for students to participate in an individually arranged, college-supervised internship for 12 hours per week in a professional work setting related to the student's interest. Each student is monitored during the internship by the faculty advisor and will attend a corresponding classroom seminar each week. Prerequisite: Approval of the Department Chair. F

Criminal Justice Administration
CJ 410 **3 Credits**
This advanced course will examine the organization and management of criminal justice agencies. Policy planning, program development, and program evaluation in criminal justice are studied and comprehensive policy planning proposals are developed. Prerequisites: CJ 311, CJ 312, and CJ 313. F when offered.

Sociology of the Law*
CJ 415/LS 415 **3 Credits**
This course will examine law as a social institution, social processes in the creation and enforcement of law; the professions of law, and law as a product and producer of social change. Students will examine contemporary legal systems and public policies to determine whether they are consistent with the principles they proclaim. As an application of this type of analysis, the students will examine how citizens perceive crime in the United States and what factors influence those perceptions. Prerequisite: Junior or senior standing. S when offered.

Senior Seminar: Special Topics in Crime and Public Policy *
CJ 441 **3 Credits**
This course can be repeatable to 6 credits if the course content differs as a capstone course, that requires the student to draw upon accumulated knowledge to evaluate current policy issues. The course content may vary depending upon the instructor and current issues in policy. The student will prepare and present to the class a research paper upon a topic related to the course content. Prerequisite: Permission of the Department Chair. F.

Independent Study
CJ 490 **1-3 Credits**
Full-time members of the department hold special meetings with students and direct them in investigating topics of interest in justice

studies. The instructor and the Department Chair must approve arrangements for independent study. Prerequisite: Permission of the Department Chair. F, S.

DRAMA

Introduction to the Arts of the Theatre*
DRMA 101 **3 Credits**
Introduction of the principles and practice of the correlated arts which make up the production of a play in the theatre. Analysis of the dramatic script in terms of the actor, the director, the scenic, costume, and lighting designers, and the technicians. Lab theatre productions integrate the content of the course. S.

ECONOMICS

Principles of Economics-Micro*
ECON 101 **3 Credits**
An introduction to the principles of the economic behavior of individuals, firms, and industries in the mixed economic system. Topics include consumer demand; elasticity; supply and costs of production; the allocation of economic resources; international trade; and the role of government in promoting economic welfare. Prerequisite:Grade of C or better in Math 103 or placement in any math course above Math 103. F,S.

Principles of Economics-Macro*
ECON 102 **3 Credits**
Basic functions of the United States economy viewed as a whole and policies designed to affect its performance. Topics include economic scarcity; causes of unemployment and inflation; money and monetary policy; the impact of government taxation and spending; and the federal debt. Some consideration is given to international economic problems and to contrasting economic systems. Prerequisite: ECON 101. F,S.

Economics and Society*
ECON 103 **3 Credits**
This course is a one-semester investigation of introductory economics with special attention paid to the economics of social issues. Designed for non-business majors, this course covers the basics of economics; supply and demand, economic growth, inflation and the business cycle. Using non-technical economic models, students will learn about the structures and processes that underlie modern economic systems. Students will apply these analytical tools to current topics relating to education and other social issues. Students who pass this course will be able to take upper-level economics courses which have either ECON 101 (Micro-economics) or ECON 102 (Macro-economics) as a prerequisite. Prerequisite: A grade of C or above in Math 103 or placement in any math course above Math 103. F.

Money and Banking*
ECON 250 **3 Credits**
The structure, operation and control of financial institutions in the United States. Course focus includes the impact of the money supply on prices, income, and employment. United States monetary policy and its relationship to other forms of stabilization policy will be examined, along with the current domestic and international monetary problems. Prerequisites: ECON 101 and ECON 102. S.

International Trade and Finance*
ECON 301 **3 Credits**
An examination of trade theory, tariffs, and import quotas; adjustment mechanisms, foreign exchange, and exchange controls are also covered. Additional topics include the theory of comparative advantage, the causes and consequences of imbalances in the balance of payments or exchange rates, and the evolution of the international monetary system.Prerequisites: ECON 101 and ECON 102. F.

Economics of Poverty and Discrimination*
ECON 325 **3 Credits**
Course is primarily concerned with distributive economics. It examines the economic cost and burden of poverty as well as discrimination and its consequences for policy

determination. Pre-requisite: ECON 101 or ECON 102. As needed.

Economics of Health Services*
ECON 330 **3 Credits**
Course focuses on the methods of financing health services, including the role of health insurance. Examination of the relationship between expenditures for medical care and the economy's health level. A review and analysis of other countries' approaches to health services will also be included. Prerequisite: ECON 101 or ECON 102. As needed.

EDUCATION

Foundations of Education
ED 104 **3 Credits**
This course provides the elementary teacher candidate an overview of the teaching profession. Students study the historical foundations of education beginning with ancient civilizations, historical developments in American education and current trends. Students are introduced to the pioneers in education, philosophical foundations, issues involved in financing public education, social, cultural, and racial issues. The course also discusses legal aspects of education, teacher organizations, and educational reform. Fieldwork required. S.

Child Development
ED 105 **3 Credits**
This course focuses on an examination of the development of infants through school-aged children in the following areas: physical, cognitive, emotional, and social growth. Students investigate the types of programs serving infants, toddlers, preschoolers, and school-aged children and focus on creating optimum environments for all children. Class discussions focus on characteristic behavior as related to the growth sequence, the influences of adult guidance, and important issues in this developmental period. F.

Orientation to Early Childhood Education
ED 106 **3 Credits**
An introduction to the history, philosophy, and psychology of early childhood education. An understanding of the role of the teacher is acquired; early childhood settings are surveyed. Twenty-five hours of supervised participation in an early childhood setting is required. Prerequisite: ED 105. S.

Introduction to Secondary School Teaching
ED108 **3 credits**
This course is required of all students preparing for the initial teaching license at the secondary level. A sophomore level course for full-time undergraduates and a first course for transfer students, the course includes a 25-hour pre-practicum requirement and is a prerequisite for other certification courses. Students will be introduced to the complexities and demands of teaching at the secondary level. F.

Supervised Field Placement Seminar
ED 202 **2 Credits**
Weekly seminar sessions provide an opportunity to examine and discuss the issues that arise from a student teaching experience and those related to the early childhood professional. Corequisite: ED 202L. S.

Supervised Field Placement
ED 202L **4 Credits**
Students spend 12 hours per week in an early childhood setting with children birth to age five as a student teacher. This field placement is designed to meet the standards associated with a preschool teaching qualification as defined by the Massachusetts Office of Child Care Services. Corequisite: ED 202. Permission of the Department Chair required. S.

Curriculum for Young Children
ED 205 **4 Credits**
This course will explore the teaching methods and materials for planning developmentally appropriate activities in math, science, social studies, language arts, and art for very young children in preschool and daycare settings. Fieldwork required. Prerequisites: ED 106 and ED 106L. F.

Curriculum Design and Assessment
ED 207 **3 Credits**
This course examines curriculum theory and design in the elementary school classroom. Implementation of curriculum is addressed and the role of evaluation and assessment is emphasized. The uniqueness of the elementary school educator in the delivery of curriculum is addressed. The Massachusetts Curriculum Frameworks are discussed as well as other curriculum models from other states. Students design an interdisciplinary curriculum and include multicultural content. Students make observational visits to public and private schools. Fieldwork required. F.

Teaching Writing in Secondary Schools
ED 209 **3 credits**
This course introduces students to the various approaches to teaching writing in secondary schools. It will focus on different genres of writing and include the use of graphic organizers to aid in writing. Students participate in a pre-practicum where they are afforded the opportunity to experiment with different alternatives to teaching writing. F.

Teaching Individuals with Learning Differences
ED 211 **3 Credits**
This course is an introduction to the characteristics of students with various disabilities encountered in regular education classrooms. Course work will focus on definitions, prevalence, causes, assessment, psychological and behavioral characteristics, medical issues, and educational intervention of students with mental retardation, learning disabilities, attention deficit hyperactivity disorder, emotional and behavioral disorders, communication disorders, hearing impairment, visual impairment, physical disabilities, and special gifts and talents. Prerequisite: ED 105 or PSYC 101. F.

Advanced Supervised Practicum
ED 213H **4 Credits**
This field placement at one of the Lasell Child Study Centers is offered to Education majors who have demonstrated academic excellence during their freshman year of study. Permission of the Department Chair is required. F.

Language Arts in Early Childhood Education
ED215 **4 credits**
This course provides students with an introduction to the development of the language arts skills (reading, writing, speaking, and listening) and how these skills are interconnected and integrated throughout the curriculum in early childhood education. Students will study theories of language development and its importance to the reading and writing processes, grammar, handwriting, and spelling. In addition, students will learn methods of teaching these skills through the use of children's literature. A 25-hour pre-practicum is required. S.

Language Arts in Elementary Education
ED 219 **4 credits**
This course provides students with an introduction to the development of the language arts skills (reading, writing, speaking, and listening) and how these skills are interconnected and integrated throughout the curriculum in elementary education. Students will study theories of language development and its importance to the reading and writing processes, grammar, handwriting, and spelling. In addition, students will learn methods of teaching these skills through the use of children's literature. A 25-hour pre-practicum is required. S.

Multicultural Issues in Schools and Communities*
ED 229/SOC 229 **3 Credits**
This course examines multicultural issues and their impact on diversity, pluralism, and bilingual populations. These learning experiences explore the sociological and educational perspectives of various cultures, languages and environments, including the school and society as a whole. This class is cross-listed as SOC 229 and ED 229. Prerequisite: SOC 101. F.

Environments in Daycare
ED 311 **4 Credits**
This course will examine the design of learning environments for infants, toddlers, and preschool children. Students examine how to create and evaluate environments that support the optimal progress of young children's physical, social, emotional, and cognitive development. Senior Daycare Program Administration students only. Permission of the Department Chair required. F.

Science for Young Children
ED 312 **3 Credits**
Students examine early childhood science curriculums and teaching strategies in this "hands on" thematically taught course. The course examines ways of connecting science concepts with other areas of the early childhood curriculum. Discovery inquiry, exploration, cooperative learning, experimentation and science vocabulary are addressed. The connections between children's understanding of science and cognitive development are made. F.

Literacy in Elementary Education
ED 313 **4 credits**
This course will focus on the many approaches, practices, and programs used to teach reading and writing in the elementary classroom. Strategies for teaching students who speak English as a second language will be addressed. Principles of phonemic awareness, phonics, whole language, comprehension, and writing and its relationship to reading are explored. Various remedial and preventative reading programs will be introduced. Students will become familiar with current practices such as guided reading and literature circles. A 25-hour pre-practicum is required. Prerequisite: ED219. F.

Special Methods in Teaching History
ED 318 **3 credits**
This course will present current and innovative pedagogy to effectively teach history. Students will explore and experiment with a variety of ways to present material to engage learners, plan activities to engage learners and make learning relevant to students' lives. A variety of graphic organizers, writing aids, and mnemonic devices will be introduced. A pre-practicum of 25-hours is required. S.

Literacy in Early Childhood Education
ED 319 **4 credits**
This course will focus on the many approaches, practices, and programs used to teach reading and writing in the early childhood classroom. Strategies for teaching students who speak English as a second language will be addressed. Principles of phonemic awareness, phonics, whole language, comprehension, and writing and its relationship to reading are explored. Various remedial and preventative reading programs will be introduced. Students will become familiar with current practices such as guided reading and literature circles. A 25-hour pre-practicum is required. Prerequisite: ED215. F.

Special Methods in English
ED320 **3 credits**
This is the final course in the certification program for Teachers of Secondary English. Teaching English is holistic and should encompass all the literary skills (reading, writing, speaking, listening, and viewing). Students will explore and experiment with a variety of different teaching approaches and assessment methods that can be used to integrate these skills. A pre-practicum is required. S.

Teaching in the Inclusive Classroom
ED 326 **3 credits**
This course provides students with the knowledge and skills necessary to teach students with learning differences in the regular classroom. Students will become familiar with special education regulations, the pre-referral and referral process, the Individualized Educational Plan (IEP), related services roles and responsibilities, classroom management techniques, and various modifications, adaptations, and accommodations that can be utilized in the regular classroom including co-teaching. Methods of differentiated instruction will be studied. Prerequisite: ED 211. S.

Mathematical Concepts for Young Children
ED 335 **4 Credits**
The development of pre-math skills, "number sense," "one to one" correspondence, meaning of operations, estimation, graphing and patterns are addressed. The use of developmentally appropriate materials, manipulatives, technology, and children's literature for the teaching of math is covered. The exploration of a variety of math curriculums, assessment techniques and the use of the Massachusetts Curriculum Frameworks for designing instruction are explored. Includes a 25-hour prepracticum. F.

Practicum for Pre-K-2
ED 405 **12 Credits**
This practicum provides the student experience in two early childhood education settings. One setting is in Preschool or Kindergarten and the other setting is in grade one or two. Students spend five days a week in the classroom assuming increasing responsibility culminating with a "take over" week. A weekly seminar provides a forum for discussion of practicum-related issues. Permission of the Department Chair required. Prerequisite: Completion of all education courses and passing scores on all required sections of the MTEL. S.

Practicum for 1-6
ED 406 **12 Credits**
Students are placed in elementary schools for a five day a week placement. Students assume increasing responsibility and end with a "take over" week in the classroom. A weekly seminar provides a forum for discussion of practicum related issues. Permission of the Department Chair required. Prerequisite: Completion of all education courses and passing scores on all required sections of the MTEL. S.

Daycare Program Administration Internship
ED 411L **7 Credits**
Students will expand their current Massachusetts Office for Child Care Services teaching qualifications by selecting an infant, toddler or preschool setting for their internship placement. A minimum of 200 hours of work with children will be required. Prerequisite: Senior education majors only and permission of the Department Chair required. Corequisite: ED 411. S.

Daycare Program Administration Internship Seminar
ED 411 **2 Credits**
This two-hour weekly seminar will provide a forum for discussion of daycare teaching and administrative issues that emerge from the daycare internship experience. Corequisite: ED 411L. S.

Reading Diagnosis and Remediation
ED 414 **3 credits**
This course provides students with the knowledge and competencies to diagnose reading abilities, through the use of informal reading assessments. Students will also become competent in pedagogy and skills necessary to develop reading proficiency in the elementary classroom. They will learn to administer, score, and analyze informal reading assessments including running records, DRA, reading interest inventories, phonemic awareness assessments, observation surveys, and Informal Reading Inventories. Students will learn to develop instructional techniques and activities specific to the needs and interests of students. Prerequisite: ED 313 or ED 319. S.

Daycare Program Administration
ED 415 **3 Credits**
This course will focus on administrative issues in daycare including: staffing, supervision, state regulations, budget considerations, services to children and families, curriculum evaluation, and professional networking and leadership strategies. Prerequisite: Junior and senior education majors only. S.

Math & Science Concepts and Curriculum for the Elementary School Classroom
ED 416 **4 Credits**
Students are exposed to science and math curricula currently used in elementary classrooms. Math concepts, from children's initial understanding of "number" to the teaching of fractions, decimals, ratios, and percent are covered. Principles related to the teaching of

geometry, measurement, and probability are also covered. Students are taught how to incorporate the use of manipulatives and developmentally appropriate materials. Includes a 25-hour prepracticum. F.

Social Studies, Multiculturalism and the Arts for Elementary Education
ED 418 **3 Credits**
In this course students explore research on social studies education as well as the teaching methods and related teaching materials that encourage learning in this discipline among children in an elementary school setting. In addition, students examine a variety of ways to effectively integrate the arts into the elementary curriculum. S.

Social Studies, Multiculturalism, & the Arts for Early Childhood
ED 420 **3 credits**
In this course students explore research on social studies education as well as the teaching methods and related teaching materials that encourage learning in this discipline among children in the early childhood education setting. In addition, students examine a variety of ways to effectively integrate the arts into early childhood curriculum. S.

English Practicum in a Secondary School I and II
ED 422 & 422L **6 credits**
Students spend a semester in a secondary school setting for student teaching. A seminar is included.

History Practicum in a Secondary School I and II
ED 424 & 424L **6 credits**
Students spend a semester in a secondary school setting for student teaching. A seminar is included.

ENGLISH

College Reading
ENG 097 **2 Credits**
Focuses on developing reading comprehension skills. These skills include finding main ideas, making inferences, summarizing, and retaining information. Strategies for reading textbooks will be addressed. Assignments will include exercises related to reading skills as well as individualized assignments based on students' academic needs. Placement in this course is based on the English Assessment tests. As needed.

English as a Second Language Workshop
ENG 098 **2 Credits**
Designed for students for whom English is a second language. The course is required for students who need to develop communication skills in English. The course will include listening, speaking, reading, grammar, and writing with particular emphasis on the communication skills necessary to succeed in an academic setting. Placement in this course is based on English assessments. F,S as needed.

English as a Second Language
ENG 099 **2 Credits**
Designed for students for whom English is a second language. This course is required for students who need to develop increased proficiency in reading, writing, speaking, and listening comprehension skills. Special emphasis is placed on reading and writing academic materials. Placement in this course is based on the results of the reading and writing assessments. F,S as needed.

Basic Writing
ENG 100 **2 Credits**
Develops and reinforces basic writing skills. The focus is on paragraph organization, sentence structure, and individualized work on grammar. The student can expect informal exercises, graded assignments, and conferences with the instructor to work on particular writing problems. This course includes a writing lab. It does not fulfill the English Core requirement credits. Placement in this course is based on the results of the writing assessment. F.

Writing I*
ENG 101 **3 Credits**
Concentrates on improving the student's attitude toward writing as well as the writing itself. The student can expect to write informal exercises, nongraded papers, graded papers

and journals. Scheduled individual conferences with the instructor are for the purpose of working on the student's particular writing projects and problems. Based on the results of the writing assessment, students may be placed in a Writing Lab as part of this course. Students must receive a grade of "C" or higher in order to pass this course. F,S.

Writing II*
ENG 102 **3 Credits**
Continuation of ENG 101. Concentrates on the student's writing ability. There is a greater emphasis on exploring various literary types and themes such as Women in Literature, Recent Fiction, and Family in Literature. Students must receive a grade of "C" or higher in order to pass this course. Prerequisite: ENG 101. F,S.

Effective Writing*
ENG 103 **3 Credits**
Designed for students for whom English is a second language. Necessary skills are developed to produce essays of increasing length, level of complexity, and varying forms: narrative, descriptive, process, example, comparison/contrast, cause/result and argumentative. Students summarize and paraphrase selected readings. (Students will be assigned to this course based on initial assessment results.) (Successful completion of this course satisfies the English 101 Core requirements.) As needed.

English Literature: Selected Themes and Writers*
ENG 201 **3 Credits**
A survey that offers a special thematic approach to the study of English literature. Various authors, who might include Chaucer, Shakespeare, Shaw, and Yeats, are studied within such contexts as convention and revolt; the hero and the heroine; or evil and decadence. Prerequisite: ENG 102. Spring 2005.

Aesthetics*
ENG/IDS/PHIL 202 **3 Credits**
Creativity, interpretation, expression, style, symbolism, evaluation, art, and society all from the philosophical perspective. Students are exposed to a variety of approaches to the question "what is beauty?" The arts and everyday experiences are examined in an effort to answer the question about beauty, as well as the other questions such exploration raises. Course fulfills either philosophy or literature requirements of specific programs. Prerequisite: ENG 102. As needed.

Existentialism*
ENG/IDS/PHIL 203 **3 Credits**
An examination of such questions as: "who am I?"; "what relationship(s) do I have with myself?, with others?, with the universe?" Readings are taken from Kierkegaard, Nietzsche, Heidegger, Buber, Jaspers, Sartre, and others. The influence of existentialism on psychology, society, art, religion, and politics is explored. Course fulfills either philosophy or literature requirements of specific programs. Prerequisite: ENG 102.

Professional Communications
ENG 204 **3 Credits**
Designed to provide an understanding of business and career-related writing, including letters, memos, instructions, and reports. Special emphasis is given to various writing processes to be used when the time is short, form is prescribed, and the audience is real. Prerequisite: ENG 102. (Does not fulfill English Elective requirement.) S.

The Development of the English Language*
ENG 208 **3 Credits**
This course focuses on essential elements of the structure of the English language: its phonology (sound structure), morphology (word structure), and syntax (sentence structure). Students draw on their own knowledge of language as they examine spoken English, then study the relationship between spoken and written language. As students discuss issues pertinent to teachers and to writers, the relevance of linguistic analysis both to written language development and to writing practice will be considered. Prerequisite: ENG 102. F.

Introduction to Literature and Literary Studies*
ENG 209 **3 Credits**
This is a foundations course required for the major and the minor in English. Course provides an introduction to a variety of forms and styles in poetry, drama, short story, fiction and memoir or essay, including European, African, North, Central and South American and Asian literature. Focus will be on interpreting texts, including an introduction to preferred approaches of various schools of interpretation and standards for supporting one's interpretation. Familiarizes students with the conventional elements of each genre and the terminology of critical interpretation. The course will introduce print and database tools for research on literature. Prerequisite: ENG 102. F 2004.

Survey of American Literature*
ENG 210 **3 Credits**
A survey of representative periods, authors and themes in American literature from beginnings in Native American oral literature through the present day. Will include study of American Romanticism and the American Renaissance; Civil War and Reconstruction; American modernism through post-modernism. Prerequisite: ENG 102. S 2004.

Modern Drama*
ENG 211 **3 Credits**
This survey course will introduce students to some of the great works of drama in the modern era (from the late 19th century through the present). The plays will be considered in terms of performance, as well as in literary terms, with a focus on how the philosophies and sensibilities that have come to be called "modernism" are reflected in these plays, both on the page and on the stage. Readings will include "modern classics" by such writers as Ibsen, O'Neill, Brecht, and Beckett, as well as more recent works by contemporary playwrights such as David Mamet, Marsha Norman, and August Wilson. Prerequisite: ENG 102.

Literature for Young Adults
English 212 **3 Credits**
This course is a survey of current books written for adolescent and teen readers. It will prepare students to evaluate young adult books in terms of literary quality, reader interest, and social and political perspective. Strategies for use in the classroom will be explored. A variety of genres of books will be examined. Prerequisite: ENG 102. (This course does fulfill the Humanities General Education requirement.) As needed.

Contemporary Literature*
ENG 217 **3 Credits**
Representative English, American, and continental literature of the modern period with an emphasis on existential thought, alienation, and such literary movements as realism, naturalism, surrealism, and the absurd. Prerequisite: ENG 102. S 2005.

Representative Writers from Major Periods in British Literature*
ENG 218 **3 Credits**
Survey of British writing in poetry, fiction, and drama with a focus on key periods in the development of British literature. Emphasis will be on representative writers in each period. Periods and movements surveyed will include literature of the Anglo-Saxon period, Medieval, Renaissance, Restoration and the 18th Century, Romanticism, Victorian, Modern, and Contemporary or Post-modern Prerequisite: ENG102. S 2004.

Creative Writing*
ENG 219 **3 Credits**
In this course students explore various types of creative writing including fiction, poetry, and screenwriting. Students do a wide range of in class and out of class writing assignments, and have the opportunity to select one form for a major project. Prerequisite: ENG 102 or permission of the instructor. S 2004.

Film and Literature*
ENG 224 **3 Credits**
The historical development, techniques, and critical appreciation of significant films. Stresses various contributions and problems of the

screenwriter, actor, director, cinematographer, and editor. Prerequisite: ENG 102. F 2003.

The Short Story*
ENG 225 **3 Credits**
Studies the development of the short story as a twentieth century form; critical and creative approaches are offered. Selections are taken from such authors as Edith Wharton, Ernest Hemingway, William Faulkner, Joyce Carol Oates, Doris Lessing, and Alice Walker. Prerequisite: ENG 102. S 2005.

Stories of Origin: Sacred Texts, Mythology and Lore*
ENG 304 **3 Credits**
This course considers both written and oral traditional texts. Texts originating in expressions of fait, devotion, cultural origin or expression, and ethnic identity are examined, with attention to narration, characterization, sacred mystery, moral/ethical content, and interpretation. Readings include selections from Ancient Greek and Roman literature; the Bible and/or the Qur'an, and world myths and folktales. Prerequisite: Any 200 level English course. As needed.

The British Novel*
ENG 306 **3 Credits**
Readings concentrate on major works from the 19th and 20th centuries. Background is provided on the history of the novel from Elizabethan origins. Prerequisite: Any 200 level English course. S 2005.

Special Topics in Literature*
ENG/IDS 311 **3 Credits**
An advanced course that concentrates on an interdisciplinary approach to literature. Topics will focus on one theme, one author, one period, or one genre. Students will be responsible for substantial written and oral work in analysis, criticism, and/or research. Topics may include: Parent-Daughter Relations in American Fiction and the Politics of Shakespeare. Prerequisites: Any 200 level English course. As needed.

Literature of the Post-Colonial World *
ENG 312 **3 Credits**
Studies issues, movements or traditions in literatures that respond to a history of colonization and/or imperialism. Latin American, African and Asian cultures or traditions are emphasized in English or English translation; issues addressed might include matters of publication and criticism, myths about the "third world," nationalism, fundamentalism, human rights, technology and cultural resistance. Examples might include The Novel in India, Caribbean Dub Poetry, Prison Writing, Major South African Writers, Magical Realism. Prerequisite: Any 200 level English course. As needed.

American Multi-Ethnic Literatures *
ENG 313 **3 Credits**
Focuses on the history, variety, and aesthetic conventions of one or more racial-ethnic traditions in American writing. Individual courses might focus on African-American, Latino, Asian-American or Native American literature, or might provide a survey of several traditions. Examples might include American Multi-Culture, African American Novel, Major Writers of Asian America, Contemporary Latino Literatures. Prerequisite: Any 200 level English course. F 2004

The Mystery Novel: The History of Detective Fiction*
ENG 315 **3 Credits**
This course examines the history of one type of genre fiction, the mystery, beginning with texts from the late nineteenth century and ending with contemporary novels. Emphasis will be on the development of the form, the social context of the texts including historical background, changes in popular taste, and analysis of the popularity of the genre. Prerequisite: Any 200 level English course. As needed.

Classics of World Literature: Themes and Authors*
ENG 340 **3 Credits**
Representative fiction, poetry, or drama by major figures in world literature, centering on a single author such as Shakespeare or Morrison, or focusing on one theme such as

love, exile, tragedy, comedy, immortality, madness, travel, wasteland, quest for knowledge, exploration, sexuality. Prerequisite: Any 200 level English course. F 2003.

EXERCISE PHYSIOLOGY

Introduction & Philosophy of Human Performance & Physical Education
EXPH 102 **3 Credits**

This course is intended to introduce students to the history and philosophy of Physical Education and sport, the effects of society on physical education and sport, and the employment opportunities available to physical education professionals. Primary consideration will be given to the historical development of yesterday's pastimes into today's complex, institutionalized forms of sport and physical education. The course will also focus on the various philosophical variables and positions which have been influential in producing changes within the profession of physical education and in the analysis of sport in its many forms. F.

Principles and Problems of Coaching
EXPH 104 **3 Credits**

This course will provide the students with an introduction into the profession of coaching. Students will develop a base of knowledge through the study of principles and concepts from the areas of coaching philosophy, sport psychology, sport pedagogy, sport physiology, and sports management. Upon successful completion of the course, the student will have a thorough understanding and appreciation of the problems and possible solutions for those problems which are most frequently encountered in coaching, as well as the ability to apply principles of coaching to individual athletes and/or a team. S

Exercise Physiology
EXPH 201 **4 Credits**

The first course in a two-course sequence explores the acute and chronic effects of exercise on the structure and function of the body with an emphasis on the acute responses of the cardiovascular, pulmonary and neuromuscular systems. Various concepts related to physical fitness such as body composition, skill related fitness and cardiovascular fitness are introduced. The practical applications of major principles are demonstrated in a laboratory setting. Students are advised that the capability to exercise moderately and maximally may be required and that documentation of a medical examination indicating cardiopulmonary status and exercise capacity may be requested by the instructor. Prerequisites: BIO 105 and BIO 106. F.

Motor Learning
EXPH 203 **3 Credits**

This course will investigate principles of human performance and the acquisition of motor skills. Attention is devoted to reinforcement, transfer, massed and distributed practice schedules, closed and open skills, motivation, feedback, arousal, motor control systems, and retention of motor skills. Attention will also be focused on how to retrieve, read, and interpret research in general and motor learning research in particular. F.

Principles of Strength Training & Conditioning
EXPH 205 **3 Credits**

Lecture and practical sessions include principles of weight training and conditioning, orientation to different modalities, including free weights, weight machines (i.e., Nautilus), and circuit training and development of individual and group exercise programs. Students may be required to obtain medical clearance prior to participation. S.

Exercise Leadership
EXPH 206 **3 Credits**

This course will further the development of the fitness professional and prepare students for national certification exams as aerobics instructors and personal instructors. It will include a review of basic exercise standards, anatomy and physiology, kinesiology and fitness counseling. Lecture and practical activities will prepare the student for teaching, supervising and moderating group exercise sessions. Students are advised that the capability to exercise moderately and maximally may be required and that documentation of a medical

examination indicating cardiopulmonary status and exercise capacity may be requested by the instructor. Prerequisite: EXPH 201 or permission of the Department Chair. F.

Physical Education Methods I
EXPH 208 **2 Credits**
This course is a professional methods course for the physical education teacher preparation student. Content will include skill development, teaching methods, and application of skills for different age levels. Activities covered include racket sports (tennis and badminton), pickleball, archery, fencing and tumbling. S.

Physical Education Methods II
EXPH 209 **2 Credits**
This course is a professional methods course, for physical education teacher preparation students, involving team sports and dance activities. Content will include skill development, teaching methods, and application of skills for different age levels. Team sports covered may include lacrosse, basketball, flag football, volleyball and softball. Dance activities may include folk, square, aerobic and modern dance. F.

Physical Education Methods III
EXPH 210 **2 Credits**
This course is a professional methods course designed to introduce students to the "New Games" philosophy and to the many games and activities which can be played in schools. The course also includes cooperative games and initiative tasks for student participation. Students will also be introduced to field games, rope courses and other activities utilized in schools and recreational settings. Each game will be presented with emphasis on playing and teaching the rules, skills and strategies involved. F.

Kinesiology Lecture
EXPH 222 **3 Credits**
Lab **1 Credit**
This course focuses on a process of examining the anatomical and mechanical concepts required for critical assessment, description, and qualitative analysis of human motion. The laboratory component will include analysis of human motion. Prerequisites: PHYS 111. PTA: BIO 105, AHLT 101.

Adaptive Physical Education
EXPH 306 **3 Credits**
This course provides basic information on disabling conditions and how to provide physical education programs appropriate to the individuals' assessed needs. Emphasis will be on screening and assessment; identification, selection, and prescription of appropriate exercise programs; and the implementation of developmental activities, rhythmics, aquatics and games. S.

Tests, Measurements and Evaluation in Physical Education and Sport
EXPH 308 **3 Credits**
This course is designed to present to the student the principles of measurement and evaluation as applied to physical education and sport. The purpose of this course is to assist students in understanding the history and logic behind the development of tests and measurements in order that they may select and utilize instruments wisely and can interpret the results in an enlightened manner. An introduction to research in physical education and sport as well as basic statistical analyses are presented. A practical experience in administering a test and writing up the results is involved. S.

Advanced Exercise Physiology
EXPH 310 **4 Credits**
The second course in a two course sequence expands understanding of the acute and chronic effects of exercise on the renal, immune and digestive systems. Additional topics include exercise at altitude, heat and thermoregulation during exercise, fluid homeostasis during exercise and ergogenic aids. The laboratory involves the student further in practical applications and progresses the student into independent and competent performance of skills typically required of an exercise physiologist. Students are advised that the capability to exercise moderately and maximally may be required and that documentation of a medical examination indicating cardiopulmonary status and exer-

cise may be requested by the instructor. Prerequisite: EXPH 201. S, as needed.

Exercise Physiology Observation
EXPH 311 **1 Credit**
This one credit course will allow students the opportunity to observe various exercise physiology internship experiences. Sites will include Lasell Village and established facilities close to campus. Orientation to internship policies and procedures will be discussed. Prerequisites: EXPH 201 and permission of department chair (F,S)

Exercise for Special Populations
EXPH 320 **3 Credits**
This course provides the exercise physiologist with an in-depth knowledge of application of exercise principles for patients participating in adult fitness programs. It will include client characteristics, screening, and program supervision. Prerequisite: EXPH 201. S.

Organization, Administration & Legal Issues of Physical Education & Sport
EXPH 401 **3 Credits**
This course is designed to assist the student in understanding the objectives of physical education and sport, and incorporating them into a philosophy to assist in developing quality programs at the elementary and secondary levels. This course will cover all aspects of physical education and sport administration including, but not limited to, budgeting, personnel, facilities management, programs and activities. This course will also examine the major legal issues in physical education and sport. Emphasis will be on providing educationally and legally sound programs of activity that reduces the risk of litigation. F.

Pre-Practicum in Physical Education
EXPH 409 **3 Credits**
This experience provides prospective physical education teachers with opportunities for observing, assisting, and teaching physical education in the elementary or secondary school settings. F.

Clinical Practicum I
EXPH 410 **3 Credits**
An off-campus experience in clinical, corporate, or commercial setting, as appropriate. Concepts, theories, and practices learned in the classroom are applied in a supervised setting. Students must successfully complete at least 120 hours of practicum experience in addition to written assignments. Prerequisites: Satisfactory completion of required classes and consent of Department Chair. F, S.

Independent Study in Exercise Physiology
EXPH 415 **3 Credits**
Capstone course which synthesizes theories and practices of exercise physiology into one culminating and progressive exercise program for a client. Students serve as subjects, technicians, and administrators. Topics include exercise testing and prescription, exercise leadership, administrative concerns, and legal considerations. Consent of Department Chair required. F, S.

Clinical Practicum II
EXPH 420 **6 Credits**
An off-campus experience in a clinical, corporate, or commercial setting, as appropriate. Concepts, theories and practices learned in the classroom are applied in a supervised setting. Students must successfully complete at least 200 hours of practicum experience in addition to written assignments. Prerequisites: Satisfactory completion of EXPH 410 and consent of Department Chair. F, S.

Practicum I (PreK-8)
EXPH 422 **7 Credits**

Practicum I (5-12)
EXPH 424 **7 Credits**

Practicum II (PreK-8)
EXPH 426 **7 Credits**

Practicum II (5-12)
EXPH 428 **7 Credits**
This experience is a supervised practicum under the direct guidance of a teacher-certified physical educator for two eight-week sessions during the semester. The students will choose

either the PreK-8 or 5-12 levels for each session. Placements are made in consultation with the Coordinator of the teacher preparation program. F, S.

FASHION

Includes Fashion Design/Production

Pattern Generation I
FASD 101 **3 Credits**
This is an introductory course where the student first becomes aware of the relationship of pattern drafting to the three dimensional form. Its focus will be on the drafting of the original basic patterns also referred to as slopers. The skirt, pant and bodice fronts and backs will be drafted, constructed and analyzed. Emphasis will be placed on the various body contours and their relationship to the basic patterns. An original design project will culminate the course. F, S.

Pattern Generation II
FASD 102 **3 Credits**
This course is a continuation of Pattern Generation I. The more advanced basic slopers, the sleeve, torso, knit torso and lycra torso basics will be constructed and analyzed. Knit designs will be produced and emphasis placed on the various techniques required for work with stretch fabrics. Fashion Show participation required. Prerequisite: FASD 101. F, S.

Basic Clothing Construction
FASD 103 **3 Credits**
This course is the application of the techniques needed for garment construction by the designer. The focus will be on the construction of the basic garment elements, using both industry and home sewing techniques. An understanding of fashion design as a three-dimensional art form will be used to gain knowledge of various styles and details to be utilized in designing garments. Prerequisite: FASD 101, FASD 102. F, S.

Advanced Basic Clothing Construction
FASD 104 **3 Credits**
Advanced Basic Clothing Construction is a continuation of the applications and techniques learned in Basic Clothing Construction. The focus of this course will be to enhance the knowledge already gained and to take it to the next step by introducing the students to the industrial machines and equipment. The understanding of fashion design as a three-dimensional art form will continue to be used in order to expand the knowledge of various styles and details that are necessary in designing garments at a professional level.

Flat Pattern Design I
FASD 201 **3 Credits**
Emphasis will be placed on industry methods of producing patterns from the basic slopers. Dart manipulation is introduced to the student as a means of developing original design ideas. Sleeves, pockets, collars and closures will also be covered. Prerequisite: FASD 102. F.

Flat Pattern Design II
FASD 202 **3 Credits**
This course is a continuation of Flat Pattern Design I as more advanced design methods are covered. The student will learn to achieve different silhouettes and produce style variations. Grading as a means of creating a variety of sizes will be studied. Through class participation and project presentation, the student will develop a professional attitude and commitment to fashion. Fashion Show participation required. Prerequisite: FASD 201. S.

Fashion Illustration
FASD 215 **3 Credits**
Course emphasizes the techniques essential to the development of the illustrations and drawings of fashion figures and their related apparel. Theoretical elements of structure are applied to fashion illustration as well as practical exercises that assess the sensation and perception of the stylized graphic presentation. Prerequisite: ARTS 126 or ARTS 120. F, S.

Fashion Design Concepts
FASD 220 **3 Credits**
Potential fashion design ability is discovered and developed in this course by uncovering the student's creativity through the art of sketching his or her designs, thus giving them a set of guidelines for the growth of a critical eye in the

development and understanding of fashion design concepts. The student will also consider the human anatomy in order to better understand fashion design as a three-dimensional art form and will gain the knowledge of various styles and details to be utilized in designing garments. Prerequisite: FASD 215. F.

Fashion Design Internship
FASD 305 **3 Credits**
The internship course gives the student the practical training and work experience necessary to assist them in their development as a fashion trend analyst as well as a fashion designer. The internship experience will consist of a one-semester time frame. It is also recommended that this be done in the spring semester of the junior year (so that the student wishing to complete an internship could also take advantage of the our study abroad program internship offering). The course instructor will monitor the internship with feed back from the internship site supervisor and the Department Chair. The student will be required to complete a journal that will be comprised of a list of measurable goals and objectives. These goals and objectives will be a critical component of the continual assessment factor. The intent of the internship is to provide the student a theoretical approach with a structured work/learning experience. (Prerequisites: FASD 103, FASD 201 and permission of Director if applying for Study Abroad Program.)

Technical Pattern Drafting I
FASD 330 **3 Credits**
Other areas of fashion design will be covered. Accessories to garment design such as millinery, handbags, jewelry, shoes and other options will be discussed and demonstrated for selection of design projects. Each student will create a variety of prototypes for this support area. Prerequisites: FASD 202, FASD 220. F.

Technical Pattern Drafting II
FASD 331 **3 Credits**
Various specialized areas such as couture, children's and men's wear are covered in this course. Research, written and oral presentations will be required. Garments are selected, designed and constructed. This course will give the student a wider variety of design experiences and help them in selecting a later area of specialization. Fashion Show participation required. Prerequisite FASD330. S.

Draping
FASD 340 **3 Credits**
In this studio course the student will learn to use the three-dimensional form to create designs. The draped designs will be converted to flat patterns for reproduction. Emphasis is placed on more elaborate garments for this couture technique. Both full and 1/2 scale dress forms are used for design projects. Prerequisites: FASD 103, FASD 330. S.

Tailoring
FASD 350 **3 Credits**
This advanced course in fashion design garment construction focuses on the study, and design of tailored garments and men, women's, and children's fashions. Creativity and production tailoring methods are emphasized and stressed in each of the design assignments. Students will also sketch and draft designs, construct muslin and final garments. Students will research tailoring techniques and production methods for specific textiles and materials. Fit techniques are examined and expanded. Prerequisite: FASD104. F.

Portfolio Development
FASD 370 **1 Credit**
These three one-credit courses are devoted to the development of a professional fashion design portfolio as required by the fashion design industry. The portfolio will have its foundation based on a consolidation of course work, knowledge in design, illustration/drawing techniques used to express design concepts, plus the internship experience to help facilitate the structure of the portfolio. Students will have as part of their presentations, photographs, themes, and a finished product. Guest designers will act as critics and speak to the class on some of the many areas of the industry. Prerequisites: FASD 220 and Senior standing. S.

Senior Thesis Development
FASD 409 **3 Credits**
This is a studio course simulating an industry experience. This capstone project will evaluate prior fashion design information learned by the students. Included will be design development, trend forecasting, pattern drafting, writing and visual communication skills. Each student is required to develop a line or collection of complete outfits that will be completed in FASD 410 (Senior Thesis Production) The students are expected to go beyond basic designs and to challenge themselves by establishing a distinct design style. Prerequisites: ARTS 126, FASD 215, FASD 220, FASD 330 and senior standing. Co-requisite: FASD 465.

Senior Thesis Production
FASD 410 **3 Credits**
This course will be the culmination of the senior capstone project. Each student is required to produce a line or collection of complete outfits that will be featured in the spring fashion show and showcased in their personal portfolio. Each student will complete a concept statement and camera ready page for inclusion in their portfolio and the fashion show program. This is a studio course simulating an industry experience. Prerequisite: FASD 409. Co-requisite: FASD 466.

CAD/CAM Investronca I
FASD 465 **3 Credits**
This is an introductory course in computer enhanced apparel design. The focus is on computer assisted creations that are related to the fashion industry. The student will learn how to use AutoCAD™ for Apparel Design as it applies to fashion design. The course also introduces the student to the world of computer enhanced plotting and cutting. Prerequisites: FASD 330 and Senior standing. Co-requisite: FASD 409. F.

CAD/CAM Investronca II
FASD 466 **3 Credits**
This course is a continuation of AutoCAD™/ Apparel Design I. This course will focus on more advanced computer design elements. The student learns how to create and alter patterns, grade them, and enter grading rules on a computer. It will also enable the student to become familiar with the techniques of computer enhanced cutting and pattern-making as it applies to apparel production and fashion design. The cost factor will also be discussed. Prerequisite: FASD 465 and Senior standing. Co-requisite: FASD 410 S.

FASHION MERCHANDISING

Includes Fashion/Retail Merchandising

Introduction to Fashion Merchandising
FASH 101 **3 Credits**
Gives the student a basic understanding of the terms and concepts associated with the fashion and retail industry. Topics will include: environmental influences on fashion interest and demand; the movement of fashion; fashion leaders and followers; women's, men's, and children's apparel industry; foreign and domestic market centers and retail merchandising of fashion. F,S.

Fashion History*
FASH 200 **3 Credits**
This course focuses on the evolution of fashion and its impact on history and world cultures from the time of early civilization to present day. The trends and style changes and their implications on society are studied in tandem with notable creators of related times. Students will also study fashion as a cultural language with its identifiable characteristics. F,S.

Principles of Buying
FASH 201 **3 Credits**
Introduces concepts related to buying. Topics include: role of buyers; merchandising techniques; practical math; selling operations; computer applications (Lotus 1-2-3); open-to-buy; mark-ups; mark-downs; inventory analysis; pricing and dollar planning. F,S.

Textiles
FASH 210 **3 Credits**
An introduction to the essential elements of the textiles industry through the study of the fibers, production of fibers, fiber content, fiber properties, methods of weaving and knitting-

fabrics, as well as yarns and sewing threads used in the production of fabrics. Other aspects will include general information on fabric characteristics, the quality and care of finished fabrics, and developing a practical working knowledge of fabrics in relation to their particular end uses. Students will also have an opportunity themselves in burn testing of textile fabrics, observing chemical reactions to textile fabrics, and visiting a working textile mill. Prerequisite: FASH 101. F,S.

Retail Management
FASH 211 **3 Credits**
Provides the student with a better understanding of the concepts of retail management. Specific elements of these principles are discussed throughout this course. Topics will include: marketing strategies; store image considerations; the rationale behind competition; legal restraints within the industry; consumer behavior; decision making and the critical reasoning associated with retail store practices. Application of these principles will be demonstrated through role playing, oral discussion, the case study methodology, and class lectures. Prerequisites: BUSS 103 or FASH 101. F,S.

Visual Merchandising
FASH 212 **4 Credits**
This is a first-hand study of a visual approach that allows students to become familiar with the promotional aspects of merchandising, exposing them to the current concepts of visual merchandising. Topics include: display layout of a store; interior and exterior displays; the importance of mannequins; visual merchandise planning and display shop concepts. All student will participate in an off-campus program of visual presentations with area retailers. Other topics relating to the promotional aspects of merchandising such as fashion coordination, fashion showmanship, publicity, and special events planning are also explored. Prerequisite: FASH 101 or permission of Chair. F.

Visual Promotion
FASH 301 **3 Credits**
Includes a study of various promotion activities, including fashion shows, apparel/accessories advertising, fashion publicity and special events that include the development of promotional themes. Students will develop and install visual merchandising concepts, and prepare press kits that will motivate the media to afford the store or designer free publicity. Students will also prepare print presentation and train in television, video production, and broadcasting. Prerequisites: BUSS 222 or FASH 212. S.

Retail Operations/Analysis
FASH 302 **3 Credits**
A computer-driven application that represents one of the most comprehensive mergers between retail merchandise, sales management, and microcomputer technology available in the field. This course contains modules that use microcomputer applications to solve problems dealing with assortment planning; all phases of merchandising management; sales management; wage, salary, and labor administration; trading area and site analysis, retail store planning, design, and merchandise logistics; retail financial management; and, media planning. Prerequisites: FASH 201, COMP 101 and permission of instructor.

History of 20th Century Fashion*
FASH 303 **3 Credits**
This course will focus on a deeper understanding of the social, economic and technical changes that have caused an unprecedented revolution in attitudes toward dress throughout the 20th century. Various fashion shocks such as two World Wars, the impact of new fibers and manufacturing techniques, the influence of radical new designers and a succession of post-war youth explosions will be explored. Prerequisite: FASH 200 or permission of instructor. F,S.

Interior Display and Design
FASH 304 **3 Credits**
Introduces students to the basics of floor plans, evaluations, and furniture with emphasis on the planning process. Students learn to solve problems of space, volume, color, texture,

lighting, design and show. Drafting techniques will be emphasized, as are presentation skills. Prerequisites: FASH 212 and ARTS 126. S.

Fashion and Society*
FASH 342 **3 Credits**
Examines fashion in an historical context, with special emphasis on the connection between society's image of women and their roles and the changing image of women through clothing style. Prerequisite: PSYC 101 or SOC 101. S.

Internship Seminar
FASH 401 **3 Credits**
This course is taken over the whole semester and is designed to expose the student to significant and broadening experience in work preparation, simulated business activities, case studies and meetings with faculty and industry experts to refine the course learning objective. The course is divided into two components, career development and retail strategies, each of which is designed to prepare the student for a work assignment. Corequisite: FASH 403. Senior Standing.

Internship-The Field Assignment
FASH 403 **3 Credits**
This internship is a semester long assignment that includes different seasonal situations. The student holds a position with a major retailer or a fashion related situation. The field assignment provides the student with hands-on experience in the business of fashion. There are three objectives for this assignment: 1) exposure to all major areas of the fashion/retail operation, 2) first hand experience in the operation segment of fashion and or retailing, 3) acquisition of professional skills required for this ever-changing industry. Corequisite: FASH 401. Senior Standing.

FIRST YEAR SEMINAR

The First Year Seminar
FYS 101 **1 Credit**
First Year Seminar is designed to help students make a smooth transition into the Lasell College community. This will be accomplished through engaging activities involving reading, discussion, working on team projects, field trips, in-class activities, and explorations of the campus. Through the seminar students will develop close ties with faculty and student facilitators who serve not only as teachers but also as mentors and advocates for the students' academic success. F.

FOREIGN LANGUAGES: FRENCH

Elementary French I*
FREN 101 **3 Credits**
Provides students with the basic elements of French grammar and conversation; includes use of Language Lab. Open to students who do not present French for admission or who have had no more than one year of secondary school French. F 2004.

Elementary French II*
FREN 102 **3 Credits**
A continuation of FREN 101. Strong emphasis is placed on the spoken language. Introduction to French culture through readings and discussions; extensive use of the Language Laboratory. Prerequisite: FREN 101 or demonstrated competency through placement testing. S 2003.

Intermediate French I*
FREN 201 **3 Credits**
Offers an integrated approach to the study of French language, literature, and culture. Grammar review and literary discussions to develop a firm command of the language; includes use of Language Lab. Prerequisite: FREN 102 or equivalent or permission of instructor. F 2004.

Intermediate French II*
FREN 202 **3 Credits**
A continuation of FREN 201 with further emphasis on the integration of language skills with French literature and culture. Individualized materials of practical use in a student's major are incorporated. Prerequisite: FREN 201 or permission of instructor. S 2005.

French Civilization I & II*
FREN 301-302 **3-3 Credits**
Composition and conversation with emphasis on the political, social, and cultural life of France and other French speaking societies. Social problems in contemporary society are examined through readings. Conducted in French. Prerequisite: FREN 202 or permission of instructor. As needed.

JAPANESE

Elementary Japanese I*
JPN 101 **3 Credits**
Introduces students to basic elements of Japanese through a multiple approach to the skills of listening, speaking, reading and writing; includes use of the Language Laboratory. Open to students who have not had more than one year of secondary school Japanese. As needed.

Elementary Japanese II*
JPN 102 **3 Credits**
A continuation of Japanese 101. Emphasis placed on the spoken language and mastery of basic kanji characters. Includes some readings in the hiragana writing system. Extensive use of the Language Laboratory. Prerequisite: JPN 101 or permission of the instructor. As needed.

SPANISH

Elementary Spanish I*
SPAN 101 **3 Credits**
Introduces students to the basic elements of Spanish through a multiple approach to the skills of listening, speaking, reading, and writing; includes use of Language Lab. Open to students who do not present Spanish for admission or who have had no more than one year of secondary school Spanish. F.

Elementary Spanish II*
SPAN 102 **3 Credits**
A continuation of SPAN 101. Strong emphasis is placed on the spoken language. Introduction to Hispanic culture through readings and discussions; extensive use of the Language Lab. Prerequisite: SPAN 101 or demonstrated competency through placement testing. F,S.

Intermediate Spanish I*
SPAN 201 **3 Credits**
Review of grammar and its application to spoken and written Spanish. Readings and discussion of literary and cultural texts to develop a firm command of the language; includes use of Language Lab. Prerequisite: SPAN 102 or equivalent or permission of instructor. F,S.

Intermediate Spanish II*
SPAN 202 **3 Credits**
A continuation of SPAN 201 with further emphasis on integrating language skills with Spanish literature and culture. Individualized materials of practical use in a student's major are incorporated. Prerequisite: SPAN 201 or permission of instructor. S.

Spanish Civilization I & II*
SPAN 301-302 **3-3 Credits**
Composition and conversation with emphasis on the Hispanic cultures and their contribution to world civilization. Geography, history, and the artistic evolution of Spain and Latin America are presented through readings. Conducted in Spanish. Prerequisite: SPAN 202 or permission of instructor. As needed.

GEOGRAPHY

World Geography*
GEOG 220 **3 Credits**
A survey of the earth's social, cultural and economic patterns and their relationship to the physical geography of the earth. A regional approach is taken to provide a foundation for more intensive systematic studies of important environmental/political issues. F, alternate years.

GRAPHIC DESIGN

Drawing for Graphic Design
GRAP 201 **3 Credits**
This drawing course focuses on both sustained and quick-sketch poses. Using a variety of

traditional and mixed media approaches, graphic design students execute renderings while creating imagery. Students begin to evolve a personal structure and vocabulary as a vehicle for drawing that may stem from more than one source as well as individual expression. Prerequisite: Foundation Art Courses. F.

Lettering
GRAP 203 **3 Credits**
This course offering is an introduction to the art, craft, and history of lettering. Students develop the mechanical, aesthetic, and expressive skill necessary for a successful typographic logo solution. F.

Graphic Design I
GRAP 204 **3 Credits**
Graphic Design I is an introduction to the theoretical and fundamental aspects of graphic design, with emphasis on developing a working vocabulary, an understanding of process, and research. Design exercises give attention to the exploration of conceptual material, and the development of a variety of visual design ideas and techniques. Students will deal with issues concerning object translations, layout, hierarchy, and basic combinations of preliminary concepts of text and image development. Prerequisite: GRAP 201. S.

Graphic Design II
GRAP 205 **3 Credits**
Projects accentuates techniques for developing visual and oral concepts, and focus on more multifaceted sequences and groupings of work, such as multi-page assignments or sets of material meant to be used together. Prerequisite: GRAP 203. F, odd years.

Typography I
GRAP 301 **3 Credits**
This course explores preliminary exercises in composition, form, and technique. Students explore the applications of typography within the field of communications. The student will focus on a study of letterforms and spacing, typographic classifications and history, and an introduction to the concept of typographic "voice." Co-requisite: GRAP 203. S, odd years.

Typography II
GRAP 302 **3 Credits**
Students begin detailed exploration of the application of typography to a variety of forms and contexts. This is a process-oriented course aimed at developing a personal topographic "voice." Students learn to structure informational hierarchies (sequencing of typographic materials across multiple pages) while exploring both the formal and expressive qualities of type using grids and other formal devices. Projects stress practical application of typography and its effects on legibility, meaning, and composition. Prerequisite: GRAP 302. F, odd years.

Typography III
GRAP 303 **3 Credits**
This course focuses on sequencing of typographical material across multiple pages, further using grids and other formal devices. In addition the focus will carry over to the development of marketable, original and creative problem solving solutions with an emphasis on professional presentation techniques. Prerequisite: GRAP 301. S, even years.

Graphics Media/Photographics
GRAP 305 **3 Credits**
This course is an introduction to a diversity of media for the visual designer. This course includes the use of photography, with an emphasis on techniques and manipulation in the creation of images. Prerequisite: ARTS 219. F, odd years.

Poster and Image Design
GRAP 306 **3 Credits**
This course will focus on design principles that are applied to the development of producer graphics. The course will also spotlight the use of images to communicate specific, practical messages clearly, creatively and in a compelling manner for a particular audience. Prerequisite: GRAP 303. S, even years.

Sequencing of Motion
GRAP 307 **3 Credits**
This course is designed for the student to explore type in motion, sequencing, scale, and position relationships used in expressive topography. Concepts are developed on story-

board form prior to implementation in computer formats such as AutoCAD. Prerequisite: GRAP 302. F, even years.

Publication Design
GRAP 401 **3 Credits**
This course will teach students the various aspects of advertising design directly related to magazine format. Each student will develop creative and original concepts as they pertain to layout. The preparation of creative concepts will utilize principles of graphic design, typography, color and design and problem solving skills with particular attention paid to detail and an emphasis on meeting deadlines. Prerequisites: GRAP 302 and GRAP 305. F, even years.

Senior Portfolio Development
GRAP 403 **3 Credits**
This course will prepare students for job interviews by helping them compile a portfolio. Students will demonstrate their conceptual, design, craftsmanship and other skills as they assemble and refine their pieces. Working individually with a faculty member/instructor, each student will be responsible for the selection of representative pieces that will enable him or her to showcase their work and reflect on their own individual style. Prerequisite: Senior standing only. F, even years.

Senior Thesis Project
GRAP 404 **4 Credits**
This is phase one of the capstone courses. Students will select their major project in design or illustration. They will engage in individual research culminating in a statement of their philosophy of conceptual development and problem solving. Additionally this will also center on the tools that are necessary to deal with design as a business, and an opportunity for the students to clarify their own professional goals and interest in graphic design. Prerequisite: GRAP 401, Senior standing only. S, odd years.

Senior Practicum Assignment
GRAP 406 **4 Credits**
The practice provides an opportunity for the student to create work that will go into production. Students are assigned specific projects for the semester. Students interact with the site supervisor and, where appropriate, make presentations to clients, negotiate printing, create camera-ready artwork, or appropriate electronic files. This is phase two of the capstone course. The practicum assignment provides the student with hands-on experience in the business of graphic design. There are three objectives for this assignment; (1) exposure to all major areas of the graphic design operation; (2) first hand experience in the operations segment of the design; and (3) acquisition of the professional skills required in the industry. GRAP 401, Senior standing only. S, odd years.

HISTORY

World Civilization to 1500*
HIST 103 **3 Credits**
Beginning with pre-history, this survey course moves to early civilizations and then follows developments in a global context, showing interconnections between Asia, Africa, and Europe. Emphasis is placed on cultural, social, economic, religious, and political developments. F.

World Civilization Since 1500*
HIST 104 **3 Credits**
This survey course emphasizes themes of interrelatedness and mutuality of influence between East and West. Internal as well as external developments are explored. Questions of exclusiveness, intolerance, and cooperation are examined. S.

American Civilization I*
HIST 123 **3 Credits**
An examination of the chief political, social, and cultural features of American society as they have developed through the period of Reconstruction. Emphasis is on Colonial America, the War of Independence, the Constitution, and the emergence of the Republic through the Civil War. F.

American Civilization II*
HIST 124 **3 Credits**
A continuation of HIST 123 from the period

of Reconstruction to the present. Emphasis is on reconstruction, industrialization, immigration, constitutional issues, and the emergence of American foreign policy. There will be some examination of American political life in the nuclear age. S.

History of Women (U.S.)*
HIST 203 **3 Credits**
A social history of women in the United States, beginning in the colonial period and ending with an examination of twentieth century issues. Emphasis on the image of women held during these periods, in contrast to actual conditions. Contributions of women to social change and the growth of women's movements are also analyzed. F 2004.

Recent American History: 1960-to-Date*
HIST 204 **3 Credits**
Focuses on the Kennedy, Johnson, Nixon, Ford, Carter, and Reagan presidencies. Work is divided roughly into three areas: foreign affairs; domestic politics; economic, social, and cultural needs. Specific topics range from the Vietnam War to the women's movement, from the rise of divorce to the decline in education. Discussion predominates over lectures. F 2003.

African American History
HIST 207 **3 Credits**
This course explores the history of African-Americans in the United States from their African beginnings to the present. It traces the lives and status of African-Americans, enslaved and emancipated, as they confronted the barriers of legal, institutional and cultural prejudices; examines the socioeconomic and political experiences of blacks in America; and investigates strategies of accommodation, resistance, and protest in the struggle of African-Americans to gain human and first-class citizenship rights. Prerequisite: a 100 level history course or ENG 102. F 2003.

Sub-Saharan Africa After 1800
HIST 208 **3 Credits**
This survey of sub-Saharan African history explores the ongoing story of African political, social, and economic developments from the post trans-Atlantic slave trade period to the present. Includes treatment of the impact of European merchants, missionaries, and adventurers on Africa from the time immediately preceding imperialism and colonialism up through the emergence of nationalism and decolonization and liberation movements. The new nation-states, their post-colonial economies, and their developing systems of justice, education, and rule will be investigated. Finally, topics such as soil erosion, disease, conservation, famine, and Africa's relationships with the wider world will be discussed. Prerequisite: a 100 level history course or ENG 102. S 2004.

China from 1600 to the Present
HIST 209 **3 Credits**
This course is a survey of modern Chinese history with major emphasis on the period from 1800 on. There will be exploration of the notion of "modernism" in intellectual and social context and examination of traditional continuities, as well as political and economic, changes influenced by revolution down to the era of Western and Japanese imperialism and the national disintegration of China. An investigation will be undertaken of the rise of the new ruling elite, beginning with Mao and the cult surrounding him, including his impact on other parts of the world. The course will also include a brief examination of the "other" Chinas — Hong Kong and Taiwan — and their influence in the shaping of China's contemporary domestic and foreign policies. Prerequisite: a 100 level history course or ENG 102.

Latin America from the Colonial Period to the Present
HIST 210 **3 Credits**
This survey looks at Latin American history from pre-Columbian to contemporary times. Emphasis is on native cultures, the "discovery" of the New World, European presence, colonialism, imperialism, the creation of the peasantry, wars of independence, the formation of nation-states, the role of the military, slavery and racism, development and underdevelopment, the Catholic Church, liberation theology, poverty, and revolution. Major

emphasis in South America will be on Argentina, Columbia, Peru, Chile, Venezuela, and the Portuguese speaking nation of Brazil. The course will also include examination of foreign intervention and inner instability in Mexico, including struggles for democracy, economic rights, and social justice. In the Hispanic Caribbean and Central America, especially, Cuba, Puerto Rico, Dominican Republic, Guatemala, Belize, Costa Rica, Nicaragua, and Panama, land and labor systems, gender relations, race and ethnicity, and varied forms of rule will be discussed. Prerequisite: a 100 level history course or ENG 102. F 2004.

The Middle East and the Islamic World Since 1800
HIST 211 **3 Credits**

This course looks at the Middle East and its relations with the wider world from the appearance of Napoleon to the present. Among the topics that will be treated are attempts at reform and modernization in the Ottoman Empire, the impact of Western imperialism on the region as a whole, twentieth century developments in the area, including nationalism, pan-Arabism, pan-Islamism, the cult of the personality, coup, revolution, Zionism, and the Palestinian-Israeli confrontation. The economic and social impact of oil, the influence of fundamentalism, and the Great Power rivalry down through the position of the United States toward the area will be investigated. The efforts of Iran to move away from and Turkey to gain acceptance in/by the contemporary world, as well as the shifting attitude of Egypt toward modernity will be examined. Finally, connection between the region and the rest of the Islamic world will be explored. Prerequisite: a 100 level history course or ENG 102. S 2005.

Revolutions and Revolutionary Thought*
HIST/IDS 231 **3 Credits**

An analysis of many types, facets, and styles of revolution, including political, cultural, and scientific meanings of the concept. The readings are taken from literature as well as from history and the social sciences. S 2005.

Modern Japan: History and Culture*
HIST/IDS 321 **3 Credits**

A brief survey of Japan from earliest times to the present, with emphasis on her contacts with the West in the last four centuries and her development as a world power. Much consideration will be given to Japan's unique cultural heritage and language, with short readings in classic and contemporary literature and films. Prerequisite: See NOTE below. As needed.

Special Topics in History*
HIST 323 **3 Credits**

Explores a single topic for the entire semester. Possible topics include Islamic Civilization; India in the Twentieth Century; Nationalism and Imperialism in the Last Two Centuries; United States and the World in the Twentieth Century; The African-American in the Development of the United States. May be repeated for credit provided the topic is different each time. Prerequisite: See NOTE below. As needed.

The Intellectual Origins of Western Civilization*
HIST 325 **3 Credits**

Traces the roots of modern western thought from ancient Greece through the Enlighten by discussing and analyzing selections from the writings of major European thinkers. Seminar focuses on dominant figures representative of an historical epoch and examines their ideas in light of existing and future political, social, economic and intellectual developments. Prerequisite: See NOTE below. As needed.

Europe and the World in the Age of Expansion*
HIST 330 **3 Credits**

An examination of political, economic, social, scientific, and religious developments which contributed to European desire for land and power, and also to fantasies and phobias directed by European conquerors toward those whom they subdued and subjected to Western rule. The reaction toward the white Westerners on the part of those exploited will also be explored. The period covered will be from the mid-fifteenth century through the eighteenth

century. Prerequisite: See NOTE below. As needed.

The Developing World Since World War II*
HIST 332 **3 Credits**
An investigation of liberation movements and development issues in Third World countries during the past half century. The reaction toward former Western oppressors will be examined. Internal difficulties, especially those of political and economic natures, will be explored. Major emphasis will be on the Middle East, South Asia, China, Korea and minorities in the United States and Great Britain. Prerequisite: See NOTE below. As needed. S 2005.

The Nature and Meaning of History*
HIST 352 **3 Credits**
The first half of the course examines selective theories of history from Herodotus through Braudel. The second part of the course investigates closely the historiography of a single topic according to student interest. Readings will be selected to introduce the student to interpretive issues surrounding the selected topic. The perspectives of several practicing historians will be considered. Requires a research paper of some substance. Prerequisite: Intended as a capstone course for history minors; open to others who have successfully completed at least three history courses and have the permission of the instructor. Prerequisite: See NOTE below. As needed. F 2004.

NOTE: Prerequisite for all 300 level history courses any 200 level history course or the permission of the instructor.

HONORS

Honors Colloquium
HON 101 **1 Credit**
The main component of the course will be a series of presentations by selected faculty members who represent a variety of academic disciplines in the college. Students will work on group projects. All class sessions will be discussion-based and interactive. F,S.

Honors Seminar I — Leadership
HON 205 **3 Credits**
This course will explore recognized models for effective leadership in selected fields and careers. Potential areas will include: Science, the Arts, Health, Education, College and Community Service, Business, Politics, Law, and Government. The seminars will involve guest speakers, forum discussions, and the Internet. Honor student participants will be actively involved in course content and recommendations. This course will include a service-learning component. A reflective project will be completed on identified leadership areas, blended with the qualities and characteristics of more effective leaders. Prerequisite: HON 101 or permission of Honors Program Director. F.

Honors Seminar II — Interdisciplinary Topics
HON 305 **3 Credits**
This course is designed for Juniors in the Honors Program. It will involve close study of an interdisciplinary topic and include research. Students will share responsibility for the design of class sessions, including facilitation of class discussions and presentation of research. Topics will vary each year. Prerequisites: Junior status, HON 101 and HON 205, or permission of Honors Program Director. F.

Honors Capstone
HON 401 **1 Credits**
This course is designed for seniors in the Honors Program only. It will be linked to the capstone course in each student's major. All seniors in the Honors Program will meet once a month both semesters to discuss their work in their major capstone courses and to reflect on their academic development. Topics for discussion will include research methods and problems and the writing process. Students will report on progress with individual projects and make presentations of their capstone work and academic development, culminating in public presentations at the end of the semester. Prerequisites: Senior status, all Honors core courses complete, or permission of Honors Program Director. F,S.

HOSPITALITY MANAGEMENT

Includes Hotel Management and Travel/Tourism Management

Introduction to the Hospitality and Tourism Industry
HTA101 **3 credits**

This course examines the Hospitality and Tourism industry with emphasis on its business functions and how they integrate into the organizational goals of this industry. The infrastructure and interrelationships of lodging, travel, tourism, and food service organizations will be examined. Career opportunities, current operational issues, and emerging trends in hospitality and tourism will be explored. F.

Practicum I
HTA 103L **1 credit**

Students learn practical skills in facility operations and management, food and beverage service, inventory control, cost control, reservation systems, serving client needs by working ten hours a week over a five-week period during the semester. This can be done at Lasell Village, or any other service facility designated as a connected learning site. This must be done under supervision of a responsible employee and an HTA faculty member. Prerequisite: Sophomore standing. F.

Practicum II
HTA 104L **1 credit**

Students continue to gain practical experience in their field of study by working ten hours a week over a five-week period during the semester. This is done at a connected learning facility under the supervision of a responsible employee and an HTA faculty member. Prerequisite: Sophomore standing. S.

Food and Beverage Management and Lab
HTA 111 **4 credits**

An overview of restaurant and food service management with a focus on service. Topics will include menu planning, food production systems, wine and beverage, catering, dining room operations, personnel and sanitation. Field trips and guest speakers will be scheduled during the semester. The lab consists of hands-on experience in food preparation under the direct supervision of the Food Service Director. Students will work side-by-side with experienced professionals and learn the details of working in a commercial kitchen. F, even years.

Front Office and Guest Service Management
HTA 122 **3 Credits**

An overview of front office operations with analysis of the workflow related to forecasting, reservations, registration, checkout, guest accounting and night audit functions. Effects of management decisions on customer satisfaction will be discussed in class, and case studies will focus on the challenge of running a profitable hotel while providing quality service. S.

Strategies for Meeting Planning
HTA 125 **3 credits**

Provides an overview of conference planning and group coordination as it relates to the sale and final contract. Site evaluations will be analyzed as they relate to group needs. Emphasis will be placed on the development of a group resume agenda illustrating the interdependence of hotel departments and the role of communication in the service sector of the hotel industry. F.

Convention Sales and Group Planning
HTA 218 **3 credits**

An examination of the basic skills and techniques needed to develop accurate meeting budgets. Students will be provided with instruction and practice on negotiating with suppliers and service contractors, i.e., hotels, airlines, car rentals, design companies, entertainment, security, signage, ground transportation companies and sponsors. Analysis of service options, contractual and legal liability issues, cancellation clauses and penalties will be covered. Prerequisites: HTA 122 and HTA 125. S.

Travel Reservations/Fares & Ticketing
HTA 220 **3 credits**

This course provides an opportunity for hands-on training in basic computer skills on several major airline systems with emphasis on building the passenger name record, fare

quotes, itinerary pricing, automated ticketing and boarding passes, and auxiliary functions. This course uses the SABRE reservation system. Focus is given to basic principles of fare construction — domestic and international. Manual and automated ticketing procedures will be studied as well as the completion of all accountable and non-accountable documents.

Travel Industry Procedures
HTA 222 **3 credits**
This course provides opportunities for demonstrations and practice workshops on sales techniques, business communications, travel office procedures and agency finances. Building on their previous course work, students explore marketing strategies in the corporate and leisure environments. Topics also include issues related to industry liabilities, travel for the disabled, the senior citizen, and planning and operating group travel. Prerequisite: HTA 101. S.

Facilities Design and Management
HTA 223 **3 credits**
Surveys development, design and renovation of hotels and restaurants. The back-of-the-house areas of engineering and housekeeping will be studied in detail. Additional topics will include loss prevention, fire protection, fiscal responsibilities to hotel owners, and environmental protection issues. Field trips to local hotels will be scheduled. F, even years.

Advanced Food and Beverage Management
HTA 224 **4 credits**
Examines the details of food and beverage management, with an emphasis on running a profitable operation. Topics will include purchasing, receiving, storage, production, and cost control. Case studies will be incorporated into class discussions. The lab consists of hands-on-experience in food preparation under the direct supervision of the Food Service Director. Students will work side-by-side with experienced professionals and learn the details of working in a commercial kitchen. Specific topics will include hot and cold food preparation, bakery production, safety and sanitation, receiving, inventory, and catering. Prerequisites: HTA 111 and BUSS 201. S, odd years.

Travel Destinations — Western Hemisphere
HTA 227 **3 credits**
Examines the major characteristics of tourist destinations throughout the Western Hemisphere, including Canada, United States, Central and South America, and the Caribbean. Special emphasis will be given to the following: analysis of the attraction, accessibility, tourism infrastructure, historical and cultural aspects, terrain, climate and its influence on tourism. Prerequisite: HTA 101. F.

Travel Destinations — Eastern Hemisphere
HTA 228 **3 credits**
Examines the major tourist destinations in the Eastern Hemisphere including Europe, Asia, Africa, Australia, New Zealand, and the South Pacific Islands. Topics will include: climate and its influence on tourism, topography, political structures, and economic situations. Special emphasis will be given to accessibility, tourism infrastructure, historical, and cultural aspects. Prerequisite: HTA 101. S.

Business, Hotel & Travel Law
HTA 301 **3 credits**
An integrated presentation of contract, agency and tort concepts as they apply to the legal aspects of hotel, food service and travel/tourism management will be studied. Appropriate federal, state, and local cases, statutes, and other materials will be examined. Prerequisite: 2 HTA courses. S.

Marketing Hospitality and Tourism
HTA 305 **3 credits**
Examines the development and management of marketing the complex service organizations of the hospitality and tourism industry. Strategies and techniques for understanding service marketing, developing the marketing plan, internal and external promotion, targeting primary and secondary markets, product and market segmentation, and managing the marketing function are emphasized. Prerequisites: HTA 218 or HTA 222. S.

Special Events Planning
HTA 322 **3 credits**
This course explores the complex area of special event planning, including social, business events, retail promotions, meetings, conventions, benefits and other public events. The course will attempt to provide students with a basis for using research as a tool to plan and organize special events. The class will work towards understanding and practicing the five important elements of successful event planning such as Budgeting, Site-Selection, Food and Beverage, Promotions, and Site Logistics. This course requires the execution of a successful event. F.

International Meeting Planning
HTA 325 **3 credits**
This course focuses on the expectations of international attendees, government regulations, security issues and protocol. Marketing to international attendees will be examined and emphasis will be placed on strategy formulation and implementation relating to meeting planning in other countries. The final project will incorporate involvement with the Center for English Studies student population at Lasell. Prerequisites: Junior standing, HTA 125, HTA 218, or permission from Department Chair. S.

Seminar on Hospitality, Travel and Tourism Administration
HTA 401 **3 credits**
A capstone course in Hospitality and Tourism Administration that focuses on current trends and issues in the service industry. Operational and theoretical topics will be explored through a variety of readings, case studies and class discussions. Students will complete an applied thesis or practicum project in an area related to their special hospitality and tourism interests. Prerequisite: Senior Standing. S.

Managing Quality in Hospitality and Tourism
HTA 402 **3 credits**
This course will explore the application of TQM (Total Quality Management) theories and techniques in hotel, travel and tourism operations with a focus on organizational effectiveness. Case studies and real-life examples will facilitate student synthesis of previous knowledge with the principles of service quality, and excellence. Prerequisites: BUSS 224 and MATH 208. F.

Baccalaureate Internship & Seminar
HTA 420 **6 credits**
Hotel, Travel, Convention & Meeting Planning students are involved in practical on-the-job experience (250 contact hours) in a professional environment. Each student will develop a learning contact with the site supervisor and faculty member that includes an internship-related project based on his or her area of concentration. Evaluation of the internship experience is based on performance of the student as reviewed with the employer, faculty member, and student at the completion of the internship. Prerequisites: Senior standing and approval of faculty advisor. F,S.

Honors Internship
HTA 422 **3 credits**
Provides additional internship opportunity (150 contact hours) in a professional environment. The work experience must include leadership responsibilities or a formal internship training schedule. A faculty member will communicate regularly with the student's employer. Evaluation of this internship experience is based on performance of the student at the completion of the internship. Prerequisites: Senior standing and approval of Department Chair. F,S.

HUMAN SERVICES

Introduction to Human Services*
HS 101 **3 Credits**
This course encourages an examination of one's own value system, motivations and interests in relation to the wish to pursue a career working with people. Students are introduced to the history and development of the field: the concept of the social welfare system; resources and services offered by a range of community agencies; a model to understand social and psychological problems; and interventions to address social needs (interventions

range from individual case management and counseling to community organizing and planning). The course highlights a social justice base to human service work. A service learning requirement enables students to test out their interest and apply the concepts learned in class. F,S.

Foundation Internship
HS 215 **3 Credits**
Provides human service students the opportunity to experience field work. Training in the skills by which students can offer direct and indirect assistance to the client population is provided. Prerequisites: HS 101, HS 219 (or concurrent.) Corequisites: HS 217 and permission of Internship Coordinator. F,S.

Foundation Seminar: Theory and Practice
HS 217 **3 Credits**
Taken concurrently with the human services internship and provides a forum for discussing the internship experience. This course has been designated as writing intensive, requiring students to reference sources in relation to a topic related to the internship experience. Students build the skills necessary to offer direct and indirect assistance to clients. Prerequisites: HS 101 and HS 219 or concurrent. Corequisites: HS 215 and permission of the Internship Coordinator required. See Academic Standards p.88 item 5. F,S.

Case Management and Counseling Skills*
HS 219 **3 Credits**
This course builds and refines core direct "micro" practice skills related to the multiplicity of human service worker's roles from case manager to counselor. The "problem solving method" is emphasized as it applies to work with a wide variety of populations. The course relies heavily on in-class exercises and video taping in which students have the opportunity to practice relationship building, interviewing, assessment, intervention, evaluation and termination skills. Prerequisites: PSYC 101 and HS 101. F,S.

Advanced Internship I
HS 415 **3 Credits**
Seniors who have met program requirements will spend 150 hours this semester in an approved supervised internship. Prerequisites: HS 215, HS 217, and permission of the Internship Coordinator; Corequisite: HS 417. See Academic Standards statement p.88 item 6. F.

Advanced Seminar: Intervention Strategies
HS 417 **3 Credits**
This course is to be taken in conjunction with the internship. Students will integrate theory learned throughout their college career with their field work experience. The seminar will focus on an analysis of the systems in which students are interning, and cases and tasks assigned to students in their field placements. The seminar will help students identify and develop a research topic and require them to review the literature on a topic related to their internship. Corequisites: HS 415 and permission of the Internship Coordinator. F.

Advanced Internship II
HS 425 **3 Credits**
This internship experience is a continuation of the HS 415. Students spend 150 hours this semester working in an approved supervised field site. Prerequisite: 415; Corequisite: HS 427. See Academic Standards statement p.88 item 6. S.

Advanced Seminar: Integration and Application
HS 427 **3 Credits**
This course is taken in conjunction with the HS 425 internship and is a continuation of the previous semester's advanced seminar. Students will continue to integrate theory with practice. Emphasis, this term, will be placed on further developing professional writing skills as students prepare to enter the field. This is an intensive writing course. Prerequisites: HS 415 and HS 417; Corequisite: HS 425. S.

HUMANITIES

Themes in American Culture*
HUM 101 **3 Credits**
An exploration of the diversity of American life. Topics may include the American media, urban life, political activity, the American family, the immigrant experience. Designed for students for whom English is a second language. The course is required for students who need to develop communication skills in English. Enrollment preference will be given to students in ENG 098, ENG 099, and ENG 103. Other students may enroll with the instructor's permission. F 2003.

INTERDISCIPLINARY

Art of Choosing a Career*
IDS 103 **3 Credits**
Course utilizes a variety of assessment techniques to assist in career and life-planning issues. Students receive ongoing, individualized consultations that assist them in integrating the information they are assembling about themselves and existing career options. Course includes an overview of the role of "work" in one's life. The process of selecting a career will aid students in choosing a major program of study. Students are expected to commit to approximately 25 hours of fieldwork assignments in addition to scheduled class time.

Aesthetics*
IDS/ENG/PHIL 202 **3 Credits**
Creativity, interpretation, expression, style, symbolism, evaluation, art, and society — all from the philosophical perspective. Students are exposed to a variety of approaches to the question "what is beauty?" The arts and everyday experiences are examined in an effort to answer the question about beauty, as well as other questions such exploration raises. Course fulfills either philosophy or literature requirements of specific programs. Prerequisite: ENG 102. As needed.

Existentialism*
IDS/ENG/PHIL 203 **3 Credits**
An examination of such questions as: "who am I?"; "what relationship(s) do I have with myself?, with others?, with the universe?" Readings are taken from Kierkegaard, Nietzsche, Hiedegger, Buber, Jaspers, Sartre, and others. The influence of existentialism on psychology, society, art, religion, and politics is explored. Course fulfills either philosophy or literature requirements of specific programs. Prerequisite: ENG 102. As needed.

Philosophies of Love*
IDS/PHIL 204 **3 Credits**
An investigation of affectivity centering on different meanings of the emotion "love" including friendship, spirituality, ecstasy, and romance. A philosophical inquiry into the person-as-sexed, freedom, choices, responsibility, object, subject, and authenticity. Readings from Plato to Robert Solomon. As needed.

Knowing and Reality: East and West*
IDS/PHIL 208 **3 Credits**
A comparative analysis of eastern and western perception of reality in philosophy and literature, beginning with an historical overview of theories of knowledge and truth as well as the psychological factors in learning. Prerequisites: PHIL 101 and PSYC 101. As needed.

Mathematics Applied to Science*
IDS/MATH 210 **3 Credits**
How large is the earth? How far away are the planets? What rules govern the inheritance of traits? How do forces interact to bring order to our world? Scientists have investigated these and a myriad of other questions since ancient times, and mathematics has often held the key to the answers. This course provides a review of fundamental mathematical concepts such as probability, trigonometric relationship and algebraic systems, and explores the ways in which these techniques have been applied to investigations in astronomy, genetics, physics, and chemistry. Prerequisite: MATH 104.

Global Ecology*
IDS 211 **3 Credits**
During this course, students will examine the basic principles of ecology and the problems encountered in making public policy decisions relevant to environmental issues. The class will focus on strategies that mitigate the conflict between environmental protection and economic growth. Topics to be covered will include: ecosystem dynamics, human population growth, human interactions with the environment, natural resources and pollution, global energy use, and the environmental link between economics, politics and human health. A research paper, possibly in the form of a group project, will be required. Prerequisite: At least Sophomore standing or permission of the instructor. F.

Examining and Developing Leadership*
IDS 212 **3 Credits**
This course involves an analysis of leadership components and styles with a particular emphasis on women's styles. The course is divided into two segments: the first considers issues of self-esteem which effect one's ability to lead; and the second segment focuses on a selection of women leaders and the components of leadership which they demonstrate. Special focus will be placed on communication and the role of mentors.

Clinical Practicum I
IDS 216 **1 Credit**
This course is designed to meet the individualized goals of students who could benefit from a clinical experience apart from (or in addition to) standardized, required, clinical affiliations. Specifications of each experience including duration, goals and objectives, site selection and credit hours, will be established by the student, ACCE (if appropriate), and program chair of the respective department. Prerequisites: Permission of the respective program chair and ACCE.

Revolutions and Revolutionary Thought*
IDS/HIST 231 **3 Credits**
An analysis of many types, facets, and styles of revolution, including political, cultural, and scientific meanings of the concept. The readings are taken from literature as well as from history and the social sciences.

Topics in Contemporary Science*
IDS 302 **3 Credits**
An exploration of current issues providing the critical, yet sympathetic, perspective of non-scientists. Topics may include: AIDS, the environment, biotechnology, nuclear energy, biochemical warfare, uses of artificial intelligence, contributions of women in science. Prerequisite: At least Junior standing or permission of the instructor. (Also listed as SCI 302) S as needed.

Revolutions in Science*
IDS/SCI 305 **3 Credits**
A historical look at science over the past five centuries, focusing on the revolutionary breakthroughs which have occurred and the various human perceptions of them. Students will learn how major shifts in scientific thought influenced religious, social, and political standards of the time. Possible topics: the Copernican revolution, the revolution in the physical sciences (Kepler, Gilbert and Galileo), the Newtonian revolution, the chemical revolution (Lavoisier), evolutionary theory (Darwin and Wallace), Einstein and relativity. Prerequisite: At least Junior standing or permission of the instructor. S as needed.

Modern Japan: History and Culture*
IDS/HIST 321 **3 Credits**
A brief survey of Japan from earliest times to the present, with emphasis on her contacts with the West in the last four centuries and her development as a world power. Much consideration will be given to Japan's unique cultural heritage and language, with short readings in classic and contemporary literature and films. Prerequisites: Any 200 level English and history course.

Lifestyles and Human Behavior*
IDS 344 **3 Credits**
Focuses on the benefits of a healthy lifestyle and the interactive principles of human behavior. Topics include exercise adherence and

maintenance, weight management, smoking cessation, and stress management. Prerequisite: PSYC 101. F 2003.

Selected Topics on Women's Issues*
IDS 350 **3 Credits**
An interdisciplinary course that focuses on selected topics of importance to women. Sample topics include: The Debate over Reproductive Rights — What is Really at Stake?; Women in Unusual Professions; A Cross-Cultural View of Women's Standing; etc. Prerequisites: SOC 102 or HIST 203 or PSYC 303. S, alternate years.

Internship Seminar
IDS 399 **1 Credit**
This seminar helps students to develop objectives and identify potential sites for the senior internship. Topics will include the application of liberal arts course work to a professional career and the development of skills necessary to locate an internship. Prerequisite: Junior standing, Humanities and IDS majors only. S.

Field Experience
IDS 400 **4 Credits**
Individually arranged participation of 12-15 hours per week in a work setting related to the student's area of interdisciplinary concentration. Primary area of responsibility rests with the student in identifying and pursuing his/her areas of interests, in consultation with his/her team of faculty advisors. Each student is monitored during the field experience and must complete a related written project assigned by his/her team of faculty advisors. Evaluation of the field experience is based on student performance as reviewed with the employer, faculty members, and student at the completion of the experience. Prerequisites: Senior standing, approval of faculty advisors, IDS 399, Humanities and IDS majors only. F.

Seminar in Interdisciplinary Studies*
IDS 420 **3 Credits**
Capstone course that focuses on the role of different disciplines in approaching the acquisition of knowledge and the solution of problems. Course will be team-taught and focus on a contemporary issue that requires an understanding of the social sciences, humanities, mathematics, and the natural sciences. Prerequisites: Senior standing, approval of faculty advisors, Humanities and IDS majors only. F.

Seminar: Dimensions of Women's Lives in the 21th Century*
IDS 425 **3 Credits**
An interdisciplinary course that focuses on the anticipated opportunities and challenges facing women in the next century. Guest speakers and individual interviews with women will provide a basis for students to formulate hypotheses regarding the challenges and opportunities facing them in the future. Prerequisites: HIST 203 and Junior standing. F, alternate years.

Independent Senior Project*
IDS 430 **3 Credits**
Students will work independently with their Department Chair and other faculty in the design and completion of an advanced senior-level project. Appropriate topics for projects emphasize development of leadership skills and professional development goals. Prerequisites: Senior-level standing and good standing in the Honors Program.

LEGAL STUDIES

Introduction to Legal Studies*
LS 101 **3 Credits**
This course is designed to provide students with an introduction to the law. Students will be introduced to the basics of the legal system in the United States including its organization and its operation. The course will cover the major areas of law practice and the legal principles that apply. Legal concepts will be explained and legal terminology defined. F.

Legal Aspects of Sport
LS 201/SMGT 201 **3 Credits**
This course is an exploration of the relationship of the law to organized secondary school, collegiate and professional sports. It provides an overview of a wide range of legal principles that relate to the sports management field. Prerequisite: SMGT 101 or LS 101.

Legal Research and Analysis
LS 202 **3 Credits**
This course is designed as an introduction to legal research and analysis. The focus is on the legal research process, not just the components or sources of law. Students will learn to perform legal research in the library and on the computer. The course will address the role of research in resolving legal issues as a whole. Prerequisite: LS 101. F.

Constitutional Law*
LS 203 **3 Credits**
This course serves as an introduction to American constitutional interpretation. Topics to be covered include legal precedent, legal issues surrounding the executive and legislative branches of the federal government, the role of the Supreme Court as a political institution, and the Court's interpretations of issues dealing with the Bill of Rights to the present. Prerequisite: POLS 101. S.

Criminal Law*
LS 204 **3 Credits**
This course examines the history and contemporary practice of criminal law. Topics include the purposes of the law, categories and general features of crime, elements of criminal offenses for prosecution, and categories of defenses. Prerequisite: LS 101 or CJ 101. Alternate S.

Legal Environment of Business
LS/BUSS 205 **3 Credits**
Provides a working knowledge of everyday law as it applies to business and personal needs. The focus is primarily on contract law and property law. F, S.

Law of Commercial Transactions
LS/BUSS 206 **3 Credits**
Subjects include: Articles II, III, and IV of the Uniform Commercial Code, corporations, agency, and insurance law. Prerequisite: BUSS 205. As needed.

Legal Writing and Reasoning
LS 301 **3 Credits**
This course focuses on the development of fundamental skills necessary for successful employment as a paralegal, such as drafting correspondence, developing various documents and preparing legal memoranda. It looks at legal research, writing and reasoning as a continuum, since the results of nearly all legal research will be submitted in written form. Legal writing is examined as a three step process. The steps consist of identifying the documents' purpose, audience and constraints; developing a structure and draft; and editing and rewriting. The course also covers ethical dilemmas that may arise in legal practice. Prerequisites: LS 101 and LS 202. S.

Domestic Violence*
LS 303 **3 Credits**
This course is designed to introduce the student to the basic concepts of the law of domestic violence. In addition, this course will examine the role of violence in today's society among family members. Topics that will be covered include child abuse, partner abuse, and elder abuse. Prerequisite: LS 101, CJ 101 or any introductory social science course. Alternate S.

Litigation Practice
LS 304 **3 Credits**
This course is designed to provide instruction pertaining to key areas of litigation. These areas include interviewing, document handling, preparing evidence, interacting with clients, attending trial and others. Prerequisite: LS 301. S when offered.

Comparative Law and Legal Systems*
LS 305 **3 Credits**
This upper-level course will introduce students to the complex issues involved in comparing the various laws and legal systems around the world today. The course will focus on the main legal systems in terms of the structure and sources of their laws and against the historical and political background in which these laws were formed. Prerequisite: LS 101. F when offered.

Alternative Dispute Resolution*
LS 306 **3 Credits**
This course will compare and contrast the adversary system of American law, with the Alternative Dispute Resolution movement including institutions, processes, costs, theo-

retical approaches and justifications, and historical developments. Alternatives to litigation such as mediation, arbitration, mini-trials and others will be examined. Prerequisite: LS 101 or CJ 101 or any introductory social science course. S when offered.

Tort and Personal Injury Law
LS 307 **3 Credits**
This course is designed to give the student a basic overview of concepts in tort and personal injury law. Topics to be covered include: defamation, negligence, intentional torts, and general personal injury law. Prerequisite: LS 101. F when offered.

Property Law
LS 308 **3 Credits**
This course will provide a study of the tenets of real estate and property law. Basic principles of transactions involving real estate and ownership of property will be examined. Prerequisite: LS 101. S when offered.

The American Court System*
LS 311/CJ 311 **3 Credits**
This course will provide students with a working knowledge of the major structures and basic legal concepts that underlie the criminal courts. In addition, the course will cover the assumptions underlying the rules of criminal procedure, how they evolved, and the goals they hope to achieve. Students will also learn how the dynamics of the courtroom and the criminal justice system itself affect the actual application of the law. Prerequisite: POLS 101. (POLS 201 also accepted as a co-requisite.) F.

Philosophy of Law*
LS 320/CJ 320 **3 Credits**
This course will explore selected philosophical issues in law. Topics include human and civil rights, personal autonomy and the right of the state to regulate conduct, the extent to which an individual's rights should be sacrificed for the common good, and other concepts of justice. Prerequisite: POLS 210. F when offered.

Evidence
LS 325 **3 Credits**
This is an upper-level course that provides a detailed examination of the law of evidence. Topics will include types of evidence, principles of exclusion, evaluation and examination of evidence, competency of witnesses, and the rule against hearsay evidence and the exceptions to this rule. Prerequisite: LS 101 or CJ 101. F.

Justice Studies Internship and Seminar
LS 401/CJ 401 **4 Credits**
This course provides an opportunity for Legal Studies students to participate in an individually arranged, college-supervised internship for approximately 12 hours per week in a professional work setting related to the student's interest. Each student is monitored during the internship by the faculty advisor and will attend a corresponding classroom seminar each week. Prerequisite: Approval of Department Chair. F.

Selected Topics in Justice and Law*
LS 402 **3 Credits**
This upper-level course is designed to identify and discuss issues of justice in society today, including but not limited to issues of gender, race, and other relevant historical and contemporary political issues and movements. Prerequisite: Permission of the Department Chair. S.

Sociology of the Law*
LS 415/CJ 415 **3 Credits**
This course will examine law as a social institution, social processes in the creation and enforcement of law; the professions of law, and law as a product and producer of social change. Students will examine contemporary legal systems and public policies to determine whether they are consistent with the principles they proclaim. As an application of this type of analysis, the students will examine how citizens perceive crime in the United States and what factors influence those perceptions. Prerequisite: Junior or senior standing. S when offered.

MANAGEMENT INFORMATION SYSTEMS

Web Programming and Design I
MIS 205 **3 Credits**
This course offers an introduction to the development of web pages using a state-of-the-art HTML editor and Web application development and management tool. Students will learn how to import existing HTML created web pages for editing purposes as well as author dynamic web pages. Prerequisites: COMP 101 or 103. Recommended Prerequisite: COMP 302. F.

Web Programming & Design II
MIS 206 **3 Credits**
The emphasis of this advanced web programming and design class is on the construction, promotion, and maintenance of a student built web site. Each website will be a minimum of 10 pages and will include links, graphics, frames, CGI, calendar, and tables using original photographs taken by the students. Prerequisites: COMP 101 or 103, COMP 302, and MIS 205 with minimum of C. S.

Systems Analysis and Design
MIS 207 **3 Credits**
This course is a detailed look at the process of systems analysis. This important business function is the process of analyzing, designing, and developing computerized information systems. Such systems enable organizations to make better and more informed decisions. Topics include the systems development life cycle, understanding IT and its impact on business decisions, tools and techniques used to perform the systems analyst function and other relevant issues. Prerequisite: COMP 101 or 103 and MIS 101 with minimum of C. F.

Introduction to Business Programming
MIS 210 **3 Credits**
This course provides students with visual system development concepts for business application systems. Emphasis will be placed upon solving problems using a visual language program such as Visual Basic. Prerequisites: COMP 101 or COMP 103. F.

Management Information Systems
MIS 212 **3 Credits**
This course will take a managerial approach to information technology concepts and applications. Given the pervasiveness of computer technology in today's world, professionals in various fields of endeavor often have a major responsibility for determining their organization's information needs and for designing and implementing information systems that support those needs. Students will study concepts and relevant issues related to information technology with the goal of understanding how it can be effectively used to improve their organization's overall effectiveness and increase its level of success. Prerequisites: COMP101 or 103, BUSS101. F. S.

Data Communications and Networks
MIS 301 **3 Credits**
This course is an introduction to data communications, design of communications networks, and organizational impacts of data communications and networking. Following completion of the course, the student will have acquired an understanding of the fundamentals of data communications and networking, including hardware, software, and data transmission media. Network management issues will also be covered, such as network design and implementation, security issues, impact of the Internet, etc. Prerequisite: COMP 101 or 103 and MIS 101 with minimum of C. S.

Database Management Systems
MIS 303 **3 Credits**
This course is a detailed study of database applications and theory, examining a wide variety of database applications. Leading database software will be used to gain an understanding of file management, user interface design, file processing, and other relevant aspects of database management systems. Prerequisites: COMP101 or 103, C or better. Recommended Prerequisite: MIS 212. F

Special Topics in Information Technology
MIS 403 **3 Credits**
This course addresses topics in computer and information technology not covered in the standard course list. Potential topics might be specialized areas such as expert systems, artificial intelligence, technical writing, or a recently emerging programming language. Prerequisites: COMP 101 or 103 and MIS 101 with minimum of C. S.

Information Resource Management
MIS 410 **3 Credits**
This is a capstone course for students majoring in Management Information Systems. The primary tool used in this course will be case studies. Prerequisite: Senior Level Standing. S.

Internship Seminar
MIS 479 **1 Credit**
This seminar will assist students in planning their internship, including potential sites. Securing an internship for the following spring or fall is the main objective for each student enrolled in the seminar. As a part of the course, students will develop resumes appropriate for use in securing internships, become familiar with appropriate interviewing techniques, and visit a job fair. The following are also to be part of the covered topics: networking, career development, and issues in the workplace. The course must be completed before students begin their internships. Prerequisite: Senior standing and permission of the Department Chair. F.

MIS Internship
MIS 480 **3 Credits**
This internship is scheduled to take place during the second semester of the senior year. Students serve as interns, at the site approved from the seminar course taken in the prior semester, for a total of 144 hours over a 12-week period, done concurrently with on-campus course work as shown in the curriculum. Detailed reports and other written requirements are to be submitted when due during and at the conclusion of the internship. The internship coordinator monitors each student's performance and visits each internship site as needed. Prerequisites: MIS 479 and a 2.5 cumulative average in all MIS prefix courses. S.

MATHEMATICS

Students receive initial placement into Math 103, 104, 203, 205, or 206. Any student placing into a higher-level math course than the one stated as a prerequisite for a given course has met that prerequisite upon completion of the course (at the required grade stated in the prerequisite).

Introductory Algebra*
MATH 103 **3 Credits**
An introduction to algebra beginning with a brief review of operations with real numbers. Topics covered include: Algebraic expressions, solving linear equations and inequalities, rules for exponents, operations with polynomials, factoring techniques, quadratic equations, graphing linear equations, solving systems of equations. F,S.

Intermediate Algebra*
MATH 104 **3 Credits**
Intended to strengthen students' ability in algebra. The course begins with a more in-depth treatment of introductory topics such as linear equations and inequalities, polynomials and factoring, quadratic equations, and systems of equations. Includes an introduction to rational expressions, radicals, and rational exponents. Prerequisite: A grade of C or better in MATH 103 or demonstrated competency through placement testing. F,S.

Topics in Mathematics*
MATH 105 **3 credits**
This course provides an overview of mathematics with an emphasis on group activities and projects. Topics may include: problem-solving, number bases, Fibonnaci numbers, inductive reasoning, graph interpretation, basic probability and statistics, set theory and Venn diagrams. Prerequisite: MATH 103 with grade of C or better or equivalent. Offered as needed.

College Geometry*
MATH 107 **3 credits**
An introduction to the essentials of Euclidean geometry for students planning to use geometry in a vocation or further study in mathematics or other disciplines. Topics covered include: reasoning in mathematics, the relationship between algebra and geometry, analytic geometry, proofs and constructive triangles, circles, quadrilaterals, polygons, surfaces and solids, and historical notes about famous geometricians. Prerequisite: MATH 103 with a grade of C or better or equivalent. As needed.

Precalculus
***MATH 203** **3 Credits**
This course will prepare students for the study of calculus, physics and other courses requiring precalculus skills. Included is a review of algebra, coordinate geometry, the solution of systems of equations, and the analysis and graphing of linear, quadratic, inverse, polynomial and rational functions. There is a thorough treatment of exponential, logarithmic, and trigonometric functions. An important goal is for students to develop a geometric understanding of functions and their properties. Prerequisites: A grade of "C" or better in MATH 104 or demonstrated competency through placement testing. F,S.

Quantitative Methods for Business*
MATH 204 **3 Credits**
An introduction to the various mathematical techniques and quantitative methods used in business to make optimal decisions. Topics covered include: quantitative methods used in practice with spreadsheets, break-even and cost-volume profit analyses, graphical solution of linear programming problems, marketing, financial and production management, applications, probability theory and decision making, Bayes' theorem, decision trees and payoff tables, decision analysis, expected monetary value versus utility as an approach to decision making. Prerequisite: At least Math 103 with a grade of C or better. F.

Calculus I*
MATH 205 **4 Credits**
An introduction to limits, continuity, and methods of differentiation. Application to problems in business management and physical science is emphasized. Prerequisite: A grade of C or better in MATH 203 or permission of instructor. F,S.

Calculus II*
MATH 206 **4 Credits**
A continuation of Calculus I, covering integration and differential equations with applications to business, biological sciences, and physical sciences. Prerequisite: A grade of C or better in MATH 205 and permission of instructor. F,S.

Introduction to Statistics*
MATH 208 **3 Credits**
An introductory course in statistics with an emphasis on applications in business, and social and biological sciences. Topics include: data analysis, measures of central tendency and variability, probability, the normal distribution, sampling distributions, confidence intervals, hypothesis testing, correlation and regression analysis. Prerequisites: A grade of C or better in MATH 104 or MATH 204 and at least Sophomore standing. F,S.

Mathematics Applied to Science*
MATH/IDS 210 **3 Credits**
This course provides a review of fundamental mathematical concepts such as probability, algebraic systems of equations, matrices and Markov chains, conics, variation, functions, geometry and trigonometry and explores applications to the physical and biological sciences. The course is designed to provide an historical perspective as well as to demonstrate the power and utility of mathematics. Prerequisite: MATH 205. As needed.

Finite Mathematics*
MATH 212 **3 Credits**
An introduction to mathematical concepts which are directly applicable to understanding and creating computer algorithms. Topics include problem solving strategies, logic, set theory, numeration systems, matrices, and

mathematical modeling. This course requires a strong algebraic foundation, including a fluency with the analysis of functions. Prerequisite: MATH 205 with at least a C or equivalent. S 2003.

Differential Equations*
MATH 320 **3 Credits**
An introduction to the many ways of solving different types of differential equations with emphasis on theory, methods of solution and applications. Topics covered will include solutions of first, second and simple higher order differential equations, homogeneous and non-homogeneous equations, solutions of systems of differential equations using the theory of matrices and determinants and numerical methods of solution. Prerequisite: MATH 206 and permission of instructor. As needed.

Linear Algebra*
MATH 325 **3 Credits**
An introductory course in linear algebra blending the requirements of theory, problem solving, analytical thinking, computational techniques and applications. Topics covered will include matrix algebra, linear systems, vector spaces, linear transformations, determinants and computer methods. Applications and modeling of real phenomena in transportation systems, archaeology, economics, communications, demography, weather prediction, connectivity of networks, graph theory and fractals. Prerequisites: MATH 205 and MATH 212. F 2002.

Operations Research*
MATH 328 **3 Credits**
This course explores the art of mathematical modeling of managerial decision problems and the science of developing the solution techniques for these models. Topics covered will include management science techniques used in today's businesses, e.g. break-even analysis, presentation models, linear programming, transportation and assignments problems, decision theory, forecasting and inventory models, Markov analysis, and solution of nonlinear models in business using calculus-based optimization. Prerequisites: MATH 206, MATH 208, BUSS 232 (each with at least a C.)

Mathematical Modeling*
MATH 330 **3 Credits**
An application-oriented course on how to solve real word problems from social, medical and life sciences, business and economics by setting up a mathematical model of the situation and then developing techniques for analyzing these models and solving them. Topics covered will include the modeling process, linear models, financial models, modeling using proportionality, fitting linear and non-linear models to data graphically, the least-squared criterion, linear programming models, modeling using the derivative, matrix and probability models, Markov chain models, modeling interactive dynamic systems. Prerequisites: MATH 208 and MATH 320. S 2003.

MUSIC

Music Appreciation I*
MUS 101 **3 Credits**
A musical survey course through which students can begin to enjoy and appreciate music. The history and development of music is emphasized starting with Bach. The music of Mannheim and the classic periods through Beethoven and Schubert are covered. Particular emphasis is placed on symphonic form and the orchestra. F 2003.

Music Appreciation II*
MUS 102 **3 Credits**
Continuation of MUS 101. Music of the Romantic period and the twentieth century through Stravinsky is studied in detail. S 2004.

Musical Comedy*
MUS 201 **3 Credits**
A survey of the rise of the musical comedy from origins in England in the eighteenth century (Gay's The Beggar's Opera) through the 1920's in the United States. Works by Weill, Kern, Hammerstein, Rogers, Gershwin, Bernstein, Porter, Lerner and Loewe, Wilson, and others are studied.

Popular Music*
MUS 203 **3 Credits**
A detailed investigation of the rise of popular music in the United States with particular emphasis on the development of rock music and its derivatives. Musical examples include work from Presley, The Beatles, The Rolling Stones, Clapton, The Who, Cooper, Hendrix, Joplin, and Dylan.

The History of Jazz*
MUS 215 **3 Credits**
An in-depth study of the history with an overview of the influences of African traditions and the development of the blues. Students will gain insight into the various jazz idioms through recordings of significant artists and compositions. Topics covered will range from dixieland to contemporary styles with an emphasis on swing and bebop. F 2002.

PHILOSOPHY

Introduction to Philosophy*
PHIL 101 **3 Credits**
Introduces the student to the basic problems of philosophy, such as the sources of knowledge, the relationship between mind and body, freedom as opposed to determinism, and the nature of values. F 2004.

World Religions*
PHIL 106 **3 Credits**
Provides an overview of the major religious traditions: Taoism, Confucianism, Hinduism, Buddhism, Judaism, Christianity, and Islam. Central themes from these traditions will be studied through selected scriptures and texts of each tradition. As needed.

Ethics*
PHIL 110 **3 Credits**
Introduction to analysis of conduct, moral reasoning, and foundation of ethical values in a search for the ultimate meanings of human experience. The following specific problems are examined: life and death issues; human experimentation; sexuality; truth-telling in medicine; honesty in business; cheating and lying; stealing and reparation; egoism, obligation; and capital punishment. (Successful completion of this course satisfies the Ethical Reasoning Core Curriculum requirement.) As needed.

Aesthetics*
PHIL/IDS/ENG 202 **3 Credits**
Creativity, interpretation, expression, style, symbolism,, evaluation, art, and societyn-dashall from the philosophical perspective. Students are exposed to a variety of approaches to the question "what is beauty?" The arts and everyday experiences are examined in an effort to answer the question about beauty, as well as the other questions such exploration raises. Course fulfills either philosophy or literature requirements of specific programs. Prerequisite: ENG 102. As needed.

Existentialism*
PHIL/IDS/ENG 203 **3 Credits**
An examination of such questions as: "who am I?"; "what relationship(s) do I have with myself?, with others?, with the universe?" Readings are taken from Kierkegaard, Nietzsche, Heidegger, Buber, Jaspers, Sartre, and others. The influence of existentialism on psychology, society, art, religion, and politics is explored. Course fulfills either philosophy or literature requirements of specific programs Prerequisite: ENG 102. As needed.

Philosophies of Love*
PHIL/IDS 204 **3 Credits**
An investigation of affectivity centering on different meanings of the emotion "love" including friendship, spirituality, ecstasy, and romance. A philosophical inquiry into the person-as-sexed, freedom, choice, responsibility, object, subject, and authenticity. Readings drawn from philosophy, history, psychology and literature. As needed.

Knowing and Reality: East and West*
PHIL/IDS 208 **3 Credits**
A comparative analysis of eastern and western perception of reality in philosophy and literature, beginning with an historical overview of theories of knowledge and truth as well as the psychological factors in learning. Prerequisites: PHIL 101 and PSYC 101. As needed.

PHYSICAL THERAPIST ASSISTANT

Fundamentals of Physical Therapy Procedures
PTA 112 **4 Credits**

Fundamentals of patient care procedures including body mechanics, bed and chair positioning, bed mobility, transfers, range of motion exercises, universal precautions and gait training. Lecture will include an introduction to selected medical conditions. Course will also provide instruction and practice in vital sign assessment and documentation skills for the PTA. This course includes a lab component for students to practice skills in a mock clinical setting. Corequisite: BIO 105.

Therapeutic Exercise I
PTA 114 **3 Credits**

Muscle physiology and an introduction to orthopedic and neurological pathologies are discussed. A detailed study and practice of therapeutic techniques including stretching, manual resistance, isotonic and isokinetic exercises, endurance, coordination and flexibility exercises. Postural correction and balance training techniques are included as well as a brief introduction to proprioceptive neuromuscular facilitation techniques. This lecture/lab course includes an emphasis on integration of exercise regimes. Prerequisites: BIO 105, PTA 111 and PTA 112.

Applied Clinical Procedures
PTA 115 **3 Credits**

Course provides instruction/practice in PTA management of patients with cardio-pulmonary disease, instruction/practice in medical asepsis/sterile technique, PTA management of patients with burns or wounds and a study of orthotics and prosthetics. This course will also discuss critical problem solving of the complex medical patient. Prerequisite: Satisfactory completion of all first year courses.

Clinical Education I (Summer Session Course)
PTA 116 **3 Credits**

One week of classroom instruction covering integration of professional skills and behavior learned in the first and second semesters, followed by four weeks of full-time clinical experience under the supervision of a licensed physical therapist or physical therapist assistant. Prerequisites: Satisfactory completion of all first year courses, at least a 2.0 G.P.A., and consent of the Department Chair.

Thermal Agents (Summer Session Course)
PTA 117 **1 Credit**

An introduction to the use of heat and cold modalities including indications, contraindication and physiological effects of thermal agents. Pain theories and methods to assess pain are included. Course entails lecture and laboratory components, providing students an opportunity to use modalities which include: paraffin, fluidotherapy, hydrotherapy, hot pacs, cold pacs, ice massage, vapor coolants and cold compression pacs. Prerequisite: Successful completion of all first year courses.

Advanced Physical Therapy Procedures
PTA 211 **2 Credits**

This is one of two capstone courses offered by the PTA Program. This course is designed to prepare the student for the final two clinical experiences by encapsulating previous course work and applying it to case studies. Patient diagnosis, current status and short and long term goal achievement will be addressed with specific attention to treatment implementation and the plan of care. A final, cumulative practical exam is incorporated into this advanced course. Prerequisites: Satisfactory completion of all first, second and third semester courses.

Soft Tissue Techniques and Modalities
PTA 212 **3 Credits**

A study of procedures used for relief of pain and improvement of tissue nutrition, including the physiological basis for and indications, contraindications and precautions of modalities used in the physical therapy setting. Lab component includes supervised instruction in the use of deep heat modalities, EMS, TNS, mechanical spinal traction and soft tissue techniques. Prerequisite: Satisfactory completion of all first year courses.

Therapeutic Exercise II
PTA 214 **4 Credits**
Explores therapeutic exercise with a focus on neurological techniques, neurological conditions and an integration of treatment techniques. Topics include orthotics, architectural barriers and adaptions, TBI, spinal cord injuries, CVA's and ADL's. This course includes a lab component for students to practice skills in a mock clinical setting with the supervision of licensed physical therapists or physical therapist assistants. Prerequisite: Satisfactory completion of all first year courses.

Organizational and Legal Issues in Physical Therapy
PTA 215 **2 Credits**
Explores concepts and systems of health care, organization and administration, legal considerations in physical therapy practice, and medical ethics. A seminar component prepares students for Clinical Education II and III. Prerequisites: Satisfactory completion of PTA 111, PTA 112 and PTA 119.

PTA Seminar
PTA 216 **2 Credits**
This is one of two capstone courses offered by the PTA Program. This seminar course introduces students to various specialties in the field of physical therapy. Guest speakers will lecture on current clinical practices and specialties in the field. Satisfactory completion of the PTA Program's comprehensive examination will be required. Prerequisite: Satisfactory completion of first, second and third semesters.

Clinical Education II
PTA 218 **5 Credits**
Clinical experience under the supervision of a licensed physical therapist, or physical therapist assistant. Prerequisite: Satisfactory completion of all first, second and third semester courses, at least a 2.0 G.P.A. and consent from the Department Chair.

Clinical Education III
PTA 220 **5 Credits**
Clinical experience under the supervision of a licensed physical therapist or physical therapist assistant. Prerequisites: Satisfactory completion of PTA 218 and consent from the department Chair.

Kinesiology Lecture
PTA/EXPH 222 **3 Credits, Lab 1 Credit**
This course focuses on a process of examining the anatomical and mechanical concepts required for critical assessment, description, and qualitative analysis of human motion. Laboratory component will include analysis of human motion and manual muscle testing and goniometry of the hip and shoulder. Prerequisites: PTA: BIO 105, AHLT 101 EXPH: EXPH 201, PHYS 201.

Clinical Analysis Lecture
PTA 223 **3 Credits, Lab 1 Credit**
A detailed study of the anatomy of the human body, including neurophysiology. Application of the function of the musculoskeletal system to patient related activities and orthopedic pathologies. Lab component will include concepts of assessment and special tests as well as measurement techniques for manual muscle testing and goniometry. Prerequisites: BIO 106, AHLT 101, PTA/EXPH 222.

PHYSICS

General Physics I*
PHYS 111 **4 Credits**
The first semester of a one-year course which surveys the field of physics at a non-calculus level. Topics include motion in one and two dimensions, force, uniform circular motion, work and energy, and statics of rigid bodies. The laws of thermodynamics will be introduced. Laboratory experiments are conducted to complement the material covered in lecture. Prerequisite: MATH 203 or equivalent. Corequisite: PHYS 111L. F.

General Physics II*
PHYS 112 **4 Credits**
A continuation of PHYS 111. Topics will include waves motion, electric potential, electric current, resistance, capacitance, and magnetism. Geometrical and wave optics will be introduced. Atomic and quantum theory will be included. Laboratory experiments are

conducted to complement the material covered in lecture. Prerequisite: PHYS 111. Corequisite: PHYS 112L. S.

POLITICAL SCIENCE

American Government and The Political Order*
POLS 101 **3 Credits**
An examination of the basic principles that form the foundation for the structure and practice of American government. The impact of the political system on the citizen is explored along with the central assumptions and concepts which serve as the basis for the field of political science. F,S.

State and Local Government*
POLS 201 **3 Credits**
This course begins with the constitutional and legal basis for state and local government. The functions of the executive and legislative branches will be examined. The role of the bureaucracy and the budgetary process will also be studied. Political parties, interest groups, public opinion and political reporting in the press will be given attention. Finally, local government will receive some consideration. F, S.

Issues in Contemporary Political Thought*
POLS 202 **3 Credits**
Consideration of political and social issues under four broad topics: law, liberty, justice, and equality, particularly as they apply to women and minority groups. Examines a variety of traditional and modern political and social theories in disobedience, life and death issues, restitution, war, anarchy, and public employee strikes. Alternate F.

Contemporary Issues in International Relations*
POLS 208 **3 Credits**
Basic concepts and major contemporary problems of international relations are examined. Topics such as the Middle East, East-West relations, deterrence versus disarmament, human rights and third world countries will be discussed. Survey of the major theories and approaches to international relations will also be included. Alternate S.

Political Theory*
POLS 210 **3 Credits**
Central questions in political theory will be addressed. What is justice? What is freedom? What is the state? What makes a government legitimate? Is there any general obligation to obey the state? Some discussion will be focused on theories of modernity and communities, the evolution of liberalism and individualism, and the relationship between politics and economics. Readings will come range from the Greeks to modern thinkers. Prerequisite: ENG 102. Alternate F.

Policy-Making and The Political Process*
POLS 320 **3 Credits**
Discussion of the dynamics of public policy-making in the United States at the national, state, and local levels. An examination of the factors influencing policy formation in a variety of areas: health, education, welfare, and urban planning. An analysis of how policy outcomes are evaluated is also covered. Prerequisite: POLS 101. Alternate S.

PSYCHOLOGY

Introduction to Psychology*
PSYC 101 **3 Credits**
This course provides an introduction to the study of human behavior, feeling and thought. The course will include areas such as learning, personality, the relation between the brain and behavior, human development and psychopathology. Although the focus is on topics studied by contemporary psychologists, classical theories are also covered. F,S.

Psychology of Drugs and Behavior*
PSYC 201 **3 Credits**
The course will examine the relationship betw rapeutic agents, as well as recreational drugs, will be examined. Drug use will be related to psychological variables such as personality structure and interpersonal relationships, and theories of addictive processes and factors influencing drug use will be examined, as will be treatment strategies. Prerequisite: PSYC 101. F.

Human Sexuality*
PSYC 205 **3 Credits**
This course is designed to introduce factual information about human anatomy, gender identity, sexual preference, and gender role theory. The course will cover psychosexual disorders, explore the impact of sexual trauma, and discuss body image and shame. Upon completion of this course, the student will be familiar with normal sexual behavior and will have been challenged to think critically about many issues surrounding human sexuality. Prerequisite: PSYC 101. Alternate S.

Abnormal Psychology*
PSYC 210 **3 Credits**
An examination of the wide range of personality and behavioral disorders. Both traditional and contemporary theories of psychopathology are reviewed. Emphasis is also placed on the tools, techniques, and process of both the diagnosis and the treatment of various disorders. Prerequisite: PSYC 101. F.

Psychocinema in Film *
PSYC 211 **3 Credits**
Psychological disorders are increasingly portrayed in modern television and movies, often creating misconceptions regarding mental illness. This survey course examines a wide range of personality and behavioral disorders through both psychoeducational film and popular cinema. Emphasis will be placed on diagnostic classification, treatment of various disorders, and exploring issues related to social stigma and mental illness. Topics will include (but are not limited to) major mood disorders, personality disorders, and thought disorders. Prerequisite: PSYC101. S.

Psychology of the Life Span*
PSYC 212 **3 Credits**
This course investigates how people create their lives as they move from infancy to old age. The course will emphasize the characteristics of major stages and the developmental tasks that each stage of life brings. Prerequisite: PSCY 101. S.

Dynamics of Small Groups*
PSYC 218 **3 Credits**
Focus is on the "class" as a small group as it unfolds through the semester. The objective is to engender a basic understanding of the nature of a group; interpersonal relations within it; varieties of leadership; goal-setting; decision-making; communication networks; and techniques of observing and analyzing group process. Prerequisites: SOC 101 or PSYC 101. S.

Brain Function and Dysfunction*
PSYC 219 **3 Credits**
This course provides a survey of contemporary knowledge of the human brain, examining normal developmental brain processes and common brain functions. The course will also cover common disorders and emphasize understanding the impact of atypical brain development and the consequences of brain trauma. Intervention strategies and treatment will be included. Prerequisites: Either PSYC 101, BIO 101, or Bio 105. Alternate F.

Social Psychology*
PSYC 220 **3 Credits**
An introduction to the study of social interactions from a psychological perspective. Research reviewed focuses on topics such as: social perception, group interaction, attitude formation, attitudinal change, aggression, conflict, and pro-social behavior. Prerequisite: PSYC 101. F.

Developmental Psychology — Child*
PSYC 221 **3 Credits**
This course will examine the physical, cognitive, linguistic, social, and emotional development of the child from birth to adolescence. The contributions of social and cultural experiences as well as the role of biological factors in development will be examined as will major theories of development. The student will be introduced to the research approaches used to study human development and may be required to carry out observations in various settings. Prerequisite: PSYC 101. F,S.

Psychology of Adjustment*
PSYC 225 **3 Credits**

This course provides an overview of the ways psychology can provide guidance in meeting the challenges of living. The course begins with an overview of strategies used to cope with "normative" developmental stressors of life and then introduces a psychological understanding of adaptation to adversity. Topics related to coping with trauma may include the effects of: early loss of caretakers; illness; violence; child abuse, neglect and sexual trauma. Each topic is studied in terms of: the origins of stress, the manifestations of stress, the positive and negative outcomes of stress and resources available to reduce stress to increase chances of an adjustment to normative role changes and to adversity. Prerequisite: PSYC 101. F,S.

Sport Psychology*
PSYC 240 **3 Credits**

This course will examine settings such as school, recreational and professional where sport activities occur. It will cover topics such as motivation, anxiety, competition, cooperation, gender issues, and age and developmental level in relation to sport activities. Behavioral problems such as substance abuse and eating disorders, along with psychological factors in prevention and treatment of injuries will also be included. Prerequisite: PSYC 101. Alternate S.

The Biological Basis of Behavior*
PSYC 302 **3 Credits**

This course examines current research in the fields of biology, neuroscience and psychology that explain the role of neural mechanisms in evoking and controlling human behavior. Topics include: thirst and hunger, sleep and arousal, sexual behavior, emotion, aggression, learning, memory and mental disorders. Prerequisite: BIO 101, BIO 105 or BIO 201. S.

Psychology of Women*
PSYC 303 **3 Credits**

This course reviews theory related to women's development throughout the life cycle. Issues of sexism in the diagnosis and treatment of psychopathology are studied as they affect women's mental health. Topics covered may include: research related to the biological differences between women and men; development of women's self-concept; and cross cultural comparisons of sex roles in work, family and social relationships. Various classical theoretical perspectives of development will be critiqued. The impact of gender role socialization will be covered. Prerequisite: Any 200 level PSYC course. Alternate S.

Psychology of Personality*
PSYC 305 **3 Credits**

Introduces students to a variety of the most important theories of personality: i.e., Freud, Jung, Adler, Rogers, and others. Case studies are examined with the intent of making theories more practical and useful. Prerequisite: Any 200 level psychology course. S.

Adolescent Psychology*
PSYC 310 **3 Credits**

An examination of the adolescent period of life as a period of multiple simultaneous changes in the mind and body that set the stage for adult life. Particular attention will be paid to gender differentiated experiences in adolescence; how males and females differ in their experience of the changes that occur during adolescence. The role of culture in determining the adolescent experience is discussed. Prerequisite: PSYC 101. F,S.

Educational Psychology*
PSYC 311 **3 Credits**

This course is designed to introduce students to the study of the psychological foundations of teaching and learning appropriate for various cognitive and social developmental stages. Topics will include current theories of learning in the classroom, approaches to classroom management, and motivation, as well as evaluation and measurement issues. Prerequisite: PSYC 101. As needed.

Psychological Interventions With Children*
PSYC 312 **3 Credits**

This course builds upon material presented in the Child Development or Lifespan courses with an emphasis on current research into

intellectual, social, and emotional human development from infancy through adolescence. With this as a base, students are introduced to theories which inform the therapeutic process in working with children and their families. Students are introduced to topics related to child psychotherapy including: the role of the psychosocial assessment, child psychopathology; the role of psychological testing, the analysis of drawings, and the use of play therapy, social learning theory, and structural family therapy. Prerequisite: ED 105, PSYC 212 or PSYC 221 F.

Developmental Psychology — Adult Development and Aging*
PSYC 314 **3 Credits**
This course examines the psychological development that occurs during the adult years. It begins with the transition years of the young adult and concludes with bereavement and death. Topics include formation of various forms of adult identities, the establishment of both family and casual social relationships, and the strategies used to deal with the physical, social, and cognitive transformations during the adult years, including aging processes. The course will also examine theoretical accounts of aging and adaptation to extended life spans, characteristic of contemporary industrial societies. Prerequisites: PSYC 101 and one of the following: PSYC 212, PSYC 221, PSYC 310 or ED105. S.

Cross-Cultural Perspectives: Comparative Views of Human Development*
PSYC 317 **3 Credits**
Study of human development, personality structure, mental health, illness, and interventions from a comparative, cross-cultural perspective. A range of varying notions and descriptions of psychological experience are explored using a cross section of cultural groups. Prerequisite: Any 200 level psychology course. As needed.

Behavior Change*
PSYC 319 **3 Credits**
This course reviews the principles of human behavior based upon behavior therapy, social learning theory, and operant conditioning techniques. The course includes the study of positive control, aversive control, modeling behavior, token economy systems, and extinction procedures used to produce change in human behavior. Attention is paid to the ethical implications of controlling human behavior in educational, mental health, and medical settings. The material is relevant to those who are or will be working in organizations which serve people with developmental disabilities, children, adolescents and the elderly. Prerequisite: Any 200 level psychology course. Alternate S.

Death, Dying & Bereavement*
PSYC 325 **3 Credits**
Exploration of the meaning and implications of death. The course will explore the experience of the dying person; grief and mourning; family response to loss; cultural understandings of death and new professional approaches to care for the dying. Prerequisite: Any 200 level psychology course. As needed.

Cognitive Processes*
PSYC 328 **3 Credits**
A study of the ways in which humans learn, remember, communicate, think, and reason. Emphasis is on the role of experimental data in development and evaluation of cognitive theories. Prerequisite: Any 200 level psychology course. S.

Experimental Design in Psychology*
PSYC 331 **4 Credits**
This laboratory course will cover concepts of scientific method in psychology including the logic of experimental and correlational designs, issues of control, sampling, measurement of variables, ethical issues in research, use of online professional search procedures, and writing in APA style. As part of the lab, students will carry out an experiment and learn to use SPSS to create a database and perform statistical analyses. Prerequisites: MATH 208 and either PSYC 101 or SOC 101 or permission of the instructor. S.

Assessment of Individual Differences*
PSYC 345 **3 Credits**
Study of a wide variety of tests and measure-

ments used to assess intelligence, aptitude, achievement, and personality in clinical and counseling psychology, in education, and in business. Consideration of history and theory of these tests is complemented by discussion of practical concerns related to their selection, their administration, and their interpretation in specific settings. Prerequisites: MATH 208 and PSYC 101. S.

Aging in America*
PSYC 351 **3 Credits**
An examination of the psycho/social factors affecting the development of the individual during the late adult period beginning approximately at the retirement age. Many aspects of aging are studied, including biological changes which may affect psycho-social functioning. Topics include: sensory processes, intellectual changes, life transitions, loss, etc. Prerequisite: A 200 level PSYC or SOC course. As needed.

SCIENCE

Science for Educators I*
SCI 103 **3 Credits**
This course provides education students with an introduction to the principles governing the technological world of our era. Topics include the scientific methods, gravity, energy, electricity, magnetism, light, and introductory chemistry. Laboratory experiments are conducted to complement the material covered in lecture. F.

Science for Educators II*
SCI 104 **3 Credits**
This course provides education students with an introduction to earth science, astronomy, and environmental science. Topics include the weather, solar system, stars, the universe, and global pollution. Laboratory experiments are conducted to complement the material covered in the lecture. S.

Global Ecology*
SCI/IDS 211 **3 Credits**
During this course, students will examine the basic principles of ecology and the problems encountered in making public policy decisions relevant to environment issues. The class will focus on strategies that mitigate the conflict between environmental protection and economic growth. Topics to be covered will include: ecosystem dynamics, human populations growth, human interactions with environment, natural resources and pollution, global energy use, and the environmental link between economics, politics and human health. A research paper, possibly in the form of a group project, will be required. Prerequisite: At least Sophomore standing or permission of the instructor. F.

Topics in Contemporary Science*
SCI/IDS 302 **3 Credits**
An exploration of current issues providing the critical, yet sympathetic, perspective of non-scientists. Topics may include: AIDS, the environment, biotechnology, nuclear energy, biochemical warfare, uses of artificial intelligence, contributions of women in science. Prerequisite: At least Junior standing or permission of the instructor. S as needed.

Revolutions in Science*
SCI/IDS 305 **3 Credits**
A historical look at science over the past five centuries, focusing on the revolutionary breakthroughs which have occurred and the various human perceptions of them. Students will learn how major shifts in scientific thought influenced religious, social, and political standards of the time. Possible topics: the Copernican revolution, the revolution in the physical sciences (Kepler, Gilbert and Galileo), the Newtonian revolution, the chemical revolution (Lavoisier), evolutionary theory (Darwin and Wallace), Einstein and relativity. Prerequisite: Junior standing or permission of the instructor. S as needed.

Research Design and Methodology*
SCI 340 **3 Credits**
A study of current research methods and research tools with specific applications to the fields of allied health. Topics include data acquisition, sampling, instrumentation or testing devices, research design, testing procedures, and treatment of data. Each student must par-

ticipate in a research project based on course material. Prerequisite: MATH 208. S.

SERVICE LEARNING

Service-Learning {linked credit option}
SVL 115, 215, 315, 415 **1 Credit**
This course is linked to selected three or four credit courses. Course content includes both community service and related written and/or oral assignments. Students wishing to enroll in SVL 115, 215, 315, or 415 (level corresponds to that of the host three or four credit course) must have the permission of the course instructor. Restrictions: Students can be enrolled only once in a linked credit option in a given semester; can enroll in a linked credit option for up to, but not more than, three total semesters. To receive credit for the linked, one-credit option, a student must receive a passing-grade credit in the host course, which must be either three or four credits. The linked credit cannot be taken pass/fail, and cannot be linked to a course that is taken pass/fail. Degree Requirements: This course earns Liberal Arts or Unrestricted elective credit. It does not satisfy other degree requirements unless authorized by an academic department. F,S.

SOCIOLOGY

Introduction to Sociology*
SOC 101 **3 Credits**
A survey course that explores how social and cultural forces influence personal experience and social behavior. The focus is on the interrelationships of groups, social organization, and social institutions such as education, religion, family, and the economic and political order. F,S.

Introduction to Women's Studies*
SOC 102 **3 Credits**
This course is designed to help students develop a critical framework for examining feminist thought and gender-related behaviors. Utilizing sociology, anthropology, history and literature the course will examine the roles and stereotypes society ascribes to women and how those roles impact the development of a feminist perspective in a contemporary world. Alternate S.

Sociology of the Family*
SOC 214 **3 Credits**
An examination of the physiological, psychological, and cultural aspects of one's expression of self and how they influence the patterns and process of establishing and maintaining a family unit. Patterns and processes of forming and dissolving family relationships, and finally, reinforcing the stability of the family unit are considered. Prerequisite: SOC 101. F,S.

Contemporary Social Problems*
SOC 221 **3 Credits**
An examination of conditions and issues that result in tension and disorder. Examples drawn primarily from American Society include: labeling and social control of deviants, oppression of minorities, poverty, violence, ageism, and ecological concerns. Prerequisite: SOC 101. F,S.

Multicultural Issues in Schools and Communities*
SOC 229/ED 229 **3 Credits**
This course examines multicultural issues and their impact on diversity, pluralism, and bilingual populations. These learning experiences explore the sociological and educational perspectives of various cultures, languages and environments, including the school and society as a whole. This class is cross-listed as SOC 229 and ED 229. Prerequisite: SOC 101. F.

Race and Ethnic Relations*
SOC 301 **3 Credits**
An examination of the changing nature of race and ethnic relations with primary emphasis on the United States. Topics will include the following: the origins and consequences of racial/ethnic discriminations; immigration policies; movements for integration and separatism; the role of class, religion, and gender on issues of race/ethnicity; the impact of widely differing cultural heritages on our national life, and specific present day problems and trends. Prerequisites: SOC 101 and a 200 level Social Science course. F,S.

Sociology of Education*
SOC 304 **3 Credits**
An analysis of education as a formal and informal organizational structure in American society. The primary focus is on education as a tool for social cohesion, consensus, control, and as a socialization agent influencing one's self concept. Prerequisites: SOC 101 and a 200 level Social Science course. As needed.

Sociological Theory*
SOC 310 **3 Credits**
An historical survey of classical and contemporary theories in sociology. Theories are examined as explanatory tools in the understanding of social structure and social change, and as reflections of the societal conditions from which they emerged. Prerequisites: Any 200 level Sociology course and Junior or Senior status. Every third semester.

Research Methods in the Social Sciences*
SOC 331 **4 Credits**
This laboratory course will introduce students to the basic methods used in sociological research. Topics covered will include scientific method, measurement, sampling, experiments, survey research, and qualitative approaches such as content analysis and field studies, and ethical issues in conducting research. As part of the lab, students will learn to use SPSS to perform statistical analyses and to access and draw upon large data sets. Students will learn to use professional online search procedures and write reports in accepted professional formats. Prerequisites: MATH 208 and either PYSC 101 or SOC 101 or permission of the instructor. F.

Social Policy*
SOC 335 **3 Credits**
This course examines the historical and contemporary factors influencing the making of social policy and introduces the student to the processes which American society uses to approach social problem identification and problem-solving. Special attention will be given to the relationships of values to social policy and the impact of social policy decisions on the provision of social and human services. Approaches to the analysis of social policy will be examined. Prerequisite: 200 Level SOC course. F.

Women's Roles in Contemporary Society*
SOC 341 **3 Credits**
An analysis of belief systems that promote or impede a woman's ability to function as an organizer or manager responsible for a business or any other type of enterprise. Topics include: gender differences in managerial and leadership styles, success and fear of success, risk taking, achievement and affiliation values, interpersonal power, mentors and communication patterns. The objective is to examine alternatives for change in creating a new and more effective partnership between men and women in the world of work. Prerequisites: BUSS 103 or 100 level Social Science course and Junior standing. Alternate S.

Psychological and Sociocultural Aspects of Aging*
SOC 351 **3 Credits**
An examination of the psycho/social factors affecting the development of the individual during the late adult period beginning approximately at the retirement age. Many aspects of aging are studied, including biological changes which may affect psycho-social functioning. Topics include: sensory processes, intellectual changes, life transitions, loss, etc. Prerequisite: Any 200 level Social Science course. As needed.

SPORT MANAGEMENT

Sport and Society
SMGT 101 **3 Credits**
This course explores the factors that shape sport in a culture and how sport mirrors the society in which it exists. It examines the contributions of recreational and competitive sport to a culture. It includes the role of business in sport and how business interests in sport have served as a catalyst for growth. F.

Legal Aspects of Sport
SMGT 201/LS 201 **3 Credits**
This course is an exploration of the relationship of the law to organized secondary school, collegiate and professional sports. It provides

an overview of a wide range of legal principles that relate to the sports management field. Prerequisite: SMGT 101 or LS 101. F.

Ethics in Sport
SMGT 202 **3 Credits**
This course will examine theories of ethics as well as personal moral development and ethics. It will explore the importance of personal ethics and organizational responsibility and the role of professional ethics in sport management.

History of Sport
SMGT 204 **3 Credits**
This course explores the history of sport in the United States, the contributions of important historical events to the status of sport, including its role as a medium for integrating gender, ethnic, religious and other issues. It will describe how the major sports associations organized and developed recreational and competitive sport opportunities for a variety of groups.

Facility and Events Management
SMGT 301 **3 Credits**
This course explores the roles and functions of facility and events managers. It examines a variety of public assembly and privately managed sport facilities. It identifies the steps and skills required to effectively plan, organize, lead and evaluate an event of managing a facility to meet the needs of sports organizations. It includes an examination of resource allocation, strategic planning, and risk management and facility maintenance requirements. Prerequisites: SGMT 101 and a 200 level Sport Management course.

Sport Marketing
SMGT 302 **3 Credits**
This course will explore sport as a product, its consumer markets and the sport product markets. It will examine the processes of sport marketing, research, information management, identification of target markets, and the development of a sport marketing mix and strategies. Prerequisites: SMGT 101, BUSS 220.

Sport Information and Communications
SMGT 304 **3 Credits**
This course examines the fundamentals in sport information, publicity, and promotions. Preparations of news releases, local features, publications of programs and brochures, statistical breakdowns, dealing with the press and the promotion of specific events, teams, and individuals are included. Prerequisite: COM 101.

Special Topics in Sport Management
SMGT 401 **3 Credits**
This course will explore special segments and contemporary trends in the sport management industry. Topics may include sports medicine, health promotion, intercollegiate athletics, campus recreation, sport tourism and international sport. Prerequisite: SMGT 301.

Professional Seminar in Sport Management
SMGT 402 **3 Credits**
This course provides a discussion forum for internship related matters. Students explore special issues in the sport management field including professional preparation, attitude, professional development, job search, job adjustment, and other career and employment topics. It will examine the sport management standards of professional organizations. Prerequisites: SMGT 301.

Internship
SMGT 403 **9 Credits**
This course provides a 300+ hour supervised internship in a sport management setting. Prerequisites: approval of the Department Chair.

GRADUATE STUDIES

Fundamentals of Executive Management
MGMT 701 **3 Credits**
This course introduces the fundamentals of management principles and serves as the initial foundation for the Master of Science in Management. It emphasizes creative management in dynamic organizations, assessing business opportunities, organizational linkages, ethics and social responsibility, and

benchmarking. Students will learn through the use of mainstream popular business books, case studies, facilities tours, guest speakers, lectures, discussions and experiential exercises. Students will begin their electronic portfolios.

Research Methods
MGMT 702 **3 Credits**
This course introduces both qualitative and quantitative research methodologies, providing the student with an overview of the different steps in the research process. The course evaluates common methods of data analysis, develops skills in critical thinking and provides experience in data analysis using SPSS.

Management Information Systems
MGMT 703 **3 Credits**
This course presents the conceptual foundations of information technology and examines the development, application, and advances of information technology resources in organizations. With a focus on the managerial perspective, students will investigate issues related to the development of contemporary systems development approaches. The emphasis will be on project work.

Financial Management
MGMT 704 **3 Credits**
This course focuses on understanding the fundamental principles of finance, including financial statement analysis, present/future value / NPV / discounted cash flows, capital budgeting and risk analysis.

Organizational Behavior
MGMT 705 **3 Credits**
This course studies the behavior of individuals and groups within organizations, and the influence that the environment has on such behaviors. The course is primarily experiential and case-based, with considerable group work.

Marketing Management
MGMT 706 **3 Credits**
This course provides a decision-oriented overview of marketing management in modern organizations. The emphasis is on developing skills in identifying marketing opportunities, utilizing segmenting, targeting and positioning, and planning and communicating integrated marketing strategies.

Operations Management
MGMT 707 **3 Credits**
This course involves the study of concepts relating to the operations function in both manufacturing and service organizations. Students will study how the operations process is responsible for planning, organizing and controlling resources in order to effectively and efficiently produce goods and services. The instructor will employ a wide variety of teaching approaches, including lectures, discussions, experiential exercises, simulations, computer modeling, plant tours and multimedia cases.

Social Gerontology
MGMT 720 **3 Credits**
The purpose of this course is to develop the student's understanding of the effects of human aging on various body systems. The relation between physical activity/exercise and aging will be emphasized. Methods of functional assessment and age appropriate exercise prescription will also be discussed. The course will also address psychological aspects going process and the importance of aging to individuals and to society and why it is difficult to draw conclusions from research on aging.

Eldercare: Policy and Politics
MGMT 721 **3 Credits**
The purpose of this course is to examine the environment in which eldercare services are delivered. The course examines the legal, regulatory and public policy issues, as well as some of the resulting financing options (e.g., Medicare, Medicaid, and private long-term care insurance).

Housing and Long-term Care Options for Older Adults
MGMT 722 **3 Credits**
This course is an introduction to the issues related to housing and long-term care options for older adults. The course will examine the continuum of care available, including adult day care, Alzheimer's care facilities, assisted living, CCACs, CCRCs, hospice care, nursing homes, and general retirement communities.

Students will examine the structure of each option, its pros and cons for older adults and explore the inherent differences in them.

Multicultural Issues in Aging
MGMT 723 **3 Credits**
This course presents a bio-psycho-social perspective for understanding aging while focusing on the variability in the aging process and the heterogeneity of the older population. The roles of gender and ethnicity are emphasized. The class will provide a conceptual framework for understanding diversity in aging between individuals, within major ethnic groups, and between ethnic groups, with special consideration to the role of gender and culture. Prerequisite: MGMT 720.

Marketing to Seniors
MGMT 724 **3 Credits**
This course utilizes a combination of family life cycle and cohort marketing frameworks to understand the issues in marketing products and services to elderly consumers. Students will prepare detailed marketing plans and implementation programs for firms or organizations specializing in senior customers. Prerequisite: MGMT 706.

Food and Beverage Management
MGMT 725 **3 Credits**
This course provides a basis for understanding the various challenges and responsibilities involved in managing a food and beverage operation. Having successfully completed this course, the student will be able to demonstrate an under-standing of (1) theory and organization regarding Food and Beverage operations, (2) tools necessary for controlling a food and beverage business, (3) principles of menu planning and engineering, (4) management functions as they apply in a food and beverage setting, and (5) the work ethic and time management necessary for success in food and beverage operations. Prerequisite: MGMT 707.

Services and Programs for Older Adults
MGMT 726 **3 Credits**
This course examines the theory and practices relevant to the management and administration of programs for the elderly. The economic, political, legal and social issues that affect these organizations are studied in the context of the effect these issues have on the administration of services. Identification of deficiencies in current programs and the proposing of alternative modes of care for the elderly are explored. Prerequisite: MGMT 720.

Senior Facilities Management
MGMT 727 **3 Credits**
This course is designed to give students an understanding of maintenance, renovation, and design of senior housing facilities. Students will develop techniques for supervising engineering managers, managing safely and avoiding lawsuits, and effectively managing facility-related fiscal responsibilities, all within the context of providing specialty services to an older clientele. Prerequisite: MGMT 720.

Human Resources Management
MGMT 728 **3 Credits**
This course examines the staffing function of management including planning, recruiting, selection, training, motivation, appraisal, compensation, labor laws, and organizational development. This course will also address the current issues affecting the human resource manager including the changing work force and need to increase productivity as well as changes in the areas of unions and affirmative action. Prerequisite: MGMT 705.

Elder Care Management Challenges
MGMT 729 **3 Credits**
This is a capstone elective that cover current management challenges in elder care services, such as the integration of acute and long-term care systems, consumer-directed care options and implementing the patient self-determination act. Prerequisite: completion of the three required Elder Care courses.

Interdisciplinary Health Management for Older Adults
MGMT 730 **3 Credits**
Health management for older adults is a major issue in contemporary society. Policy, economics, organizational structure, and clinical care are intermingled in responding on societal, institutional, and clinical levels. This

course will challenge the inquisitive and creative student to approach the health of the older adult by addressing these complex issues. It will focus on effective outcomes and understanding the range of roles professionals may adopt. It will provide the knowledge base and skill set necessary for interdisciplinary professional practice. The course will be conducted in collaboration between Harvard Medical School, Simmons School of Social Work, Massachusetts General Hospital Institute of Health Professions, Boston University Sargent College of Health and Rehabilitation Sciences, and Northeastern University School of Pharmacy. Prerequisite: either MGMT 720, MGMT 721, OR MGMT 722

Consumer Behavior
MGMT 740 **3 Credits**

This course is designed to help you understand how and why consumers behave the way they do. Consumers can be individual households buying goods and services for their own consumption or they can be buyers in industrial and other business-related markets. The course takes an interdisciplinary, in-depth approach to the study of buyer behavior. The essence of the marketing concept is a focus on the needs, wants and aspirations of customers. Thus, practitioners require a thorough understanding of how customers behave and why customers behave the way they do in order to influence consumption behavior most effectively, and more importantly, to achieve a high level of customer satisfaction. Buyer behavior, like human behavior in general, is complex. Thus, the course will provide a survey of the main theories and research findings about consumer behavior from a variety of different fields: cognitive and social psychology, sociology, economics and anthropology. Prerequisite: MGMT 706.

Marketing Research
MGMT 741 **3 Credits**

The objective of this course it to assist the student in understanding the theory and the methods of marketing research through class discussions and project work. The emphasis in this course is on marketing research as an aid to management decision making. In my opinion, the primary issues in marketing research are:

- Whether to conduct market research at all, and how much to pay for a research study
- Deciding what information is needed, developing the data collection instrument, and collecting the data
- Analyzing the data and arriving at conclusions regarding marketing actions

Prerequisites: MGMT 706 and MGMT 702.

Marketing Communications
MGMT 742 **3 Credits**

This course analyzes all the elements of the marketing communications mix, including advertising, sales promotion, personal selling, publicity and direct marketing. Students will create integrated marketing communications programs for firms that will communicate with one voice to a specific target audience. Prerequisites: MGMT 706 and MGMT 740.

Global Marketing
MGMT 744 **3 Credits**

The purpose of this course is to explore the nature of marketing in a global context. This will include the decision of extending or adapting domestic marketing strategies for use abroad and the special demands of managing the marketing functions globally. Major emphasis will be on developing global marketing strategies. However, the course will also address issues of importance to entrepreneurs just entering global markets. Prerequisites: MGMT 706 and MGMT 740.

Marketing Strategy
MGMT 745 **3 Credits**

This course emphasizes the development of analytical skills for marketing decision making, strategic marketing management concepts, and the effective formulation/implementation of strategic market plans. A variety of teaching methods are used, including cases, lectures discussion and a computerized marketing simulation. (Prerequisites: completion of at least two marketing courses.)

E-Commerce
MGMT 746 **3 Credits**
Electronic commerce is the ability to perform transactions involving the exchange of goods or services between two or more parties using electronic tools and techniques. This course will address issues related to developing an Internet strategy for both pure play e-tailers and existing brick and mortar organizations. In particular, the course will investigate opportunities and threats created by e-commerce, driving Web traffic and developing a customer focus, dealing with disruptive technologies, implementation strategies for new technologies, building trust through security, electronic payment systems, and the international, ethical and public policy challenges raised by electronic commerce. Prerequisite: MGMT 706.

Sales Management
MGMT 747 **3 Credits**
This course investigates the role of management as it applies to the sales function. The student will investigate the various levels of decision making responsibility in the sales force: the sales representative, the field sales manager and the sales executive. In addition, there will be a number of exercises developing time management skills and professional selling skills. Prerequisites: MGMT 705 and MGMT 706.

Social Marketing
MGMT 748 **3 Credits**
This course is an application-based course that concentrates on marketing plans for non-profit organizations and marketing plans to implement changes in social policy. The course makes extensive use of the Center for Community Based Learning. Prerequisite: MGMT 706.

Applying Ethical Theory to Management Practice
MGMT 749 **3 Credits**
This course provides students with a general introduction to the discipline of ethical analysis and its application to management. A presupposition of the course approach is that ethical considerations are an integal part of management practices. Using a case-study approach, this course will examine different methods of value clarifications, the sources of ethical conflict in management practices, the structure of ethical arguments, as well as the ethical theories and principles associated with management. The course will also demonstrate how these concepts are concretely applied in organizations and professional life.

Capstone Internship/ Research Project
MGMT 799 **6 Credits**
Whether undertaken as an internship or research project, this class becomes the capstone of the MSM curriculum. In addition to their individual projects, students will meet as a group to help integrate learning across the curriculum and to complete their portfolios. The internship is a hands-on working experience in the field of concentration. Students will undertake meaningful projects under the supervision of both an employer and faculty member. Research projects will be undertaken under the direction of a faculty advisor and must be comprehensive.

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Directions to the College

From the West: Take the Massachusetts Turnpike (Route 90) to exit 14 (Route 128, I-95 North/South). After going through the toll booth take the "128 North 30" ramp to exit 24 East (Route 30, Commonwealth Avenue). Travel east on route 30 for 1.4 miles to the sign for LASELL on the right. Turn right onto Cheswick Road.

From the South: Take Route 95 (also 128) North to exit 24 (Route 30, Mass. Pike). Follow sign to Route 30. Take Exit 24, Route 30, Newton/Wayland. Turn right at Route 30 East, Newton/Boston. You will be on Route 30 Commonwealth Avenue). Travel 1.4 miles to the LASELL sign and turn right onto Cheswick Road.

From the North: Take Route 95 (also 128) to exit 24. At the exit ramp take Route 30 East (Commonwealth Avenue). Travel 1.4 miles to the LASELL sign and turn right onto Cheswick Road.

From the East: Take the Massachusetts Turnpike (Route 90) to Route 16 (Newton-Wellesley) exit. Bear right (Route 16 West) off the ramp onto Washington Street. At the third traffic light, turn right onto Commonwealth Avenue. Turn left onto Cheswick Road at the LASELL sign.

BUILDINGS

1 Irwin Hall
2 Potter Hall
3 Wolfe Hall
4 Wass Science Hall
5 Woodland Hall
6 Edwards Student Center
7 The 1851, Valentine Dining Hall
8 Athletic Center
9 Gardner House
10 Case House
11 Brennan Library
12 Carpenter House
13 Winslow Academic Center
14 The Holway Child Study Center at The Barn Day Care
15 Mott House
16 Pickard House
17 70 Maple Street
18 Keever House
19 Chandler House
20 Ordway House
21 Briggs House
22 DeArment House
23 26 Maple Terrace
24 Saunders House
25 Klingbeil House
26 Hoag House
27 Yamawaki Art and Cultural Center
30 Eager House
31 Karandon House
32 Plummer House
33 Cushing House
34 Haskell House
35 Holway House
36 Spence House
37 Hamel House
38 Bancroft House
39 McClelland Hall
40 Van Winkle Hall
41 The Holway Child Study Center at Rockwell Nursery School
42 The Suites
43 Seminary Suites

See insets and arrows for general location

A Boat House
B Grellier Field, Rockwell Nursery School
C Lasell Village offices
2 Academic Affairs Financial Planning Registrar's Office
1 Admission Office

25	Alumni Relations and Development
35	Business Office
13	Buildings and Grounds
6	Health Center Student Affairs
11	Library, Learning Ctr., and Computer Center
13	Public Safety Parking
P1	Central Street
P2	The Barn
P3	Yamawaki
P4	Grove Street
P5	McClelland
P6	Winslow Athletic Fields
F1	Taylor Field
F2	Grellier Field

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